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Bam Khel, Swabi, Pakistan

Summary

To work in a dynamic and challenging organization to improve my own and the organization's performance and where my honesty and hard work are valued.

Skills

Supervisory Skills | Ability To Analyze Pei & Epi Basic Data | Ability to Pay Attention to Detail | Adaptive Learning | Administration Skills | Administrative Assistance | Adult Social Care | Analytical Ability | Analytical Skills | Assignments Handling | Microsoft Office | Cash Handling | Communication Skills | COMMUNITY MOBLIZATION | Competency Based Training | Computer Proficient | Coordination Abilities | Coordination Skills | Data Analytics | Data Collection | Database Management | Datasets | Detail Oriented | Documentation Maintenance | Field Monitoring | Fleet Management | Fluent in English | Front Office Support | Guest Service Management | Guests Dealing | Inventory Management | IT Skills | Leadership Skills | M&E | master trainer | Material Management | Meetin Scheduling | Microsoft Excel | Microsoft office | Mobilization | Mobilization Skills | Monitoring | MS Excel | MS Excel, power Point, Ms Word | MS Office | MS. Office | Operation Management | Operations Skills | Oracle | Presentation Skills

Experience

Sep 2022 - Present O

UCPO

CTC / WHO, Peshawar, Pakistan

Supportive supervision at uc level. Work as UC lead in UC.corrdintaon with the uc officer .support IO in AFP Surveillance..planning and organising good quality campaign. Data Compilation timely . Facilitate District and external monitir in UC. active participation in District level meeting .In Enabling environment in community..Data Analysis of data .meeting with local influncer for acceptance of vaccination

Sep 2021 - Dec 2021

District Monitor

WHO, Swabi, Pakistan

Mar 2021 - Aug 2021

TTM

WHO, Swabi, Pakistan

Jan 2015 - Feb 2021

UCPO

World Health Organization, Swabi, Pakistan

SIA implementation AFP surveillance in assigned area monitoring and reporting to 1st level of supervisor

Education

2021 🔘 Allama Iqbal Open University (aiou.edu.pk) Masters in Science, MSC Sociology Sociology CGPA: 2.7/4 2015 **University of Swabi** MBA Accounting & Finance CGPA: 3.0/4

2011

University of Peshawar Bachelors in Commerce Financial Accounting

Languages

Pashto Urdu **English Expert** Expert Expert