

Contact Info

Karachi
Pakistan
sheikh_norule@hotmail.com
03422135122

Education

Federal Urdu University of Arts, Sciences and Technology

Karachi / Bachelor of Science
(2012)
2.7 GPA

Skills

Health Data Analysis	<div style="width: 100%;"></div>
MS Excel	<div style="width: 100%;"></div>
Google Data Studio	<div style="width: 100%;"></div>
Power BI	<div style="width: 100%;"></div>
Training	<div style="width: 100%;"></div>

Certifications

- **IOSH Managing Safely**
Calliberat Training & Consultancy.
| 2020
- **Introduction to Go.Data - Field Data Collection**
World Health Organization | 2020
- **COVID-19: Operation Planning Guidelines**
World Health Organization | 2020
- **Immunization Coverage Data**
UNICEF & WHO | 2019
- **Introduction to Data Science**
Microsoft Corporation | 2019
- **Importance of Ensuring Data Quality**
BSI - British Standards of Institution | 2019
- **ISO 9001:2015 QMS**
National Institute of Labor Administration & Training - NILAT | 2017

Awards

Ghazanfar Akbar

Program Data Assistant at World Health Organization



Summary

To obtain a reasonable position in an organization, according to my qualification, experience and skills under a dynamic guidance and leadership.

Work Experience

Program Data Assistant

7 months

WORLD HEALTH ORGANIZATION
Karachi, Pakistan | Mar 2024 - Present

- Lead the data team at District level in Emergency Response Unit Gujro Karachi.
- Responsible of data management, data visualization & infographic Reports & archive.
- Represent field immunization data on geo mapping.
- Generate comprehensive dashboard & report for data driven decision.
- Lead Programmatic Administrative task of WHO Provincial Office at district level.

Data Officer

15 months

RIZ CONSULTING
Karachi, Pakistan | Dec 2022 - Mar 2024

- Compile Antigen wise immunization data from field vaccinators & community health workers.
- Analyse data from ZM IRD Dashboard.
- Generate critical analysis report for district & province level cadre.
- Analyse low performance vaccinator through their daily coverage report.
- Report writing for ERU Coordinator.
- Email correspondence to partner & stakeholder on behalf of ERU Coordinator.
- Generate comprehensive PPTs for coordination meeting & ERMs.

Operation Officer - UCSP

15 months

WORLD HEALTH ORGANIZATION
Karachi, Pakistan | Sep 2021 - Dec 2022

- Supervise overall operation of World Health Organization (EPI, PEI & COVID-19) in assign UC.
- Lead Polio Eradication Campaigns in assign UC.
- Analyse Antigen wise data to monitor low coverage trend.
- Field Monitoring & Support Routine Immunization Campaign of EPI.
- Support in COVID-19 Vaccination campaigns in field operation.
- Compare & analysis COVID-19 age wise segregated data with target population for effective vaccine utilization.
- Compile & analyze data which extracted from field & report it to District & Provincial level for data driven decisions.
- Ensure AFP Surveillance of Polio Cases in in UC (Specially Drainage & High Risk Area).
- Conducting community, schools & doctor session for awareness about Polio, Measles & Public Health diseases & its prevention.

- **Govt. of Pakistan & XCELSIOR CONSULTING**
Best Performance Certificate
CBV Project I 2020
- **BAKRI International Energy Co. Ltd.**
Certificate of Best
Performance I 2014

Languages

- **Urdu** - Native
- **Arabic** - Medium
- **English** - Medium
- **Punjabi** - Medium

References

- **Dr. Basit**
World Health Organization
(p): 03330532998
(e): basitq@who.int
- **Mr. Shahbaz Khan**
UNICEF
(p): 03212818919
(e): shahbazkhan.un@gmail.com

- Ensure that Vaccine & Coldchain management should be follow s per SOPs.

M&E Assistant

4 months

UNICEF C/O RSPN

Karachi, Pakistan | Jan 2021 - May 2021

Track the progress of social mobilization teams against their work plan.
Conduct frequent field visit to validate previous activity on basis of social mobilization data
Training & Development - Conduct Need Base Training of Staff & their Assessment.
Compile Weekly Coverage report of SMTs & analyze their performance.
Conduct focus group discussion to community for awareness about COVID-19 spread.
Process & Maintain Raw Data of different Social Mobilization activates of District.
Provide Support to District Project Officer in preparation of weekly reports

Data Support Officer (Data Analyst)

27 months

UNICEF C/O XCELSIOR CONSULTING PVT. LTD.

Karachi, Pakistan | Jun 2018 - Sep 2020

COVID-19 OUTBREAK

Working with WHO, UNICEF & Govt. of Sindh as Partner Staff on All Positive Cases of District Level.

Compiling All positive cases line list & update status in Provincial Dashboard.
Update COVID-19 Data on HMS (Hospital Management System) Dashboard, Govt. of Sindh.

Contact Tracing of all positive cases..

Analyzing data trend for risk communication reports.

EPI & POLIO OPERATION

Provide all kind of Data Support to EOC Sindh, District & Town level.

Handle over all EPI, PEI (CBV) data related issue come from Town level.

Validate & Monitor campaign coverage data & health worker registration books.

Rechecked, Compile & Submitted Form 2B data during campaign in Data Support Centre..

Deliver Training on Data tools to UC Level Staff (CBV Workers)..

Support in all kind of data & provide statistics/analysis to District Level (DPCR).

Analyze Different Type Data from various source to achieve transparent results & trend.

Projects

Community Based Vaccination - CBV

XCELSIOR CONSULTING PVT. LTD.

Tools: MS OFFICE