# Career Summary

**Haroon Khan**

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I am well qualified and experience graduate. I have worked with different humanitarian organization at various projects in different locations. I Worked with WHO, CERD, CTC and Pakistan Red Crescent (PRCS) on different position in district Bannu.

# Professional Qualification:

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| **Degree** | **Passing Year** | **Board/Institute** |
| MA English | 2009 | UST Bannu |
| **BA** Bachelor of Arts | 2006 | Gomal University DI Khan |
| **Fsc** Science | 2002 | BISE Bannu |
| **S.S.C** Science | 1999 | BISE Bannu |
| Computer Short Course | 2008 | Global Institute Bannu |

**Professional Experience**

**Organization: Pakistan Red Crescent (PRCS) Designation : Hygiene Promoter**

**Project : Health (Mobile Health Team) Duration : 1st January 2021 to till date Location : Bannu**

**Main Responsibilities:**

* Field visits to project target areas for influencer identification and data collection
* Conduction of awareness and mobilization session regarding project services and health and hygiene promotion as per agreed plan
* Arrangements of meetings with key influencers and community elders regarding free medical camps
* Arrangements of free medical camps in project targeted areas as per plan
* Assist project supervisor/Medical officer in team management, planning and reporting
* Support admin assistant in maintenance of stock at camp and warehouse as well
* Writing of case studies and success stories
* Preparation of daily, weekly and monthly plans and reports

# Organization : Chip training and consulting Pakistan (CTC) Designation : Union Council communication Support officer Project : COMNet (Polio Eradication Initiative) Duration : 1st January 2020 to 20 Dec 2020

**Location : Bannu Main Responsibilities:**

* Household visits for IPC, Meeting with Influencers and refusal families household
* Awareness and mobilization session about importance of polio and Routine immunization vaccination
* Tracking of refusal and NA children for Polio vaccination
* Conduction of Mosque announcements for awareness, School and Madrassa sessions regarding project services
* Recording keeping of zero dose children, refusal and NA on daily basis
* Participation in teams training before each SIAs
* Participation in progress review meetings with Health Facility In Charge, UCO and UPCO
* Planning and reporting on daily and monthly basis

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# Organization : Chip training and consulting Pakistan (CTC)/CBV Designation : Area Supervisor

**Project : COMNet (Polio Eradication Initiative) Duration : February 2017 to December 2019 Location : Bannu**

**Main Responsibilities:**

* + Train the employees to work efficiently to ensure smooth and continuous operations
  + Select new candidates by taking interviews whenever necessary
  + Maintaining the employee attendance records and leave reports
  + Assisting various policies to the management staff that would help in meeting business goals
  + Monitoring the on-going work and identifying the problems if any
  + Finding appropriate solutions to the identified problems
  + Initiate continuous improvements of technology and procedures for operating excellence

# Organization : CTC (Chip Training and Consulting Pvt Ltd) Designation : Social Mobilizer

**Project : Polio Project.**

**Duration : March 2015 to January 2017**

**Main Responsibilities:**

* + - Arrangements of awareness sessions about polio and routine vaccination in the area
    - The benefits of the polio and routine vaccination in the community
    - Guide the development and implementation of learning needs assessments of social mobilizes and other workers..
    - Coordinate and support the development of an appropriate capacity development strategy, including facilitating learning workshops, for frontline workers who engage in participatory communication and social mobilization activities.
    - Coordinate with partners, including host governments, to plan, implement, monitor and evaluate polio communication and social mobilization activities

# Organization : CERD

**Designation : Hygiene Promoter/ Social Mobilizer Project : Rural Development and Health**

**Duration : March 2013 to February 2015 Location : Bannu**

**Main Responsibilities:**

* + Health and hygiene sessions in the community to promote health and hygiene practices and to prevent the spread of diseases.
  + Awareness of session about routine immunization benefits and also covered refusal of routine in support of government staff EPI Technician.

# Organization : WHO

**Designation : Tehsil Team Monitor Project : Polio Project.**

**Duration : January 2013 to February 2014 Location : Bannu**

**Main Responsibilities:**

* + One year Experience as TTM
  + Team Monitoring in Polio Campaign desk and field validation micro Plan.
  + Clustering in campaign
  + Data Analysis on daily Bases.
  + PCA in different areas after campaign
  + RI support after campaign

**Computer Literacy**

* MS Office Application
* Reporting
* Internet Application
* Report Writing

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| **Language** |  | | |
| * **READ** | **WRITE** | **SPEAK** | **UNDERSTANDING** |
| * **English** | Easily | Conversational | Full Knowledge |
| * **Urdu** | Easily | Fluent | Full Knowledge |
| * **Pashto** | Easily | Fluent | Full Knowledge |

# Certification in IYCF (UNICEF)

* Certificate from integrated health and nutrition program organized by UNICEF & govt. of KPK. (Training on CMAM & IYCF).
* Certificate of FIRST AID from Pakistan Red Crescent Bannu Branch.
* Basic Life Support from Pakistan Red Crescent Bannu Branch

# REFERENCES:

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| --- | --- | --- |
| **Name** | **Designation** | **Contact No** |
| 1. Dr. Ashraf Younas | Deputy Director EPI Federal | 0333-9302211 |
| 2. Zulfiqar Ahmad | District Program officer | 0333-9749407 |