



ISHRAT KARIM

Research & Development Professional

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Summary

Motivated M.Phil. graduate in Development Studies, showcasing meticulous attention to detail and adept problem-solving skills. Client-centric and deadline-oriented, I bring a professional and ethical approach to tasks. Demonstrating proficiency in software operations, I am a self-reliant worker with a dynamic personality, dedicated to achieving results. Actively seeking a position to apply and enhance my skills, while contributing to a dynamic team.

Experience

Pakistan Institute of Development Economics

Islamabad

Research Assistant

2021 - Present

- Attended seminars and symposiums to improve overall knowledge and understanding.
- Performed statistical, qualitative, and quantitative analysis.
- Gathered, arranged, and corrected research data to create representative graphs and charts highlighting results for presentations.
- Collected research data through experimentation, surveys and leading focus groups.
- Utilized advanced analytical software to analyze data sets.
- Collaborated with other researchers to develop successful research strategies.

Freelancer

remotely

Academic Writer

2020 - Present

- Conducted comprehensive literature reviews and in-depth research to gather relevant information for academic papers.
- Collaborated with subject matter experts and researchers to understand project requirements and objectives.
- Developed clear, concise, and well-structured content for academic papers, ensuring adherence to scholarly writing standards and guidelines.
- Demonstrated proficiency in synthesizing complex information and presenting it in a coherent and logical manner.
- Utilized citation styles such as APA, MLA, and Chicago to maintain academic integrity in written work.
- Applied critical thinking and analytical skills to evaluate and incorporate diverse perspectives into research papers.

New York University

Gilgit Baltistan

Enumerator

06/2023 - 11/2023

- Conducted comprehensive land surveys, utilizing advanced measurement tools and techniques to accurately assess property boundaries.
- Produced detailed survey reports, documenting findings and providing graphical representations of surveyed areas.
- Translated written documents, including research materials, reports, and academic papers, to facilitate cross-cultural communication.
- Provided linguistic support during interviews, focus group discussions, and other research activities, contributing to the inclusivity of social research projects.
- Worked closely with research teams to ensure seamless communication between researchers and study participants, enhancing the quality of social research outcomes.

Education

Pakistan Institute of Development Economics

Islamabad, Pakistan

MPhil Development Studies

01/2020 - 01/2023

Karakoram International University Gilgit

Gilgit

Master of Science in Development Studies

01/2018 - 12/2020

Skills

📖 Eview

💡 MS Office

🧠 Report Writing

🧠 Research and Analysis

💎 SPSS

💎 STATA

Training/Courses

- 💡 07/16/22, National Financial Literacy Training Program for Youth, National Institute of Banking and Finance
- 💡 12/08/20, Refresher courses organized by Pakistan Institute of Development Economics, Islamabad
- 💎 11/30/21, WORLD AIDS DAY AWARENESS SESSION, Quaid-i-Azam University, Islamabad

Voluntary Work

- ☆ 2020-2021, Vice President, Gilgit Baltistan Students Body QAU/PIDE
- ★ 2017-2019, President, Hunza library, Central Aliabad Hunza
- ★ 2018-2019, Program Organizer, Quest Youth Camp
- ♥ 2018-2019, Vice President, Student council, KIU Hunza