



# Resume

## FAIZA LODHI

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### OBJECTIVES

To work devotedly in the dynamic and challenging environment to fulfill the organizational and personal goal, seeking a job in an organization where I may utilize my knowledge, Skills and competency accordingly so as to improve my capabilities & strengthen my potential.

### PERSONAL INFORMATION:

Father's Name : Riaz Ali Lodhi  
Date of Birth : 23-03-1991  
Domicile : Peshawar  
Nationality : Pakistani  
Religion : Islam  
Marital Status : Single  
Sex : Female  
CNIC : 17301-9609281-8

### ACADEMIC QUALIFICATION:

Degree/Certificate	Grade/Division	Year	Board /University
MA Social Anthropology	1 <sup>st</sup> Division	2019	University of Peshawar
B.A Hons	1 <sup>st</sup> Division	2015	Agriculture University Peshawar
FA	1 <sup>st</sup> Division	2012	BISE Peshawar
S.S.C	1 <sup>st</sup> Division	2010	BISE Peshawar
DIT	1 <sup>st</sup> Division	2023	BTE Peshawar

### ACADEMIC RESEARCH:

- Thesis in MA Social Anthropology**  
Sexual Harassment of Working Women at Work Place. A Case Study of University of Peshawar.



## ■ ■ EXPERTISE AND SKILLS

- ✓ Expert in using various data collection tools like Observation, FGDs, Key informants, Interviews.
- ✓ Expert in using various data collection software's like Kobo Collect, ODK Collect, GIC Collect etc.
- ✓ Having Strong Analytical, communication and presentation skills
- ✓ Having Skill of Managing partnerships with NGOs, research institutions and government departments.
- ✓ Expert in team work.

## ■ ■ EXPERIENCE:

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### 1. Community Resource Person

Overall responsibility of this position was the Identification of community problems and planning to eradicate the problems using local resources.

#### Responsibilities

- ✓ Collecting data of households
- ✓ Capacity building of the local grassroots organization, in governance, transparency and gender sensitization.

### 2. Teacher (Roots School System) Duration: 2 Months

Teaching Islamic studies and Islamic History up to middle level.

#### Responsibility

- ✓ Delivering Class
- ✓ Giving and checking home work
- ✓ Practicing Islamic values

### 3. Manager at Honey Academy Duration: 1 Year

The overall responsibility is to manage office and public relation.

#### Responsibility

- ✓ Public Relation
- ✓ Public Dealing
- ✓ Complaint Dealing

### 4. Teacher (ILM) Duration: 6 Months

Teaching Islamic studies, Urdu, Computer and Islamic History up to middle level.

#### Responsibility

- ✓ Delivering Class
- ✓ Giving and checking home work
- ✓ Practicing Islamic values

### 5. Tehsil Team Monitor (2 years)

- ✓ Data collection
- ✓ Team Training
- ✓ Reporting

### 6. Social Mobilizer (1 year)

- ✓ Mobilization
- ✓ Women empowerment



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## ■ ■ MINI PROJECTS/TRAINING:

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- ✓ Training of Trainer (TOT) for Community Resource Person.
- ✓ Roshni Ka Safar from Alhuda International Institute Islamabad.
- ✓ Training on Women Empowerment from British Council

## ■ ■ COMPUTER SKILLS:

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- ✓ Proficient in MS Office Suite (Word, Excel, PowerPoint, MS Access),
- ✓ Adobe Premier Video Editing Professional,
- ✓ Adobe Photoshop,
- ✓ Typing, 40 W.P.M

## ■ ■ LANGUAGE SKILL:

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Urdu	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent
Hindko	Excellent	Excellent	Excellent
Pushto	Excellent	Excellent	Excellent

## ■ ■ REFERENCES :

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### 1. Prof. Dr. Mohammad Taieb

Chairman Department of Social Anthropology, University of Peshawar  
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