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**haranigovinda12@gmail.com**

**CAREER SUMMARY:**

Having Bechlor ' Degree in Agriculture Economics, I have more than five years extensive working experience in development sector. I have worked with different national and international organizations include Shifa Foundation, APEX Consulting, HANDS, Bridge Consultant Foundation, RADS, IBA, GLOW Consultant, RIZ Consulting and Actec Pakistan. I have experienced in the field of Food Security & Livelihood, Nutrition, Training & Capacity Building, Monitoring, Evaluation and Research, Data Base Management, and Analysis and Reporting. I have been playing an effective role for impact-oriented work and contributes in conducting monitoring, researches, impact studies and evaluations.

**EDUCATION & CERTIFICATION:**

|  |
| --- |
| **BSc (Hon’s)AGRI ECONOMICS 2012-2017** |
| Sindh Agriculture University Tando Jam |

**PROFESSIONAL EXPERIECE**

**15 Nov 2022 To 31August, Emergency Flood Response Project /DRR/Education**

**Assistant MEAL South Sindh duty station sanghar/umerkot/tharparkar**

**Responsibilities**

**Assessments (Appraisals, Monitoring Missions, and Evaluations)**

1. **Field Data Collection& Verification**

* Coordinate with the AME Officer on how to carry out the assessments (Including, but not limited to: Knowledge Attitudes and Practices (KAP) surveys focus groupdiscussions, key informant interviews, baseline and end-linesurveys, as well as other types of assessments and data collection that isrequired).
* Check that material necessary to carry out the assessment is sufficient and appropriate;
* Ask questions in a clear and kind manner, and ask all the questions exactly as worded:
* Probe to clarify unclear answers;
* Write down the observations and answers in an clear way, recording responses accurately;
* Record and forward all complaints and suggestions received while in the field to the appropriate Accountability Officer or AME Officer.

**2. Reporting**

* Report frequently to the AMEU Officer about the progress of the assessment

activities and on the AMEU Monitors observations during the mission.

* Recognize and give account of problems in obtaining data and provide useful feedback from field research activities;
* In the absence of a dedicated Data Entry Officer, enter all field data into
* appropriate databases on an accurate and timely basis;
* Cross-check the accuracy of data entry;
* Report monitoring findings at Weekly Area Meetings, as required by MEAL Officer
* Collect high-resolution and good quality photos of ACTED project activities in the field, featuring donor, partner and ACTED logos, and delivery photos to the AME Officer (in line with ACTEDs Child Protection Policy and Photo Guidelines).

**1 MONTH ASSESSMENT OF COVID-19 IMPACTS ON FOOD SUPPLY, AGRICULTURAL**

**LIVELIHOODS AND FOOD SECURITY (UNFAO)**

**RESPONSIBILITIES:**

* House Hold data collection on Kobo Tool
* Collect information to assess impact of COVID-19 and other shocks on food supply.
* Collect information of agricultural livelihoods and food security in the area.
* Food Traders and Agriculture input KII
* Report

**12 Dec 2021 to 06Sep 2022|Field Monitor |Riz Consultant| District Karachi West|**

**hyderabadInstallition GCSS App**

**Responsibilities:**

* Installation of tracking mobile app GCSS in vaccinators

Mobile.

* Live monitoring of tracking app and checking the

Functionality of mobile app.

* Identifying and resolving if there is any issue regarding

GCSS app.

* Daily reporting of installed app on devices and remaining target to District supervisor.
* Guide the teams how to use the GCSS mobile app properly.

**1st Nov 2021 – 11Nov 2021|Senior Research Associate | Glow Consultant| District Sanghar**

**BCI- FGDS**

**Responsibilities:**

* Conduct FGDs with community.
* Data collection and interview with beneficiaries of BCI
* Recording MOVS
* FGDs transcription.
* Real time note taking
* Locate beneficiaries of BCI at district level and UC level
* Daily basics reporting.
* Meeting and interview with stakeholder such as government official, NGO, BCI, KB and Lead farmers.
* Data analysis.
* KIIs with government official of cotton Ginners association.
* Interviews with medium and small farmers.

