



# Mr Imran Ullah

## OBJECTIVE

Seeking responsible and challenging career with a growth oriented organization where my talent and knowledge may significantly contribute to organization growth and profitably. I am hard working and constantly seeking to expand my abilities, I can work effectively both on my own and as a team player. I can think logically and can adopt new ideas to the situation at hand. I am warm, broad-minded, honest and responsible having good sense of humor and great ethics.

## WORK EXPERIENCE

### Customer Service officer (OG111)

March 2023

**Employer:** Taqwa Islamic bank (BOP) (current)

**Country:** Pakistan

**Field of activity:** Communications

**Responsibilities:**

- Providing excellent customer service to callers.
- Resolving customer inquiries and complaints.
- Escalating issues to management as needed.
- Maintaining accurate records of all customer interactions.

### Operating and maintenance coordinator

June 2021 to July 2022

**Employer:** Mobiserve Pakistan

**Country:** Pakistan

**Field of activity:** Communications

**Responsibilities:**

- Coordinating and scheduling maintenance and repairs for equipment and machinery.
- Ensuring that equipment is in good working condition.
- Managing and ordering parts and supplies.
- Monitoring and evaluating the performance of equipment.

### Social Mobilizer

Feb- 2016 to Aug 2017

**Employer:** Cheap training consulting

**Country:** Pakistan

**Field of activity:** Social Development

**Responsibilities:**

- Developing and implementing strategies to engage and empower community members.
- Conducting community needs assessments.
- Organizing and facilitating community meetings and events.

### Community Mobilizer

July 2015 to February 2016

**Employer:** Prime foundation Pakistan

**Country:** Pakistan

**Field of activity:** Social Development

**Responsibilities:**

- Building relationships with members of the community.
- Assessing the needs of the community.
- Identifying potential solutions and resources.
- Planning and implementing programs and activities.

## CONTACT



**Phone**

+92 344 9796843 (Whatsapp)



**Email**

imranullah040@gmail.com



**Address**

Village Esa khel po azim kala  
Tehsil Domel District Bannu  
Khyber pakhtunkhwa

## SKILLS

- Communication skills.
- Organization and time management skills.
- Problem-solving skills.
- Adaptability and flexibility.
- Critical thinking and decision-making skills.
- Collaboration and teamwork skills.
- Leadership skills

## LANGUAGES

**English – Excellent**



**Urdu – Excellent**



**Pashto – Very Good**



## **TLCs Head Teacher**

*Oct- 2014 – April - 2015*

**Employer:** Muslim Aid NGO

**Country:** Pakistan

**Field of activity:** Education

### **Responsibilities:**

- Creating a positive, safe, and nurturing environment for the students.
- Developing and implementing the TLCs curriculum.
- Managing the TLCs budget.
- Overseeing the TLCs staff.
- Coordinating and planning field trips and special events.

## **Elementary Teacher**

*July 2012 to July 2013*

**Employer:** Worker welfare board khyber pakhtunkhwa

**Country:** Pakistan

**Field of activity:** Education

### **Responsibilities:**

- Teaching students a wide range of subjects, including reading, writing, math, science, and social studies.
- Planning and implementing engaging and age-appropriate lessons.
- Assessing student progress and providing feedback.
- Collaborating with other teachers, staff, and parents.

## **Subject specialist (Biology)**

*July -2010 -June -2011*

**Employer:** National internship program

**Country:** Pakistan

**Position:** Subject specialist

**Field of activity:** Education

### **Responsibilities:**

- Planning and delivering biology lessons that meet curriculum standards.
- Creating engaging and stimulating learning experiences for students.
- Assessing students' understanding of biology concepts and principles.
- Utilizing a variety of teaching methods and tools, including technology.

## **ACADEMIC QUALIFICATION**

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### **Master (Master in education)**

2012-2016

Sarhad University of Science and Technology peshawar, Pakistan

### **Diploma in Information technology**

2011-2012

Associate (HS+2 years)

Board of technical education peshawar, Pakistan

### **Master (MSC botany)**

2007-2010

University of Science and technology Bannu, Pakistan



## **PERSONAL INFORMATION**

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- **Date of Birth** 22- Feb- 1987
- **Marital Status** Married
- **Nationalities** Pakistani
- **Gender** Male



## **REFERENCES**

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- References will be furnished on Demand.