

Adress: Mohallah Balo khel Bala Near RHC Badaber UC
Badabher Maryamzai District & Tehsil
Peshawar KPK Pakistan.



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Ishfaq Ahmad S/O Muhammad Shoaib

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| Key professional skills | <ul style="list-style-type: none">• Strong management skills aided with computer experience. Able to work alone and with team, very willing subordinate. Can make problem solving decisions in complicated matters with strong will power. Strong written and verbal communication skills.• WASH (water, Sanitation and Hygiene) project planning and implementation• KAP surveys.• Office Administration and team leading experience.• Training & Facilitation• Social Mobilization/ Social Organization/Communication• Staff Management |
| Education | <p>MS (Management Science) Abasyn University Peshawar Major Subjects: IBT, FICM, C.Accounting, Corporate Finance, HRM, Project Management</p> <p>MBA (Finance) Islamia college University Peshawar Major Subjects: F.Accounting, C.Accounting, Corporate Finance, Project Management</p> <p>BA University of Peshawar Major Subjects: English, Pashto, Islamiat, Pakistan Studies</p> <p>Diploma in Commerce Qutaiba College of Commerce Peshawar. Major Subjects: Accounting, Economics, Principles of Commerce, IT, English</p> <p>MATRIC GOVERNMENT HIGH SCHOOL Badabher Syllabus contained: Chemistry, Biology, Physics, Maths, and English</p> |
| Professional EXPERIENCE | <p>Position: Field Associates (Typhoid Conjugate Project) Period: 25th August 2022 to 20th October 2022 Location : District Peshawar Organization: Precision Health Consultant (PHC Global)</p> <p>Responsibilities</p> |

- *Social Mobilization and Conducting Meetings with Stakeholder for easier Implementation of Project in the Community.*
- *To Facilitate and monitor the team during field Activity.*
- *Arrange and Conduct Community Sessions along with UC facility-Based Staff to Sensitize Community Members.*
- *Develop linkages and referral pathway for complicated Cases from Community to Health Facility.*
- *Communicate the aims and objective of the study with the Community and respondents officer.*

Position: *Protection Monitor Officer (MHPSS-COVID 19 IRC Project)*

Period: *Dec 1st 2020 Sep 2021*

Location : *District Peshawar*

Organization: *Strengthening Participatory Organization (SPO)*

Responsibilities

- *Attend project orientation meeting conducted by organization*
- *Prepare tools to ensure effective protection monitoring, data gathering and analysis*
- *Build linkages with community, government stakeholders and health service providers to access the existing mechanisms of protection against pandemics such as COVID-19*
- *Conduct risk analysis and prepare bi-monthly reports*
- *Share information from field with Signpost Editorial Officer for digital awareness campaign*
- *Prepare directory of existing referral services for the protection and safeguarding of families and persons affected by pandemic*
- *Follow the project work plan and ensure the targets are achieved*
- *Work in close coordination with programme team and respective regional coordinators*
- *Ensure two-way communication and is responsive to people's needs and changing contexts*
- *Should be able to communicate in English and local languages*
- *Experience in trauma-informed communication approaches and management techniques that will help build trust with users*
- *Ensure data-protection protocols to safeguard the confidentiality and protect those registered from potential protection risks, including violence, discrimination, or stigma*
- *Ensure safety and security of documents/ assets handover to him/her for the assigned task, in case of any loss or damage to asset he/she should immediately inform Regional Coordinator*
- *Follow organizational policies and guidelines provided to him/her during orientation.*

Position: *UC Polio Officer (PEI, EPI Program)*

Period: *July 1st 2020 to 30th November 2020*

Location : *UC Sarband -Tehsil Mattani -Peshawar*

Organization: *Chip Training & Consulting (CTC)*

Responsibilities

Co-Chair UPEC meetings.

- *Chair learning cycle (post-campaign review) meetings.*
- *Ensure and support operations and communication officers develop and implement activity plans for each SIA cycle.*
- *Assist Town/Tehsil/ERU management in strategizing by communicating potential solutions to field level problems.*
- *Support in surveillance and EPI activities.*
- *Monitor the process of implementation of the campaign activities and provide feedback to*

Town/Tehsil/ERU.

- Ensure and support preparation of catch-up plans for missed children and monitor implementation.
- Assist District/Town/Tehsil /ERU staff in planning, coordinating, and organizing training sessions for UC level staff.
- Ensure implementation of SIA with special attention to hard-to-reach and underserved high risk population.
- Train and supervise UC level operations and communications officers and Area Supervisors.
- Submit desk and field validated area level micro-plans, UC micro-plans, communication plans, daily pre-and intra-campaign data to Town/Tehsil/ERU offices.
- Implement operations, communications, and surveillance strategies and activities communicated from Town/Tehsil/ERU.
- Support communication officers in developing and execution of social mobilization plans developed in light of the learning cycle meetings.
- Support vaccinators in developing and execution of outreach activity plans and REC micro-plans.

