CURRICULUM **V**ITAE

HINA SHAHZADI

OBJECTIVE:

With my past working experience, I am looking forward for a challenging career opportunity where my related experiences can be utilized, applied and be part of progressive and highly dynamic organization and be able to share my skills and abilities in promoting excellence and quality service with said company.

PERSONAL INFORMATION:

≻	Father's Name	: Abdul ghafoor		
\succ	Date of Birth	: 13-07-1989		
\succ	Religion	:	Islam	
\succ	Domicile	:	Faisalabad	
\succ	Marital Status	:	Single	
\succ	Address	:	Chak no 122 jb noor pur faisalabad	
\succ	E-Mail	:	ummyhani145@gmail.com	

Contact No.: 0307-6996702

EDUCATION RECORD:

Degree	Marks	Divisio n	Year	Board/University
M.ed	Continue			AIOU University
B.Com	749/1500	2nd	2018	University of the punjab
F.A	488/1100	2nd	2009	Faisalabad board
Matric	502/1050	2nd	2006	Faisalabad board

ACHIEVEMENT:

> Received **APPRECIATION CERTIFICATE**

PROFESSIONAL EXPERIENCE:

02.01.2020 - CONTINUE

> 03 years working

INTEREST

- > Easy writing.
- Painting
- Reading Books
- > Social gathering.
- Media communication.

OTHER INFORMATION

- > Good written and verbal communication skills.
- Frequently speak English
- > Quite witty and humorous nature
- > Take my work very seriously and can't feel relax until it's done
- > Confident, honest, energetic, hardworking, ready to accept challenges
- > Ability to work independently and in terms.
- > Ability to lead, stay committed and take responsibility of workload management.
- > Team building skills, Planning and Organizing skills.

REFERENCE:

> Will be furnished upon demand.