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 **IHSAN ULLAH**

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| **Malling Address:** House 412, Street 12, E2, Phase 1 Hayatabad Peshawar.**Permanent Adress**: Malik Waris Khan Kalli Bara District Khyber.**Cell:** 0333-9190936/ 0300-9172856**E-mail Id**: ihsanullah2006@gmail.com |

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| Objective | To advance my professional abilities with vibrant administrative that offers a challenging work, respectful environment and growth opportunities.  |

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| **Personal Profile** |
|  | Muhammad Amin10th Oct 199221201-3115621-7District KhyberDistrict KhyberIslamPakistaniMarried |
| Father NameDate of Birth |
| CNICPlace of BirthDomicile/PRCReligionNationality |
| Marital Status |
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| **Industry.****Experience** |  **(ACCOUNTS ASSISTANT)** |
|  | * One Year Experience is a Accounts Assistant to BM Steel and Rerolling Mills Islamabad from 1st Jun 2017 to 30 Dec 2017.

 Meet deposit growth goals  |
|  |  Maintain Debtors Book |
|  |  Maintain Creditor Book  |
|  |  Maintain Voucher and Their Interny.  |
|  |  Identify customer needs and refer him/ her to an appropriate account  |

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| **Other Working Experience**  |
|  | * Six Months Internship to Razmak Marks Industry Hayatabad Peshawar.
* Twelve Days Business Training Under the UNDP to University of Peshawar.
* Fifteen Days Meseales Compain is Team Assistan Under The UNHCR from
* 15 Nov to 27 Nov 2021.
* Eight Days Social Media Marketing Experience under the KPITB from 26 juneTo 04 july 2021.
* Working is a Clinical and Accounts Experience to Noor Medical in Rehydration Center Bara from March 2018 on Still
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| **Academic Qualifications** |
| **MBA1.5****BBS****B. Com** | Iqra National University (INU)Islamia College University Peshawar (ICUP)University of Peshawar (UOP) |
| **D.Com**  | Board of Technical Education (BOTE) |
| **Matric**  | Peshawar Board of Secondary Education (PBSE ) |

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| **IT Skills** |
| Computer | Basic Knowledge About Computer |
| Typing | Good Speed (25 WPM) With Keyboard |

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| **Languages** |
|  | PashtoUrdu |
|  | English |

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| **Reference** |
| Will be provided as per demand |