**30th August 2021 – 15st September 2021 |Senior Research Associate | Glow Consultant| District Mirpurkhas**

**NCA- FGDS**

**Responsibilities:**

* Conduct FGDs with community.
* Data collection and interview with beneficiaries of CSSP
* Recording MOVS
* FGDs transcription.
* Real time note taking
* Locate beneficiaries of CSSP at district level and UC level
* Daily basics reporting.
* Randomly selection of beneficiaries of CSSP.
* Data analysis.
* KIIs with government official.

**28th August 2021 – 15 September 2021 |supervisor| IBA Karachi**

**Research and Thesis| Umerkot**

**RESPONSIBILITIES:**

* Team Formation and field plan.
* Manage logistic arrangements for the team.
* Data collection from selected house hold.
* Data collected from more than 300 households.
* Resolve Team issue.
* Conducted morning and evening meetings with team.
* Coordinate with IBA staff and community.
* Meet with the beneficiaries and non- beneficiaries of BISP and NSER project.

**7th June 2021 – 01st July 2021 supervisor Rads Research & Development Solution|. (SSK) Family Planning | District Badin.**

**RESPONSIBILITIES:**

* Preparation field plan and team formation.
* Logistic arrangements for field visit
* Daily conduct morning meeting with enumerators
* House Hold level data collection as per plan.
* Live data punching of mobile application CTO.
* Timely submission of collected data through internet.
* Supervision of team.
* Coordination with clients and conduct joint field visits.
* Meet with Community & Control Area, Covered Area & Gray Area/ Marvi&Mwra.

**5th March 2021 – 15march 2021 |Field Monitor /APEX Consulting Pakistan |. ( MCEOP.)**

**Murcy core End Of (TB) project Mirpurkhas**

**RESPONSIBILITIES:**

* Preparation field plan.
* Logistic arrangement for field.
* House Hold Data collection through mobile app OKD.
* Daily target achieving and uploading data on server.
* Meet with DTC, DLS, PPM TB Lab & PPM TB Patients.
* Coordination with client.

**1st April 2019 – January 2020| Community Trainer |Youth Awareness Farm (YAF) WASH & COVID 19| Mirpurkhas**

**RESPONSIBILITIES:**

* Conducted training sessions with communities on WASH & COVID 19.
* Collect Data and Prepared Sessions
* Trained new trainees
* Making reports & presentations of Sessions
* Conducted more than 19 training session in District Mirpurkhas
* Meeting with stakeholder at village level.
* Meeting with DHO and government official.
* Visit to government school and hospitals for awareness session on COVID-19
* Preparation of social action plan.

**2nd January, 2018 – March 2020 |Area field officer (AFO) |Apex Consulting Pak|(LQAS) Lot Quality Assurance Sampling |Mirpurkhas**

**RESPONSIBILITIES:**

* Monitoring of Polio campaign.
* Collection of data from 300 House Hold through random

Sampling technique.

* Managing logistic for team members.
* Collection of data on mobile app ODK.
* Field plan and team formation.
* Coordination with client and stakeholders
* Conducting morning and evening meetings with team
* Collection of fields MOVs.
* Daily reporting to PMU Islamabad and Zonal Office
* Keeping finical records and field expense.

**2nd September 2020 - 10th November 2020 |. Supervisor| APEX Consulting PAK |.**

**Midline Survey by RSPN & NRSP (Success Project) |. Tandoallayar**

**RESPONSIBILITIES:**

* Team management
* Making of field plan and logistics management for field team.
* Interview with head of house hold
* Collection of data at house hold level.
* Live data punching on android tablets as well as filling 18 pages questioner on hard too.
* Collection of data from Data collecting from community through random sampling methodology.
* Finding of Villages and Selection of household door to door survey
* Collection of fields MOVs
* Coordination with client
* Daily reporting to provincial office.

