



DR. BISMILLAH KHAN
S/o Sardar Muhammad Khan

OBJECTIVE

To serve an organization wherein I can utilize my skills and abilities and to ensure that Organization benefits from all my previous experience in social & humanitarian programs.

To Work in challenging environment and exposure to enhance my skills and capabilities, working with reputable Organization/Departments and to contribute to organizational goals in dynamic and challenging environment.

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PRESENT ADDRESS:

Ehsan Chowk Kakar Colony Satellite town Quetta (87500)

PERMANENT ADDRESS:

Killi Mulla Yahya Nourak Suleman hail Tehsil Gulistan, Killa Abdullah

EDUCATION

MPH/MSPH, M-PHIL-PUBLIC HEALTH SPECIALIST

2021 SHAHEED ZULFIKAR ALI BHUTTO INSTITUTE OF SCIENCE & TECHNOLOGY (SZABIST) KARACHI

MSc, PHARM-D, DOCTOR OF PHARMACY-PHARMACIST

2012 UNIVERSITY OF BALOCHISTAN, QUETTA

MA, MASTER'S IN SOCIAL SCIENCES (INTERNATIONAL RELATIONS)

2011 UNIVERSITY OF BALOCHISTAN, QUETTA

BA, BACHELOR'S IN SOCIOLOGY, ECONOMICS

2009 UNIVERSITY OF BALOCHISTAN, QUETTA

BSc/DHMS DOCTOR OF HOMOEOPATHIC MEDICAL SCIENCES

2012 BHMC, QUETTA

FSc (PRE-MEDICAL) INTERMEDIATE/A-LEVEL

2006 BBISE QUETTA

SSC (SCIENCE) MATRICULATION/O-LEVEL

2004 BBISE QUETTA

WORK EXPERIENCE



Taraqee Foundation (TF)

Tuberculosis & Health Associate UNHCR/UNAIDS Project

May 2024- till Present

- Lead health team in term of TB, HIV Aids, Malaria, Hepatitis and all health-related advocacy programs and engaging them of diagnosed patients' referrals and access priorities in refugee's villages of Balochistan Pakistan.
- Liaison with all vertical programs to refer the

HOBBIES

Boxing
Traveling
Body Building

LANGUAGES

1-English (Good)
2-Urdu (Good)
3-Farsi/Dari/Persian (Good)
4-Arabic (Intermediate)
5-Pashto (Maternal Language)

COMPUTER SKILLS

MS Office
MS Word
MS Excel
MS PowerPoint
MS in page
Internet & email
Computer all basic and IT.

CERTIFICATIONS & APPRECIATION

- Certificate of appreciation 2012 from **Governor Balochistan/Commissioner Quetta** division.
- Certificate of Merit (**1st prize** in Balochistan) 2012 from Governor Balochistan /**Commissioner Quetta** division.
- Certificate on Information Technology from **BUITMS Quetta**.
- Certificate on **Research Methodology** in Health Sciences Research from **SZABIST**.
- Certificate on an update on **treatment and Management of Covid-19** Patients from **AKU Karachi**.
- Certificate of **Ultrasound** from **institute of Health Sciences Karachi**.
- Certificate on an update on **treatment and Management of Covid-19** Patients **COVINAR-2** from **AKU Karachi**.
- Certificate on **COVid-19 and Chronic kidney disease** from **British Medical journal** BMJ India.
- Certificate on **Management of Tuberculosis** from Mercy Corp with support of NTP and **Global Fund-GF**.

diagnosed or community referred patient for proper follow-ups, To Develop and maintain relationships with stakeholders in the public and private sector who will directly or indirectly contribute to the success of the project. • TO Develop and maintain materials used to train and engage CABs and other members of civil society and TB affected communities in TB and overall health advocacy. • Contribute to hiring, training, and mentoring of project team. • Gain a nuanced understanding of working ecosystem, administrative set up, key points of contacts at partner institutions, and develop strategy for engagement. • Build intelligence on technical requirements of project TB, HIV AIDS, Malaria, Hepatitis Programs. • Design SOPs for standardizing program reviews. • Coordinate disparate efforts of partners along a common purpose and set of goals defined for field staffs i.e., TB champions and CHWS in all Refugees villages in province level. • Contribute to presentations to Government and donor contacts and regular Advocacy Session in Refugees villages. • Clean, manage, and analyze large data sets; support insight generation process and translation of insights into intervention design with coordination of refugee's village TB champion and Community Health Workers CHWs. • Support the evolution of UNHCR and UNAIDS TB and HIV strategy by identifying areas and patients and refereeing them to concern centers. • Engaging Communities and health staff for reporting any outbreak, mortalities, unusual health events, and all communicable and non-communicable disease.



