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Curriculum

Vita



Name: -Jalal Khan
Father's Name: -Anayat Ullah
Permanent Address: -Ghareebabad jail road Sibi..

Nationality: Pakistani
N.I.C. # 55302-3472135-7
Date of Birth: 15th March 1996
Marital Status: Unmarried
Religion: Islam.
District: Sibi (Balochistan)

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JALAL KHAN

CAREER OBJECTIVE

- I intend to prove myself I can work hard to earn myself a challenging career working for progressive Organization which offers its employees opportunities for professional and personal development.

SUMMARY OF EDUCATION

BS-Geology from University of Balochistan Quetta (2019)

Certificate/Degree	Total marks/obtained marks	% age	Div/Grade
BS-(Geology)	2900/2384	82%	A
B-ED(1.5)	1800/1218	67%	B
HSSC	1100/652	59%	C
SSC	1050/556	53%	C

COMPUTER SKILLS

- Basic knowledge in Microsoft Windows 8.1 and Office Applications as well.
 - Microsoft Word
 - In page Urdu
 - Internet
 - Drafting
 - Excel
 - Outlook

CERTIFICATE/DIP.

- Three Month Certificate (CIT) form Technical Training Center Quetta
- MS office
- In page
- Typing (English & Urdu)

EXPERIENCES

1) Worked at ABL Bank, from March 2021 to 11 Sept 2022 as Teller

- Cash deposit and cash delivering
- Record keeping and maintain.
- Daily reporting

2) Working at UBank Microfinance Ltd (Islamic Banking) July 2023 to till date as a Teller

Cash deposit and cash delivering
Record keeping and maintain.
Daily reporting

LANGUAGES

- Proficient in written and spoken English, Urdu, Sindhi, Balochi & Brahvi.

HOBBIES

- Working with people of my own field, watching movies, football, reading books and working with computer.