**2sep-2019 12th- February, 2019 District field Supervisor | Bridge Consultant Foundation| PPM Project Umerkot.**

**RESPONSIBILITIES:**

* Worked as a supervisor in District Umerkot
* Prepare the tolls for Data collection monitoring & reports of field level
* Collecting reports and data from Doctors, Labs and submission to RC Head Office.
* Providing Lab material to Doctors and Labs
* Conducted meetings with Patients DTC & DLS and Para Medical staff.
* Visiting patient house for contact screening, and recording family history.
* Monthly follow-up visits to patient family
* Attend quarterly meeting at district level as well as regional level.
* Coordination with client mercy corps.
* Record keeping of GPs, Labs, patients and drugs supply.

**6th nov-2020 16th- NOV, 2020 field monitor | HANDS, need assessment in flood effected area Mirpurkhas**

**RESPONSIBILITIES:**

* Need assessment of flood affected areas of Dist Mirpurkhas

and select 7 UCs.

* Door to door data collection in district Mirpurkhas
* Collected data from more than 300 house holds
* Collected data from flood effected areas.
* Conducted FGDs
* Meeting with stakeholder and government officials.

**22 Dec 2018 3- July, 2019 community mobilizer | Aurat foundation, NSER Project Mirpurkhas**

**RESPONSIBILITIES:**

* Worked as social mobilizer.
* Meeting with stakeholder.
* Conducted meeting with village communities
* Conducting of awareness session.
* Monitoring and supervision of staff working under NSER Project at district level.
* Meeting with UC Chairman, counselor etc.
* Provide technical assistance and advice to teams for community activities
* Weekly and monthly reporting to Area manager
* Capacity building of staff
* Conducted seminar at community

**2sep-2014 12th- February 2018 AREA field officer | Apex consulting pak|PCM Project Mirpurkhas.**

**RESPONSIBILITIES:**

* Monitoring of field team in district Mirpurkhas
* Collection of data from more than 300 house hold in each month.
* Live data collection and data punching on android tablets through ODK.
* Filed plan preparation.
* Logistic managements for field.
* Recording of field MOV’s.
* Daily reporting to PMU office Islamabad
* Conduct joint monitoring visit with client.
* Coordination with client and PMU

**3rd August 2017 21st- August, 2017 Enumerator | Shifa Foundation |concern worldwide smart Survey |Umerkot**

**RESPONSIBILITIES:**

* Determine the prevalence of acute malnutrition (wasting) And stunting among children aged 6 to 59 months
* Collected data from more than 200 house hold.
* Finding of needy families & Mothers Child
* Assessment of the nutritional status of children 6-59 months and pregnant and lactating women in Concern programmer area**.**

**TRAINING &CERTIFICATES:**

* One day training workshop on Child behavior issues and its management conducted in Mirpurkhas by social welfare Mirpurkhas and Youth Awareness Forum
* three days attend the training CSSP at district Mirpurkhas
* 5 days attend Training success project district TandoAllayar
* 10 and more training attend the apex consulting PAK at District Mirpurkhas polio project, success project, MCEOP, project
* Three month research AT SUGAR CAN (PARC) Pakistan agriculture research council at Tando Jam.
* 05 days training Rads monitoring District Badin (SSK,Family Planning) Gray Area, Control Area &Covered Area/ Marvi&Mwra.
* Attended three days training with Glow consultant Islamabad on NCA
* Attended three days training with Glow consultant Islamabad on BCI

**VOLUNTEER & EXTRA CURRICULAR ACTIVITIES:**

* **Event Organizer**: in Youth awareness Forum

**Homeless Outreach**: Support homeless individuals by distributing food, clothing, or toiletries.

**Disaster Relief:** Join disaster response teams to help communities during emergencies.

**Youth Mentoring**: Volunteer as a mentor or tutor for children and teenagers to provide guidance and support.

**REFERENCES:**

* Provincial coordinator riz (Wahab Almani)

**wahabalmani@yahoo.com**

0312-3765097 # 0336-1844595

* District focal person riz Asadullah Mallah

**asadmallah41@gmail.com**

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