International Rescuer Committee (IRC)

Senior Health Program Manager

Sep 2022- March 2023

- To Provide institutional and technical capacity-building support to partners PPHI, MERF, TF, TKF etc. • Regularly coordinate Balochistan partner's project review meetings to supervise progress and spending as per agreed plans. • Conduct compliance monitoring visits to partners in line with agreed monitoring and support plan. Linkage and refer to of Mal Nourished patient to Nutrition Program. Assist in the development and refinement of benchmarks and indicators to assess the primary health care program progress and impact. • Undertake regular field supervising visits to assess progress and identify technical quality. • Ensure smooth implementation of planned activities. • Check the validity of performance data acquisition, and ensure that the data to be reported to HQ/TU fulfills quality standards for validity, integrity, precision, reliability and timeliness. • As Senior IRC's health manager and GFFO program manager serve as principal support advisor to team lead for all relevant health program issues. • Stay up to date with international and local innovative health and humanitarian technical approaches. • Analyze and interpret policy, strategy, and technical documents to ensure IRC's health programming is aligned. • Build and maintain an extensive network of key public health contacts with a focus on Public Health Committees and mobile health teams. • Represent IRC in sectorial technical working groups and coordination meetings. • Serve as the link between IRC's health and humanitarian activities and the District/Provincial/Central teams. • Regularly coordinate with partners and relevant stakeholders. • Ensure synergy and linkages between health activities and other program elements including Food and winterization assistance while ensuring alignment and linkages with other

- Certificate on **tackling the corona virus** from **London school of hygiene & tropical medicine** and **UK public health rapid support team**.
- Certificate of **leader for change**.
- Certificate on **Ultrasound in Pelvis & Abdominal Ultrasonography** from **Institute of health sciences Karachi Pakistan**.
- Certificate on covid19 from **university of health sciences Lahore**.
- Certificate of attending **Gender based violence** and **Child safeguarding**.
- Certificate on Management of Tuberculosis through engaging **Public Private Mix PPM** activates and **Rider intervention** from Mercy Corp for SPO staff.
- Two Days **training** from SPO-HR on Protection from Sexual Exploitation and Abuse **PSEA**.
- **Certificate** of Attendance **Virtual Youth Conference**. Certificate from **Global Forum on TB Vaccine** hosted by **TOULOUSE FRANCE**.
- **Member** SPO Quetta region **Procurement Committee**.
- **Member** SPO Quetta region **Anti-Harassment Committee**.
- **Certificate** from **AKU** on **Flood disaster Treatment**.
- **Certificate** from **BMJ** on **Headache and Migraine**.
- **Certificate** on **Kidney Disease** from **BMJ**.
- **Certificate** on **Anti-Harassment** on **KAYA**.
- **Certificate** on **safety and security** on **KAYA**.
- **Certificate** on **Project Management** on **KAYA**.
- **Certificate of Appreciation on Diabetes** on **LEO Club**.
- **Nutrition Course** from **SZABIST Karachi**.
- **Environmental Science** from **SZABIST Karachi**.
- **Certificate** on **Project Management DPro** from **KAYA**.

IRC programs i.e Nutrition ECHO Program. Experience in GFFO Project activities in health and economic wellbeing.



