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Career Objective: - I intend to join prestigious organization which will be surely benefited by my abilities and give knowledge, recognition, achievement, pleasure and wealth on basic of my skill & capabilities. Furthermore, I would like to enhance my academic learning through practical implementation.

Career Scan:-

Professional Employers (People)	Union Council Communication Officer	April 2021-Present
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Rules and Responsibilities (Planning and Organizing)

- To Act as Union Council focal point to coordinate and support the preparation, implementation and monitoring of district PEI and EPI Social Mobilization and Communication planning in the assigned district in collaboration with Department of Health and Polio Partners.
- Identify UC-level activities for inclusion in District Health level communication plan and communicate to District Health Communication Support Officer (DHCSO).
- Identify IEC requirements and distribution plan and coordinate with necessary partners to ensure implementation.
- Ensure influential religious leaders, elders etc. included in teams micro-plans
- Assist in preparation of SM's work plan and ensure inclusion of SMs' names in VC micro-plan
- Conduct initial and ongoing listing and mapping of underserved communities and classification of these. Keep track of all under 5, vaccination status as well as migration patterns and practices
- To ensure communication and social Mobilization planning is included in UC micro plans of the highest quality
- Support in micro planning, including determining best timings (flexible) for vaccination activities
- Ensure through Medical Officers in charge (MOIC)/DMO , that routine immunization services are made available to cover the high risk groups

Implementation & Monitoring

- List congregation that require interventions and mobilize leaders in co-ordination with MOIC
- Identify religion/cultural belief system/behaviors accordingly use this to feed into communication materials/strategies and planning
- Identify Information Education Communication (IEC) requirements and develop dissemination plans accordingly.
- Hold community events, meetings, rallies. Etc to mobilize underserved groups for polio vaccination.
- Identify IEC requirements and distribution plans and coordinate with necessary partners to ensure implementation.
- Monitor effectiveness of SM's and the activities conducted by him/her
- Ensure orientation of Religious and community leaders at the UC-level

Chip Training and Consulting (CTC)	Union Council Communication Officer	Sep 2017-Mar 2021
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Rules and Responsibilities

- Build Alliances with Decision influencers (doctors, Malaks, Ulema, Journalists and other important influencers in local context.
- Enhance Advocacy and improved coordination with all UC and health administration, UCPO, Teachers, UC level Social Welfare Officer
- Design and develop community engagements and communication plans for building community trust and increasing vaccine acceptance
- To build community trust on Polio vaccines, develop social profile & challenge mapping, plan effective strategies. To identify teams acceptance within community.
- Management, Supportive Supervision & Monitoring Controls of Community Health Workers (CBV)
- Performance Assessment and development of Area In charges
- Refusals, NA's and Persistent missed children identification plus Coverage.
- Conducting Jirgas with elders of the Community regarding boycott and demand refusals cases
- Micro-plans preparation, disk and Field Validation
- Conducting UPEC meetings with district (Political) administration
- Ensure timely receiving of logistics for campaign, distribution and maintaining record
- Ensure security of teams before campaign

APEX Training and Consulting Pakistan	Enumerator	Sep 2016- May 2017
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Roles and Responsibilities

- Take responsibility for and be held accountable for administering a pre-defined number of HH questionnaires over a given period. The HH questionnaires should be delivered in line with the general guidelines provided by APEX and the principles/contents of the training on data collection.
- Attend the course attentively and become fully familiar with the digital questionnaires.
- Clear understanding on sampling and work plan should be shared with all enumerators.
- Complete enumeration kits (keep mobile charged), keep hard presentation of ODK software's.
- Find the appropriate number of households for interview, follow field protocols, have a close coordination with supervisors and get qualitative information.
- Record the information of refusals on log sheet and submit to supervisor, proper fill hard forms sheet/questionnaires , proper coding on questionnaires, properly review/fill checklists, record reasoning of replaced villages, UCs and tehsils etc)
- Time management and there should be plan B with the team (name of villages, UCs and tehsil etc).
- Complete daily targets, ensure 15 forms to be filled in one day, keep personal phone/cell on, and an immediate contact with supervisor in case of any trouble.
- Accuracy of GPS must be less then equal to 30 meter, review each completed questionnaire for accuracy.
- Ensure the maintenance of minimum quality standards of information collected
- Post-polio Campaign Monitoring
- Interviewing 30 HH in clusters and collection of Quality data
- Clear understanding on sampling methodology.
- Record the information of Refusals on log sheet and submission to supervisors, proper fill hard forms of sheet/questionnaires, proper coding on questionnaires, properly fill checklists, Record reasoning of Replaced villages.

World Health Organization	Temporary Tehsil Monitor (TTM)	April 2013- July 2016
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Roles and Responsibilities

- Pre-Mid and Post Polio Campaign Monitoring
- Facilitate Team Training
- Facilitating UPEC Meetings

Qualifications

Degree	Board/University	Passing Year	Total Marks/CGPA	Obtained Marks/CGPA	Division
SSC	Bise Bannu	2004	850	646	1 st
F.sc	Bise Bannu	2006	1100	842	1 st
Computer Short courses	Al-Noor Academy Hangu	2007	-	-	1 st
BBA Hon's (HRM)	KUST	2011	4 CGPA	2.57 CGPA	1 st

Diploma's Trainings and Certification

- Online diploma in Project Management from Home Study Center (2023)
- Online diploma in Human Resource Management from Home Study center (2023)
- 9 Months Political Leadership Training with PIHRO (Pakistan International Human Rights Organization), ADF (Aizan Development Foundation) sponsored by German Embassy.
- Certificate for the Prevention of Sexual Exploitation and abuse (PSEA)
- Certificate for the Gender, Equity & Human Rights- Equity enhancement