***Hafiz Jamshid Khan***

Email: khanjamshed451@gmail.com

Mobile: +92 3339729352

Address: Kotka Momen Abad Near Nary Pull Mira Khel P/O Chak DadanTehsil &District Bannu

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| **Objective** |

An exhilarating and ingenious position in prestigious organization where there is an opportunity to work with people with whom good job experience can be achieved. I want to utilize my qualification so as to gain experience and would like to prove myself as an asset for the organization by fulfilling the organization’s goal.

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| **Experience** |

**COMNet (Project of UNICEF for Polio Eradication)**

(11th September’2015 – 18th January’2021)

Worked as Union Council Communication Support Officer (UCCSO) in Nation Emergency Program for Polio Eradication in UC Mira Khel, District Bannu.

**Responsible for:**

* Communication & Mobilization in community regarding importance of Polio & Essential immunizations.
* Arranging & conducting awareness sessions in community.
* Preparation & updating of Union council’s Social Profile.
* Preparation of Micro-plan, supervision and monitoring Plan.
* Demanding Logistics required for campaign.
* Keeping record of all logistic received.
* Issuing logistics to teams as per plan and keeping record of used logistics and returned logistics.
* After campaign returning remaining logistics back to District store.
* Training of Area In-charges, Teams & social mobolizers.
* Support and monitoring during campaigns.
* Keeping and reporting all data of campaign.
* Conversions of Refusal caregivers.
* Meetings with Influencer, political leaders, religious leaders, healthcare providers regarding polio program awareness and their support in our activities.
* Recording missed children of campaign in logbook in hard &soft & analysis of missed children reasons reported.
* Follow-up of missed children after campaign.
* Updating campaign data on website i-e [www.eoc.gov.pk](http://www.eoc.gov.pk)
* Capacity building to social mobolizers and monitoring of social mobilization activities of social mobolizers.
* Reporting any type of required data by District regarding Union Council Mira Khel.

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| **Professional skills** |

* Training (Master trainer).
* Monitoring & Evaluation.
* Decision Making.
* Working under pressure and meeting tight deadlines and working independently.
* Reporting & Analysis.
* Social Mobilization.
* Planning & Implementation.
* Management & Leadership.
* Logistics handling and recording.
* Fujikura 50s, 60s & 60R splicing machines
* EXFO Power Meter & Light source.
* Noyes Power meter & Light source.
* EXFO OTDR.
* Noyes OTDR

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| **Academic**  |

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| **Degree/Certificate** | **Specialization** | **Board/University** | **Marks** |
|  MA | Islamyat | UST Bannu | 640/1100 |
|  BA | Arts | UST Bannu | 264/550 |
|  HSSC |  Arts | BISE Bannu | 630/1100 |
| Matriculation | Science | BISE Bannu | 567/1050 |
| DIT | Diploma in Computer | BISE Peshawar | 1128/1700 |
| B.ED | Education | AIOU Islamabad | 575/900 |

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| **Computer Skill** |

* 1 Year Diploma in DIT Computer Science.
* Internet surfing, Searching & e-mail etc.
* Window’s& software installation.

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| **Personal Profile** |

**Father name:** Noor Aslam Khan

**Marital Status:** Married

**Date of Birth:** 06-01-1986.

**CNIN No.** 11101-2023405-3

**Passport No:** Nill

**Religion:** Islam

**District:** Bannu

**Address:** Village Kotka Momen Abad Near Nary Pull Mira Khel, Tehsil & District Bannu, Post Office Chak Dadan Bannu.

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| **Languages**  |

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|  | **Read** | **Write** | **Speak** |
| English |  |  |  |
| Urdu |  |  |  |
| Pushto |  |  |  |