



H A T F R A N A

MBBS, MCPS-HCSM

SUMMARY

Highly skilled and results-driven professional with a proven track record in healthcare system management and public health initiatives. Possessing a strong background in strategic planning, resource allocation, and policy development, I am dedicated to improving healthcare delivery and promoting population well-being. With a keen understanding of the complex challenges within the health care industry, I am committed to driving positive change and implementing effective solutions. Proficient in utilizing statistical tools and software to analyze health care data, identify trends, and generate insightful reports. Capable of presenting complex information in a clear and concise manner to inform decision-making processes.

EXPERIENCE

- 08.2023 **Additional Medical Superintendent**
Bahawalpur Medical & Dental Hospital, Bahawalpur
- Demonstrated expertise in overseeing and optimizing the performance of healthcare systems, including hospitals, clinics, and public health agencies
 - Proficient in developing and executing strategies to enhance efficiency, reduce costs, and improve patient outcomes
 - Introduced various checklists for quality assurance
 - Created the SOPs for OT Complex
 - Created the checklists for the discharge and labs to ensure the quality
 - Made various process flow charts for different Processes
 - Designed the various forms and registers to ensure Quality.
- 06.2021 - 07.2023 **Additional Medical Superintendent**
RYK Teaching Hospital, Rahim Yar Khan
- Demonstrated expertise in overseeing and optimizing the performance of

CONTACT

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SKILLS

- Effective troubleshooting
- Problem-solving skills
- Flawless management of patient
- Flawless general management
- Time management
- Diagnosis & treatment
- Preparing Medical Strategies
- Patient Confidentiality
- Account Administration
- Administration Knowledge
- Client Contact Skills
- Clinical Laboratory Management
- SPSS
- Digital Communication
- Evaluate and Research Training
- General Medical Skills
- Marketing Planning
- HIMS
- Strong Presentation Skills
- Project Management
- Continuous Quality Improvement
- HR
- Quality Assurance
- Networking
- Financial analysis

CERTIFICATIONS

American Heart Association "BLS",
Sialkot Medical Complex, Sialkot,
ZZ20802, 07/27/2020

health care systems, including hospitals, clinics, and public health agencies

- Proficient in developing and executing strategies to enhance efficiency, reduce costs, and improve patient outcomes
- Adept at leading cross-functional teams and managing complex projects from initiation to completion
- Skilled in defining project goals, establishing timelines, allocating resources, and ensuring timely delivery of high-quality outcomes.

08.2020 - Hospital Administrator

06.2021

Hamza Medicare, Rahim Yar Khan

- Build strong relationships and collaborate with diverse stakeholders, including government agencies, medical professionals, community organizations, and advocacy groups
- Experienced in fostering partnerships to implement initiatives that positively impact public health
- (Sehat Card)

07.2019 - House Surgeon

07.2020

Allama Iqbal Memorial Hospital, Sialkot

EDUCATION

2024 College of Physicians & Surgeons, Pakistan, KARACHI

MCPS-HCSM: Membership of College of Physicians and Surgeons in Health Care System Management

- Biostats
- HRM
- Health Policy
- Epidemiology
- Communication Skills
- Accounting and Finance
- Supply Chain
- Marketing
- Mother and Child Health
- Occupational Health
- Continuous Quality Improvement
- Managing Health Organization
- Research Methodology
- Communicable and non-Communicable Diseases
- Project Management
- Leadership
- Nutrition