Strengthening Participatory Organization (SPO) ادارہ استحکام شرکتی ترقی

Project Coordinator TB-Program

Sep 2021 – Sep 2022

- Overall supervision and monitoring of TB Project in all SPO PPM Districts of Balochistan as Regional/Project Coordinator in PR level and Project Coordinator SR Level.
- Overall Coordination and Reporting of TB Project
- Overall supervision of Field staff and field activities in PPM Districts and office based Staffs
- Mobilizing public and private health authorities and Communities for the management of TB project
- Strong linkages with public and private sector working in health projects
- Strong coordination and liaison with Provincial TB control Program linkages with District health authorities and District TB coordinator
- Strong linkages with Private Health Care Providers, DOCTORS, Paramedics and Lab technicians
- Strong linkages with Public Laboratories for GEN Expert testing
- Regular Visits of Laboratories and private health care providers
- Close contact with community notables/ representatives and public sector authorities
- Good linkages with private sector organizations working in health sector , particularly TB related projects
- Supervision and monitoring of community gathering at field level
- Monitoring of Quarterly Review Meeting at district level with other stakes holders, Nutrition Program, MNCH, Polio regarding Chest Camps and produce reports
- Conduct Quarterly Review Meetings for data validation at District level and produce reports
- Ensuring maintaining of record of TB patients
- Follow ups TB patients
- Ensuring household Contact screening of TB Patients
- Ensuring household Contacts on Preventive therapy of TB Positive Patients
- Monitoring visit of GPs clinics and Laboratories
- Assist mission for monitoring visits
- Preparation of work plan for all others projects other than Tuberculosis to help them for smooth running of Projects. Coordination with NTP and PTP Baluchistan. Experience in Global funded PPM Project in Baluchistan.
- Liaison with other vertical program for smooth running of Project Specially with Nutrition, HIV AIDs, Hepatitis Control Program.



Mercy Corps (MC) International

District field Supervisor Quetta

January 2020–September 2021

- Coordination with District TB Coordinator, Regional/Project Coordinator, District Lab Supervisor, Private Healthcare Facilities and Private Labs for effective implementation of the TB-DOTS under PPM project.
- Responsibility for carrying out district mapping exercise in consultation with the district health department (Executive District Officer-Health (EDO-H)/District Health Officer (DHO) and District TB Coordinator (DTC) under guidance of the Regional Coordinator
- Timely submission of monthly work plan, monthly progress report, and quarterly TB Recording and reporting (R&R) tools after endorsement from district

Area of Expertise

Technical/Skills

- Successfully Completed Health and economic wellbeing Project in IRC.
- Worked as Program & Project Manager in International Rescue Committee (IRC), Mercy Corps International (MC), Strengthening Participatory Organization (SPO), Sardar Medical Center (SMC) etc.
- Work experience with GFFO, Global Fund, and UN funded Projects.
- Health Management.
- Health in Emergencies.
- Infectious Disease.
- TB Control.
- Flood emergencies.
- Nutrition Program.
- Sphere standard.
- Emergency operation First Response.
- Monitoring, Evaluation, Accountability and Learning (MEAL) in Emergencies
- Preventing Fraud and Corruption at the IRC.
- IRC Way, Every Day 2022
- Anti-Sexual Harassment Training - Global
- Medical Camps management.
- Food and NFI Distribution Camps Managements.
- INEE Minimum standard for Health: Preparedness, Response, Recovery
- Hazards, Vulnerability and capacity assessment and analysis
- Early Warning System
- Team Player and led the team in various projects.
- Health and economic wellbeing assistance in Emergencies
- Situational analysis.
- Lead and complete the project with distinction with the given time frame and resources.
- Post project evaluation and reporting and evaluation.
- Skilled in communication, documentation, report writing, project management, data management and M&E.
- Training Workshop on Leadership & Management.

health authorities. ● Conducting of regular visits of selected private health facilities and labs to ensure proper recording of TB R&R tools, timely supply of anti TB drugs, labs reagents, chemical and registration of TB cases. ●Contact screening of all bacteriologically positive case on regular basis. ●Support of health facility staff in maintaining anti-TB drug stock. ●Regular, follow up mechanism for the identification of TB suspects, MDR suspects and registration of new smear positive cases in selected PPM GPs and label. ● Responsible for the implementation of the PPM activities in the field in close coordination of district health authorities and in support of the Regional Coordinator and DFS. ● Responsible for maintaining chronological record (programmatic and financial) including activity photographs, minutes of meetings and field monitoring reports etc. of all the field activities at district level. ● Responsible for submission of programmatic and financial record to regional office of all field activities on monthly basis in line with the NFR Operational Guidelines and Coordination with PTP Baluchistan. ● Liaison with other vertical program for smooth running of Project Specially with Nutrition, HIV AIDs, Hepatitis Control Program. ● Support and facilitate supervisory visits from the national, provincial and district level. ●Any other task or responsibility as assigned by the Regional Coordinator. Experience in Global funded PPM Project at Quetta district.



