

CURRICULUM VITEA

{RESUME}

KHAYAL MARJAN MARWAT



{PERSONAL INFORMATION}

Father Name : Dil Jan
Father NIC : 11201-7180678-7
Email : Khayalmarjan1@gmail.com.or khayalmarwat396@gmail.com
Contact : 03348845321-03104455125
Date of Birth : 20thMarch 1992
Nationality : Pakistani
Domicile: Lakki Marwat, KPK.
CNIC : 11201-0349919-9
Marital status : Single
Postal Address and Permanent Address: Tarkha Bazi Khel, P/O Takhti Khel
Tehsil: Sarai Naurang District: Lakki Marwat.K.P.K

{CAREER OBJECTIVE}

To work in challenging environment with the view of refining my knowledge through practical experience of what I have learnt and seeking a long term career oriented relationship with the organization.

{ACADEMIC STATISTICS}

| {DEGREE} | {INSTITUTE} | {YEAR} | {GRADE/ Division} | {PERCENTAGE/CGP A} |
|----------------------------------|--|--------|----------------------|-----------------------|
| M.A(Social Work) | Department of Social Work University of Peshawar. Peshawar | 2016 | 1 st | 62.63% (689/1100) |
| B.A(Political Science) | Govt Degree College Sarai NaurangLakki Marwat,U.S.T Bannu | 2013 | 2nd | 51.45% (283/550) |
| F.A(Civics,H.P. E,Islamic Study) | Govt. Higher Secondary School Kot Kashmir, Lakki Marwat,B.I.S.E Bannu | 2010 | 1st | 60.81% (669/1100) |
| S.S.C (Science) | Govt. Higher Secondary School Kot Kashmir, Lakki Marwat.B.I.S.E Bannu | 2008 | 1st | 60.55% (545/900) |
| C.T(Teaching Degree) | AIOU Islam Abad | 2017 | 1 st | 68.11% (613/900) |

{COMPUTER PROFICIENCY}

- Microsoft Office : (MS-word, MS-Excel, MS-Access, MS-Power Point, Internet)
- Typing Speed : 30Wpm
- Internet : Familiar with Web browsing, E-mail, Social Networks.

{ACHIEVEMENTS, AWARDS& EXPERIENCE}

- A field Work in Hayat Abad Medical complex in Eye OPD Department Peshawar.
- Workshop in DRC (Danish Refugees Council). (UOP)
- Different community sessions workshop.
- Childe right protection workshop.

- Gender base violation workshop. (UOP)
- Internship in EHSAR foundation in Bannu(40-day Grievance Disk)
- Right to information awareness session in (Dost welfare Foundation in Hayat Abad phase5Peshawar)
- Women empowerment workshop (UOP)
- Peace and conflict workshop (UOP)
- Work in Polio union council Takhti Khel Lakki Marwat.
- Elementary and Secondary Education Department Khyber Pakhtoon Khawa up to 17 years age children'sSurvey (30) days Data Entry in Lakki Marwat
- Six month computer certificate
- Worked in 20 days IPV survey in lakki marwat unioncouncil Takhti Khel
- Currently Working as Internee in (NIP) Dost Foundation phase 5 Hayatabad Peshawar
- Three days' work shop on Child rights protection in Dost Welfare foundation phase5 Hayat abd Peshawar
- 4 days Traning in Dost Welfare foundation TACS(Take a child to school)
- Currently I am working as World Bank Project in SADP District Lakki Marwat Community Development Support Sector.

{INTERPERSONAL SKILLS}

- Team work
- Fluent in speaking and writing Urdu, English.
- Social worker.
- Social mobilization.
- Community Organizer.
- Data Collection.
- Public Speaking.
- Quick learner.
- Organizing and Planning.
- Social Mobilizer.
- Data Entry
- Drug ad dictationcounselling

{REFERENCES}

To be furnished upon request.

All mighty alone, and believes on one God

{CAREERER OBJECTIVES}

Why **Khayal Marjan**?

- A fresh Master Social Work having sound knowledge in Community development.
- I am a very kind and caring person by nature and I believe that this helps me to be successful in my chosen career as a Social Worker.
- I am very organized and pay great attention to detail. I am an excellent communicator and I believe that I build up relationships well with a variety of different people from different backgrounds and am able to keep detailed records which is essential for this role.
- I am very flexible and motivated and I am keen to learn everything I can to ensure that I am successful in my career. I am confidential by nature and ensure that I work to very strict guidelines.
- I am able to travel as part of my role and want to be as flexible as I can to ensure that my areas perform well.