

Imran Ali

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SUMMARY:

Imran Ali Dedicated Data Analyst/IMO with a comprehensive background in supporting program colleagues in executing emergency response plans and commitments. Proficient in analyzing and evaluating data to assess goal achievement, recommending corrective actions as necessary. Adept at preparing essential reports for various management levels, including executive boards, donors, and for budget and program analysis. Specialized in digitizing and recording target versus achievement in Nutrition, PMER, and Operations, enabling evidence-based planning using high-quality data, proficiency in a spectrum of data-related tasks including compilation and management of SHRUCs, validation of Polio Campaign Data, file and online reporting, and meticulous data cleaning and analysis. Experienced in IT component installation, micro plan record-keeping, telephonic monitoring, and online software operations (IDIMS/ODK/Kobo). Adept at data entry, management, and maintaining data integrity through comprehensive file management practices.

PROFESSIONAL EXPERIENCE:

Data Analyst, IMO

UNICEF hired through third party – Sukkur Hub
08th September 2023 to 31st December 2023

Key Responsibilities

- Support Field Colleagues: Aid in planning and executing emergency response plans by providing necessary information and data analysis to assess goal achievements and recommend corrective actions.
- Produce Comprehensive Reports: Prepare detailed program status reports essential for management, executive board, donors, budget reviews, and annual reports.
- Digitize Program Sections: Enable digitization of Nutrition, PMER, and Operations sections for recording target versus achievement, facilitating evidence-based planning using quality data.
- Collaborate and Network: Engage with other UN agencies and cosponsors to share information and foster collaboration.
- Assigned Tasks by CFO and Emergency Specialist: Fulfill specific duties assigned by the Chief Field Officer and Emergency Specialists.
- Capacity Building and Data Sharing: Coordinate with partners to enhance their capacity and facilitate data sharing initiatives.
- Compile SHRUC Data: Compile and manage data related to SHRUCs.

Program Data Assistant

District Emergency Operation Centre at Deputy Commissioner Officer Kamber
15th August 2016 to 07th September 2023

Key Responsibilities

- Oversaw comprehensive data management operations, including data entry, cleaning, and analysis, ensuring accuracy and integrity in all facets of information handling.
- Conducted meticulous analysis and validation of Polio Campaign data, providing critical insights and actionable recommendations.
- **IT Implementation & Operations:** Spearheaded the installation and maintenance of essential IT components, optimizing operational efficiency within the organization. Operated and managed online software systems such as IDIMS, ODK, and Kobo, leveraging technology for streamlined data collection and reporting.
- **Reporting & Presentation:** Prepared detailed reports and presentations for district management, presenting complex data in a clear and understandable format for strategic decision-making.

- **Field Staff Monitoring & Support:** Implemented telephonic monitoring strategies to support and guide field staff, ensuring adherence to established protocols and optimizing performance.
- **Record Keeping & File Management:** Maintained meticulous record-keeping of micro plans and handled comprehensive file management to ensure easy data retrieval and accessibility.
- **Key Skills and Contributions:** Proficient in data cleaning, data entry, and ensuring data integrity throughout all processes.
- Expertise in data analysis, utilizing statistical tools and methods to derive actionable insights.
- Advanced knowledge in file management and online reporting systems, enhancing organizational efficiency and data accessibility.

Workshops & Training Attended

- **Basic Fire Fighting and Collapse Structure Search and Rescue Training, Rescue 1122 Team Sindh.** Participated in comprehensive training sessions focused on Basic Fire Fighting and Collapse Structure Search and Rescue for staff safety and emergency preparedness.
- **Mental Health and Staff Wellbeing Training, UNICEF Training Program Online.** Completed training sessions aimed at mental health awareness and fostering staff wellbeing, contributing to a supportive work environment.
- **Nutrition Supply and Stock Management, UNICEF Nutrition Team Hyderabad.** Attended workshops concentrating on Nutrition Supply and Stock Management, enhancing knowledge in handling nutritional resources efficiently.
- **Google Data Analytics Training, Google.** Successfully completed the Google Data Analytics course, gaining valuable insights into practical data analysis and interpretation methodologies.

Personal Information

Father Name : Roshan Ali
 N.I.C No : 43402-0470112-3
 Date of birth : April, 05th 1998
 Nationality : Pakistani
 Domicile : Rural
 Local : Kamber Shahdadkot (Sindh)

Education

Bachelor of Science(B.Sc) **2018**
 Shah Abdul Latif University
 Khairpur, Sindh.

Intermediate (Pre-Medical) **2016**
 BISE Larkana
 Kamber, Sindh

Diploma in Information Technology (DIT) **2019**
 Govt: Polytechnic Institute, Kamber
 Kamber, Sindh

Certificates

- **Google Data Analytics**

This certificate includes 08 courses with hands-on, practice-based assessments and is designed to prepared for introductory-level roles in Data Analytics, in this course I learned the tools and platforms including spreadsheets, SQL, Tableau, and R. I learned how to prepare, Process, analyze, and share data for thoughtful action.

- **Web Designing**
SZABIST SZABTech(iTVE) Larkana 2018

Technical Skills & Experience

- Data Collection Tools (Kobo,ODK,Google Form)
- Data Cleaning Tools (Excel, Power Query, Spreadsheet)
- Data Processing (Excel, Power Query, Spreadsheet)
- Data Analysis Tools (Excel, Pivot Table, Spreadsheet)
- Data Visualizations (Excel, PPT, Spreadsheet, PowerBi, Tableau)
- Data Driven-Decision Making (Excel, PPT, Spreadsheet, PowerBi, Tableau)
- SQL Basic
- Report writing
- MS Office tools (Excel,PPT,Word,Outlook,Teams,Skype, etc.)
- Well knowledgeable about PC Shorcuts
- Typing Speed 40+ WPM
- Managerial Skills
- Group formation
- Mobilization skills
- Facilitation Skills
- Adaptability to adjust according to changing needs of the organization
- Ability to manage people and procedures.
- Emergency Response
- Cash Transfer Process and food security in flood affected areas
- Knowledge of Current Affairs, Major Issues of The World

Languages	Read	Write	Speak
English	Fluent	Fluent	Proficient
Sindhi	Fluent	Fluent	Fluent
Urdu	Fluent	Fluent	Fluent

Reference

Reference will be furnish upon request