

# HUMAYUN KHALID

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humayunhu@gmail.com



Business Development Executive

L-946, 5B-3, North karachi



## CAREER OBJECTIVE

"To attain a role in a dynamic organization where I can utilize my skills and experience to make a positive impact. I aim to contribute to the success of the organization while advancing my professional growth and development. I am committed to deliver in a team-oriented and fast-paced environment."

## EDUCATION

### University of Karachi

Post-Graduation:  
Masters in Criminal Sciences (MCS)  
2019

### Hamdard University Karachi

Graduation:  
Doctor of Pharmacy (Pharm-D)  
2013

### Board of Intermediate Education Karachi

Intermediate:  
Pre-Medical  
2008

### Board of Secondary Education Karachi

Matriculation:  
Science  
2005

## SKILLS

- Content Writing
- Digital Marketing
- Microsoft Office including MS Word, MS Excel, and MS PowerPoint.

## CERTIFICATIONS

- **DIGITAL MARKETING**
  - From Digiskills-2023
- **VIRTUAL ASSISTANT**
  - From Digiskills-2023

## PROFESSIONAL EXPERIENCE

### UNION COUNCIL MEDICAL OFFICER

#### EPI Polio Programm | October 2024 - Present

- **Monitoring & Supervision:-** Monitored and supervised polio immunization activities
- **Vaccine Management:-** Ensured proper vaccine management and reporting
- **Polio Awareness:-** Fostered community partnerships to enhance polio awareness
- **Data Analysis:-** Analyzed data and submitted regular reports
- **DDM preparation**

#### AREA IN CHARGE

University of Karachi, District : East

#### EPI Polio Programm | May 2024 - August 2024

- **Supervision & Monitoring:** Supervise and monitor the implementation of polio vaccination activities and ensure that the vaccination target is met in the assigned area.
- **Team Management:** Lead and manage the team of workers and provide guidance, support, and training to ensure the proper execution of the Polio vaccination campaign.
- **Data Collection & Reporting:** Collect and report data on polio vaccination coverage, track progress, identify areas of concern, and prepare reports for submission to higher authorities, using data to inform program decisions and improvements.

### FREELANCE CONTENT WRITER-HEALTH

[www.raftaan.com](http://www.raftaan.com) | January 2024 to present

- **Researching and writing** high-quality content on various health topics for clients
- **Creating engaging** articles, blog posts, and social media content to educate and inform audiences about healthcare and wellness"

## PERSONAL DETAILS

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S/O : KHALID FAZAL  
DATE OF BIRTH : 14TH NOVEMBER 1989  
RELIGION : ISLAM  
NATIONALITY : PAKISTANI  
CNIC # : 42101-1618248-7  
MARITAL STATUS : MARRIED

### FRONT LINE WORKER

#### EPI Polio Programm | July 2023 - April 2024

- Conduct door-to-door visits in assigned areas to administer polio vaccinations to children under 5 years old.
- Educate caregivers and community members about the importance of polio vaccination and address any concerns or misconceptions.
- Maintain accurate records of vaccinations and report any issues or challenges to supervisors.
- Collaborate with other health workers and community leaders to ensure high vaccination coverage and disease surveillance.

### SENIOR TERRITORY MANAGER

#### PHLOX Pharma | June 2022 - December 2022

- Institutional Sale, Karachi.

### PHARMACIST / QUALIFIED PERSON

#### SAA International | March 2018 - April 2022

- Management of the Sales Team
- Regulatory Affairs
- Developing & Implementing SOPs
- Warehouse Management including inventory, stock, and supply management.

### MEDICAL INFORMATION EXECUTIVE

#### MERCK | January 2015 - October 2016

- Custodian of Old Karachi territory including Civil Hospital.

### MEDICAL INFORMATION OFFICER

#### Novartis-OTC | July 2014 - December 2014

- Custodian of Baldia Town, Saeedabad, Sher Shah, Hub, Uthal, Winder and Bela.