Sardar Medical Centre, Quetta, Pakistan

Administrator/Pharmacist/Manager

Jan 2016–Dec 2019

● Responsible for answering customer regarding medicine use and its interactions. ●Managing any trouble among staffs & customers. ●Will thoroughly collected the required data from the customer required for a fruitful outcome ●Supervise all the required material and managing everything in Centre. Assisting Mal Nourished Neonatal in providing Supplements and referral Severely Mal Nourished patients toward nutrition health centers.



Workers Welfare Board Govt. of Baluchistan, Quetta, Pakistan

Assistant Director Interne

Jun 2016–Jul 2017

●Handling incoming calls and other communications. ●Managing filing system. ●Recording information as needed. ●Updating paperwork, maintaining documents and word processing. ●Performing general office clerk duties and errands. ●Organizing travel by booking accommodations and reservations needs as required. ●Coordinating events as necessary. ●Aiding with client reception as needed. ●Experience as a virtual assistant. ●Creating, maintaining, and entering information into databases.

- Managed and controlled the project in the district and provinces.
- Established Community Response mechanism/ feedback response mechanism.
- Ability and willingness to work in a multi-cultural team.
- Ability to work independently and take initiative.



BHMC, Quetta Recognized by NCH Pakistan

Lecturer/Coordinator

Jun 2013- Sept 2022

- Teaching, including lectures, seminars/tutorials and learning materials.
- Attending and participating in meetings, conferences, and other events in and outside of the institution.
- Participating in training opportunities and initiatives at the institution.
- Providing support to students and other colleagues.



Health way Pharmacy, Quetta, Pakistan

Pharmacist

Jan 2011 - Dec 2012

- Supporting pharmacy staff and managing.
- Managing medicines storage.
- Providing information to patients and staff as needed.
- Pharmaceutical management and maintaining documents and further processing.
- Helping customers how and when to take medicines.
- Coordinating in distribution of medicines.



Sandeman Provincial Hospital, Quetta, Pakistan

Pharmacist internee

Feb 2011 - May 2011

- Internship as hospital pharmacist.
- To work closely with doctors and are responsible for the ordering, quality testing.
- Storing and security of medicines in concern ward.
- To ensure an adequate supply of medicine.



National Commission for Human Development (NCHD) Pakistan

Data collector & Learning Coordinator (DC, LC) at Quetta

May 2007 – December 2007

Data Collector responsibilities include:

- Entering children's data from 0-5 year of age and their education data from door to door within time limits.
- Compiling, verifying accuracy, and sorting information to prepare source data.
- Reviewing data for deficiencies or errors, correcting any incompatibilities, and checking output.

Learning Coordinator Responsibilities include:

- Joint visits along with ADEOs / SPEs to monitor activities of teacher.
- Facilitate teacher held regular community meeting.
- Identify training need for teachers and prepare plan along-with ADOEs to provide training to teachers.
- Validation of data on prescribed format in all villages of assigning area.
- Visit of areas to Monitor the data received by Data Collectors.
- After enrollment, visit schools, preferable along with the supervisory staff of the Education Department.

SKILLS

ADMINISTRATIVE MANAGEMENT SKILLS | COLLABORATIVE PROBLEM SOLVING | COMMUNICATION SKILLS | COMMUNICATION WRITING SKILLS | COMPUTER LITERACY | DATA COLLECTION | EXCELLENT COMPUTER SKILLS | EXCELLENT IN DRAFTING | EXPERIENCE IN SUPERVISING | EXPERIENCED IN TEAM MANAGEMENT | FIELD MANAGEMENT | HEALTH MANAGEMENT | HOSPITAL PHARMACY | KNOWLEDGE OF PUBLIC HEALTH | LINGUISTIC FLUENCY IN PASHTO,PERSIAN,URDU,ENGLISH | M&E OF HEALTH FACILITIES | MS WORD OFFICE | OFFICIAL ASSIGNMENTS | PHARMACISTS SKILLS | PROGRAMMATIC DATA CAPTURE | PROJECT MANAGEMENT | PUBLIC HEALTH EDUCATION | REPORT WRITING SKILLS

REFERENCES

References will be provided as per Organization Requirements.