Position: Union Council Communication Officer (PEI, EPI Program)

Period: 9th Dec 2019 to 30th June 2020

Location : UC Sarband -Tehsil Mattani

Organization: Chip Training & Consulting (CTC)

Responsibilities

- Identify UC-level activities for inclusion in District level communication plan and communicate to District Health Communication Support Officer (DHCSO).
- Identify IEC requirements and distribution plan and coordinate with necessary partners to ensure implementation.
- Ensure influential religious leaders, elders, etc. are included in team micro-plans.
- Assist in preparation of SM work plan and IEC activity plan for the respective areas.
- Ensure inclusion of SMS' names in the UC micro-plan.
- Participate in UPEC meetings and support development and implementation of UC social mobilization plan.
- Conduct initial and on-going listing and mapping of underserved communities and classification of these. Keep track of all children under 5, vaccination status, as well as migration patterns and practices.
- In consultation with the Health Department and guidance from District Medical Officer (DMO) concerned, identify sub-UC High Risk Areas.
- Ensure effective communication on movement of high risk groups to UCOs / DHCSO / DMO in other districts where underserved groups are moving.
- Support in micro planning, including determining best timings (flexible) for vaccination activities.
- Ensure, through Medical Officer In Charge (MOIC) / DMO, that routine immunization services are made available to cover the high risk groups.
- Coordinate with MOIC / DMO to assign vaccination teams for migrants / nomads / slums & congregations.

Position: Union Council Polio Officer (PEI, EPI Program)

Period: Jan 2015 to Oct 2018

Location : UC Badaber Maryamzai -Town 04

Organization: World Health Organization (Peshawar)



Responsibilities

- Assist in preparation and updating SIA micro-plans. Validate the micro-plans in the field. Help in identifying and mapping high-risk areas in the specific UC.
- Assist in selection of appropriate vaccinators as per given criteria and in their distribution as per need.
- Assist the PEOs, and district trainers in planning, coordinating, and organizing training sessions for vaccination teams and supervisors.
- Partnership and Coordination:
- Promote partnership with all influencing factors at UC level in support of SIAs. .
- Monitor the process of implementation of the campaign as per guidelines and provide feedback to DPEO
- Collect and collate the tally sheet data from the area of responsibility on daily basis.
- Ensure proper implementation of SIAs with special attention to hard-to-reach areas and under- served high risk populations.
- Attend the daily evening review meeting at UC level for every SIAs and record the findings/observations for corrective action on the following day of the campaign.
- Participate in preparation of realistic catch-up plans for missed children and monitor their implementations.
- Participate in organizing the re-do/sweeping activities in the UC as required in the light of PCM/LQAs/market survey results.
- Facilitate the work of Independent Monitors

Position: Health &Hygiene Promoter ERRP (Education Program)

Period: Aug 2014 to Dec 2014

Organization: Save the Children US (Peshawar)



Save the Children

Responsibilities.

- Develop material on Health & Hygiene
- Identify target communities and mobilize community groups
- Liaise and coordinate with programme staff for project implementation
- Carry out School/ CFS assessments within field areas to assess the issues pertaining to hygiene.
- Impart session to children at School/ CFS supervisor on significance of health & hygiene practices.
- To work for the promotion of Health & Hygiene practices at School/ CFS and community level.
- Regular field visits of School/ CFS to observe the wash facilities.
- Conduct meetings with community.
- Written and verbal reporting on progress on weekly basis
- Assist the Education Coordinator in all other issues related to the development and implementation of the emergency and rehabilitation Education program
- Proper reporting and documentation for the entire relevant field work

Position: Team Leader (WASH Project)

Period : July 2011 to Dec 2013

Organization: SSD (Society for Sustainable Development) an IP of UNICEF Pakistan (New Durrani IDPs Camp Sadda Kurram Agency)

Position: Hygiene Promoter/Social Mobilizer (WASH Project)

Period: Feb 2010 to June 2011

Organization: RID (RURAL DEVELOPMENT INITIATIVE) an IP of UNICEF Pakistan. (Jalozai IDPs Camp Nowshera)

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| | <p>Position: <i>Hygiene Promoter/Social Mobilizer (WASH Project)</i></p> <p>Period: <i>Sep 2008 to Dec 2009</i></p> <p>Organization: <i>SSD (Society for Sustainable Development) an IP of UNICEF Pakistan (Jalozai IDPs Camp Nowshera)</i></p> | |
| Computing Skills | 1 Microsoft Office 2010 Word, Excel, PowerPoint) SPSS, Internet | |
| Languages | A. English | B. Pashto C. Urdu |
| References | <p>Dr Saif Ullah Khan Area Coordinator World Health Organization Email: dr.saif25@yahoo.com Mobil # +923339235645</p> | <p>Mr Faisal Khan District Communication Officer(Peshawar) Chip Training & Consulting Email: faisal.khe@gmail.com Mobil # 03455009756</p> |