

**MAQSOOD ALI**

**S/O Badr-e-Munir**

**Cell: 03009188243**

**CNIC: 16202-8556120-05**

**maqsoodali03@gmail.com**

**maqsoodali01@yahoo.com**

Flat No 22 Royal Apartments near Nast Metro Station G12 Islamabad Pakistan



**OBJECTIVE:**

A top position in a challenging environment/organization where I could use all my ideas and skills to make things happen in the best possible manner.

**EXPERIENCE: District Coordinator August 2024 to till to Date  
Interactive Research Development IRD (Deworming Initiative)**

- Orienting/Introducing the relevant major stakeholders Department of District Administration, Education and Health in the Districts on the Cost effective mechanism of the School Based Deworming.
- Maintaining advocacy and implementation cycles with the District Administrators, Health, Education, and District Khateeb (Deeni Maddaris).
- Conduct meeting minutes in different stakeholder's meetings at the District level.
- Management and Supervision of District teams.
- Provide facilitation to District Education Offices (M/F) in organizing and monitoring different training sessions for different tiers (L1, L2 and L3).
- Provide facilitation to District Health Office in organizing and conducting orientation sessions for different cadre (Doctors, LHWs and paramedics)
- Always in close coordination with stakeholders and district administration, health, education level during MDA to cater Adverse Event (AE) on time and reporting.
- Coordination with the department of Health and Education for supply chain management.
- Ensure the reverse reporting and leftover drugs cascade through district government
- Implementing all aspects of the project activities including providing support in regards of advocacy, coordination, management, monitoring and reporting at District level in line with IRD and Govt. policies.

**EXPERIENCE: District Field Coordinator June 2022 to May 2024**  
**Interactive Research Development IRD (Maternal & Child Health)**

- Ensure timely submission of DFRs (Daily Field Reports), work plans, monthly Performance slides, and inventory reports.
- Monitor and supervise vaccinators and ensure adherence to vaccination Protocols and quality service delivery.
- Liaise and collaborate with DHMT (District Health Management Team), DPCR (District Program Coordinating Committee), and other partners to coordinate vaccination efforts and address challenges
- Demonstrate problem-solving skills to resolve issues related to vaccination Program implementation.
- Maintain the quality of DFRs and other reports through accurate data Collection, analysis, and report writing.
- To participate in the referral chain process for NEIR (National Electronic Immunization Registry) to increase the number of clients getting vaccinated on time.
- To actively participate in district government meetings regarding Immunization/Polio and liaison with District Health Administration.
- Supervise Town Field Coordinator and provide necessary support as and when Needed.
- Review the implemented strategies and provide technical inputs after field Visits.
- To notify and take corrective actions whenever any irregularities are Suspected or detected.  
To prepare daily field reports and share them with the Manager for monitoring purpose.
- Closely monitor EPI indicators of District and share with DHMTs (District Health Management Team)
- Support District EPI monitoring & planning and other activities of Measles TCV, EOA, MNTE and SIAs.
- Provide technical support and on job training and effective implementation of monitoring plans by regular visits to the EPI Centers.
- Carry out equity analysis and provide technical assistance in increasing service delivery in low coverage areas.
- To notify the line manager and take corrective actions whenever any irregularities are suspected or detected.
- To perform all other duties as requested by the seniors as and when required.
- To coordinate with the district health department and vaccination personnel for project activities.

**EXPERIENCE: Union Council Polio Officer February 2019 to February 2021  
Chip training Consultant (Polio Eradication Program PEI/EPI)**

- Close coordination with DC, District Health officer & BHUs.
- Provide Technical Support to the Union Council Polio Eradication Committee on poliomyelitis eradication.
- Work closely with government and partners to ensure coordination of different stakeholders in the assigned area.
- Assist the DPEOs, and district trainers in planning, coordinating, and organizing training sessions for vaccination teams and supervisors.
- Partnership and Coordination: Promote partnership with all influencing factors at UC level in support of SIAs.
- Ensure the functioning of the UPEC in the assigned areas
- Support the full implementation of the National Emergency Action Plan (NEAP) and other key policy documents on polio eradication and immunization at the UC level.
- Mobilize the Local community through Awareness Session about the importance COVID-19 Vaccine.

**Supplemental Polio Vaccination Campaigns (SIA)**

- Support the Union Council on ensuring all the agreed SIA timelines are followed and implemented.
- Assist the UC team in motivating local, adult and female's teams and AICs to be part of campaign implementation
- Facilitate and monitor the trainings of teams, AICs, and other categories of health workers involved in campaign implementation
- Carry out assigned planning meetings including micro plan preparations at the Union Council.
- Formulate an appropriate plan for coverage of missed children.
- Work closely with the communities in the assigned areas to rebuild trust in vaccines, combat misinformation and generate demand for polio vaccination
- Mobilize religious, tribal and political leaders, and other influential persons in the assigned area to support polio eradication

**AFP Surveillance**

- Support community surveillance by ensuring mapping and inclusion of all formal and informal health care providers in the assigned area in the AFP surveillance network.
- Assist in ensuring inclusion of all high risk/ underserved/ migrant population in the Surveillance network and all AFPs are reported from them.
- To support timely submission of "Zero Report" from assigned UCs.

