



Profile Summary I offer my Master of Science Degrees in Economics along with a dynamic professional 8 and half year of experience in Data Analysis and Manipulation, Polio Eradication, Child Protection, Coordination, Reporting, Monitoring and Evaluation Survey with different non-government organizations.

FARHAD ULLAH AFRIDI

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Objective

To obtain a creative and challenging position that will enable me to gain valuable experience and improve my skills. I am hardworking and always committed to achieve my target on time with qualitative manner during my professional life.

A dynamic, team-spirited and results oriented individual seeking to utilize analytical skills and experience to contribute your Organization's growth and objectives in the international arena.

Education

Master of Science in Economics: University of Peshawar 2012 & 2013

Experience

1) Union Council Delivery and Operational Officer (UCDO) in CTC-CHIP Consultancy at UC Dag. (July 2020 to march 2023)

The keys Responsibilities are

- As a UCDO did Pre, Intra and Post activities of the campaign.
- Being as a UCDO we have analyzed the entire UC data.
- We have a quick glance to Micro Plan and have eliminated every issue from it.
- We have trained our AS and CHW's, identifying and resolving their problems and mistakes before campaign.
- We have done desk and field validation and identifying the mistakes.
- During campaign we have taken daily clusters against the concern AS and CHW's, identifying their issues and resolving on the spot to minimize their mistakes.
- We have making daily base data such as Form2A as a UC wise and Form2B as an Area wise and have share with DSO and DSC on daily basis.
- We have done Missed Children file and zero dose file after outreach done and shared with DSC.
- Identify high risk groups/ HRMPS in the assigned area.
- Project Transformation to PEOPLE with same Position & Same Job description.

Skill Highlights

- Strong Decision Making
- Results-oriented
- Office Management
- Capacity Building
- Supervision
- Team Building
- Complex problem solver
- Innovative
- Service-focused
- Record Keeping
- Good manner
- Extensive experience of MS-Office
- Inpage (Urdu Progrmme)

Achievements

- Got **Certificate of Appreciation** from International RESCUE Committee.
- Got certificate from Local Governance School (Local Government Department) sponsor by USAID.
- An Appreciation Certificate as a Team Lead and Data Analyst from MicroMerger (pvt) Limited.
- Got different online Certificates from UNICEF, ICRC and WHO on different Disciplines.

Languages

English– (Speaking, Writing & Reading)
Excellent

Urdu– (Speaking, Writing & Reading)
Excellent

Pashto– (Speaking, Writing & Reading)
Excellent.

References

References available on request

2) Team Lead and Data Analyst in MicroMerger (Pvt) Limited DSC Peshawar. (May 2015 to May 2020)

- I have worked as a Team Leader and Data Analyst in micro merger (Pvt.) Ltd. DSC (Data Support Centre) Peshawar.
- As a Team Leader and Data Analyst we have to verified online data of CBV form and form 2B of different children of various UC's of district Peshawar.
- We have to manage the file documentation of different UC's of District Peshawar
- As a Team Leader and Data Analyst we have worked with DC's (District Coordinators) to compile the NA, Refusal and Locked data and then have to verify the data.
- As a Team Leader we did worked with our DC on different issues arises in data verification.
- As a Team Lead we have worked to train our junior in training Session to how they deal the data and clear their discrepancies.
- As a Team Lead and Data Analyst we have done online PMC (Persisting Missed Children), online Campaign Planning, catch up, Post catch up, extended catch up and zero dose of different files and solve different sort of issues of these files.
- As a Team Lead and Data Analyst we have to communicate with field staffs and have to resolve the discrepancies regarding to different file and data.
- As a Team Lead and Data Analyst we have also communicate with DSO and have resolve different issues on the spot regarding to data related.
- As a Team Lead, we have visit to FATA (Khyber Agency) for field validation and monitoring.
- As a best Team Lead and Data Analyst I got appreciation letters from my FC (Focal Person). (Mar 2013 to feb 2015)

3) Child Protection Officer in PRSP(Pakhtunkhwa Rural Support Program

- As a Child Protection Officer to manage the child protection issues
- Be the first point of contact for coaches, helpers, parents and members on any issues concerning the well-being of children in the community.
- Attend appropriate training courses including 'In Safe Hands' and 'Safeguarding and Protecting Children.
- Act as adviser, when required, to the Management Committee on matters of policy and procedures related to child protection.
- Monitor and review the child protection policy and procedures to ensure they remain current and fit for purpose.
- Regularly report to the Management/Committee.