



MUHAMMAD ARQAM

SAFETY OFFICER | GUJRANWALA PUNJAB, PAKISTAN

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OBJECTIVE

Seeking a challenging career within a dynamic and progressive organization where enthusiasm, dedication and the ability to manage a team and organization, effectively and reliably are prerequisite in driving the organization forward. I am capable of working for long hours to achieve the goals, can manage and motivate people to get our ambition.

SKILLS & ABILITIES

PROFESSIONAL SKILLS Project Management | Safety Management | Creative Thinking | Strong Analytical Skills | Problem Solving | Basic lifesaving

TECHNICAL SKILLS NEBOSH | OSHA | Microsoft Word | Microsoft Excel | Permit To Work

EXPERIENCE

JUN 2023-DEC 2023

HAIDER COMMUNICATIONS 7704, ALI PUR CHATTAH, GUJRANWALA

Assistant Safety Officer

- Managed a safety team of 8 and achieved a 100% success rate in meeting quarterly safety goals.
- Collaborated with cross-functional teams to ensure customer satisfaction and long term loyalty for safety.

JAN 2024-CONTINUE

HAFEEZ FOUNDRY WORKS, TUFAIL TOWN RAJKOT, GUJRANWALA

SAFETY OFFICER

- Trained and educated staff on safety policies and procedures.
- Monitored and inspected equipment to ensure proper maintenance and safe operations.
- Investigated and reported the accidents and incidents on workplace.

EDUCATION

2021-2023

Punjab Group of Colleges

Higher Secondary Certificate (HSC) in Computer Science

Gujranwala, Pakistan

2019-2021

Jinnah International Public School

Secondary School Certificate (SSC)

Gujranwala, Pakistan

CERTIFICATES

- NEBOSH International General Certification (IGC) in Health & Safety *March 2024*
- Fire Safety *March 2024*
- First Aid *Jan 2024*
- Chemical Safety *Jan 2024*
- Permit To Work *Jan 2024*
- H2S Safety *April 2024*
- Construction Safety *April 2024*

LANGUAGES

- English (Professional Level)
- Urdu (Native language)