

KARAM ELAHI

Union council polio Officer (CTC,WHO)

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CNIC: 12103-8642462-1 | Domicile: Tehsil-Paharpur District-DIKhan, KPK Pakistan | DOB: 06, june, 1989



ACADEMIC QUALIFICATION

2017	MASTER OF ISLAMIAT (MA) 2 Year program Roll No:4441 Gomal University Marks: 660/900 (60%)
2014	BACHELORS IN ELECTIVE ENGLISH (BA) 2 Year Program Roll No: 12202 Gomal University Dera Ismail Khan. Marks 255/550 (50.18%)
2008	DIPLOMA OF BUSINESS ADMINISTRATION (DBA) 2 Year Program Roll No: 67472 Reg No: GCMS/DIK/DBA/06-2668 Board of Technical Education Peshawar Marks: 690/1400(50.58%)
2006	SSC) O level Roll No: 14407 Reg No: 29-B-BKHD-1-04 Board of Intermediate and Secondary Education Bannu Marks: 507/1050 (48.57%)

PROFESSIONAL QUALIFICATION

2012-2013	DIPLOMA IN INFORAMTION TECHNOLOGY 1 Year Program Roll No:241817 Reg No: SPC/DIK/DITR/IST-12/1765 BTE Peshawar Marks: 1065/1400 (76.21%)
2010	MICROSOFT OFFICE COURSE 6 Month Program Reg No: SDCP/SPCI_DIK/03529 Skill Development Council Peshawar KPK
2016	AUTOCAD (2D AND 3D) 6 Month Program Roll No: 220 Reg No: HGES_SDC_4345 HAMAD GROUP OF EDUCATION SYSTEM Dera Ismail Khan

SKILL

DATA ANALYTICS & BUSINESS INTELLIGENCE TOOLS

Microsoft Power BI	
Tableau	
Saptial Analytics	

GOOGLE ANALYTICS TOOLS

Google Docs,Sheets,Slides PPT	
Google Form,Google Sites	
Google Looker Studio	

MS OFFICE (PACK 2016)

1. MS Word
2. MS Excel
3. MS PowerPoint

➤ Pro Level Typing Speed Of **45-WPM**

PROFESSIONAL

Team Leading	
Master Trainer	
Communication Skill	
Office Letter Drafting	
Formal English Writing	

LANGUAGES

Urdu	
Saraiki	
English	
Pashto	

WORK EXPERIENCE

FIELD SUPERVISOR

1th Oct 2010 to 15 sep 2011

SOCIAL MOBILIZER

Communication Network COMNet (CTC (UNICEF)

28th Feb 2014 to 15TH Sep 2015

World Health Organization (WHO)
01 Oct 2015 to 1th August 2023

UNION COUNCIL POLIO OFFICER (UCPO)

WORK EXPERIENCE

Core Responsibilities

-Supplemental Polio Vaccination Campaigns (SIA)

1. Provide technical support to pre-campaign activities (microplanning, preparing and monitoring) UC level.
2. Monitor the availability of human and material resources
3. Ensure selection of appropriate vaccinators and supervisors
4. Monitor and support the trainings in the pre-campaign phase;
5. Monitor and supervise the Implementation phase on daily basis.
6. Monitor the utilization of resources and report issue, if any.
7. Participate in the identification and selection of the appropriate independent monitors for Post Campaign monitoring and Evaluation
8. Thorough analysis of the post campaign independent monitoring data and assisting the UCMO for actions required, if any.
9. Analyze the monitoring data of all the Phases (pre-Campaign, Campaign and post campaign) and provide/report to the PEO with actionable data for decision making.
10. VPD Surveillance and zero reports collection.
11. Provide special focus on the high risk populations during all the phases of the campaign

SOCIAL MOBILIZER in **COMMUNICATION NETWORK COMNET (CTC)**
UNICEF (THE UNITED NATIONS CHILDREN'S FUND)

WORK EXPERIENCE

28 Feb 2014 to 15th Sep 2015

- To follow the process of general mobilization of community assigned/delineated by CTC.
- To mobilize community to work for the EPI/PEI of the Refusal family's on self-help basis.
- To create awareness among the people regarding importance of PEI and EPI.

To motivate people for taking part in the campaign of Polio.

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WORK EXPERIENCE

Experience Summary:

- Monitoring and evaluating data.
- Monitoring before, during and after campaign.
- Analysis of data and compare with other data.
- Compilation of the campaign reports.
- Updated Micro plan for each campaign.
- Team recruitment and supervision.
- Training of teams and Area In-charges.
- Prepare list of events for special vaccination (e.g. festivals, weddings, etc.).
- Social Mapping to identify week's points.
- To prepare the Monthly Plan for Distribution.
- IPC Training of teams and Area In-charge.
- Influencer Identification:
- Identifying key groups for and against vaccination.
- Identifying key influential/opinion leaders.
- Identifying channels of communication and strategies for intervention in social mobilization to reach these stake holders.
- Community engagement:
- Identifying NGOs and civil society organizations.
- Identifying and motivating religious leaders, school and local influencers.
- Develop partnership with Medical Officer, EPI Tech and UCPOs to plan and implement Social Mobilization activities.
- To manage the activities of Distribution of team's members and Area In-charge.