**Routine Immunization**

- Support the strengthening of routine immunization through participation in the development of micro plans for implementation of routine immunization

- Support the UPEC in engaging and mobilizing communities RI demand creation and building the trust of communities in vaccine uptake.
- Identify zero dose and under immunized children in the assigned UCs and refer them for immunization.

**EXPERIENCE: Union Council Polio Officer February 2015 to January 2019**

**World Health Organization (Polio Eradication Program PEI/EPI)**

- Prepare for and supervisor implementation of the planned supplemental Immunization activities in the assigned Area.
- Together with the partners and technical staff, review and update Areal Micro Plans and other documents to ensure appropriate and fair distributions of Resources to guaranty quality campaigns.
- Identify areas and reasons for poor coverage and develop a special plan that Addresses refusals, inaccessible areas and nomadic population.
- Collect, analyze and use SIAs reporting and monitoring data for identifying Gaps and recommending corrective measures.
- Facilitate and monitor the trainings of teams, AICs, and other categories of Health workers involved in campaign implementation.
- Support the full implementation of the National Emergency Action Plan (NEAP) and other key policy documents on polio eradication and immunization at the Area Level.
- Mobilize religious, tribal and political leaders, and other influential persons in The assigned area to support polio eradication.
- Monitor the timeliness and adequacy of all campaign logistics, and ensure all Necessary steps are taken to ensure no delays or stock outs of logistics at the assigned areas.
- Conduct survey of high risk area (HRA) to list all eligible children under five Years of age, and available resources like school, Madrassa, health post, etc. in that area
- Conduct communication and social mobilization planning is included in UC Micro plans of the highest quality.
- Support and Facilitate Routine immunization activities EPI.
- Support AFP surveillance in the Area in all aspects especially sensitivity, Quality and timeliness.
- Prepare monthly report to reflect activities conducted, progress made and Constraints faced and recommendations for way forward.

**Volunteer Experience: COVID-19 Community Mobilizer**

- Awareness raising campaigns and trainings
- Facilitate weekly meetings with Community groups.
- Facilitate meetings with Community groups.
- Data collection, management and field Reporting.

**Community Mobilizer Palladium Pakistan (EVA BHN)**

- Establish initial contact with community (Public Health) for introduction of the project.
- Collect necessary baseline information about the target community and area.
- Identify potential leaders and/or organizers within the target community.
- Motivate and encourage potential community leaders to advocate and Promote the project (Public Health) in their community and ensure their participation.

**Community Health Promoter Palladium Pakistan (EVA BHN)**

- Social and behavior change communication (SBCC) Main Focus Mother Child & nutrition  
Key Strategies Advocacy, social Mobilization, Behavior change Communication.
- Community mobilization for the Health of Mother and Child through Awareness Session, health promotional material, word of mouth, role modelling, etc

**Certificates:**

- Surveillance of Vaccine-preventable diseases (VPDs) Mid-Level Manager (MLM) Training Certificate World Health organization.
- Monitoring and Immunization System Mid-Level Management (MLM) Training Certificate World Health organization.
- Communication and Community Engagement Mid-Level Manager (MLM) Training Certificate World Health organization.
- The Role of EPI Manager Mid-Level Manager (MLM) Training Certificate.
- Solving Immunization Problem Mid-Level Manager (MLM) Training Certificate World Health organization.
- Behavior Change Communication EVA-BHN Project Palladium Pakistan
- Poliomyelitis and the Global Polio Eradication Initiative Online Training Certificate World Health organization
- Infection Prevention and control (IPC) for COVID - 19 Virus online Training Certificate World Health organization
- Operational planning Guidelines and COVID - 19 partner platform to support Country preparedness and Response Online Training Certificate World Health organization.

**Computer Skills:**

- MS Office.
- Proficient in Internet & Email Usage.
- ODK Software
- KOBO Software
- ERP Software
- Window Installation.

**Education Record:**

- Master Business Administration (MBA) FUUAST Islamabad 2013-2015
- Bachelor of Business Administration BBA (Hons) Hazara University 2005-2009
- Intermediate from Govt Postgraduate Collage Swabi 2004-2005.
- Metric from Islamia English Medium School Swabi 2002-2003.

**LANGUAGE Skills:**

- Good command on speaking, reading and writing of English, Urdu and Pashto language.

**Skills and Ability:**

- Confident and consistent on Working.
- Ability to produce synergic in a team work.
- Ability to work under stanching condition for long hours.
- Leadership skills including team building.
- Good interpersonal communication and reporting Skills.

**REFERENCES**

**Will be provided if required**