**CURRICULUM VITAE**

**CAREER OBJECTIVE**

A full time purposeful position in a dynamic organization that confederate opportunities of professional growth, performance improvement, though training & vocational recognition and challenging assignment.

**ACADEMIC & SCHOLASTIC QUALIFICATION**

M.COM (Accounting) University of Science & 2010- 2014 **71%**

Technology Bannu

B.Com University of Science & 2008-2010 **55%**

Technology Bannu

D.Com Govt, College of Commerce& 2005-2007 **63%**

Management Sciences Bannu

S.S.C GOVT.H.S Ismail Khel Bannu 2004-2005 **56%**

**PROJECTS**

* Internship report on “BANNU WOOLLEN MILLS LTD”
* Financial Analysis of “BANNU WOOLLEN MILLS LTD”.
* SWOT analysis and SWOT Matrix Interpretation of “BANNU WOOLLEN MILLS LTD”.

**PROFESSIONAL EXPERIENCE**

* **1. Worked as Computer Operator/Assistant in Pakistan Post Office (EMTTS Project) From; 01/05/2015 to 31/01/2021.**
* **2.Worked as an Account Assistant at BANNU WOOLLEN MILLS LTD from 01-01-2013 to 28-04-2015**

**Worked in Five Sections:**

* HR& Admin Department
* Cost Department
* Finance Section
* Store Section
* Account Section
* Preparing Journal
* Preparation of General Ledger
* **3. Working as Accountant/Clerk in Al-Qaim Children Academy Bannu from 05/02/2021 to date.**
* **4.** Worked as a Community Outreach Worker at Relief Pakistan (NGO).

**TRAINING**

Training Of CMAM, MUAC, OTP, SFP, Nutrition

**PROFESSIONAL CERTIFICATES**

1. DIT from Sarhad University.

**COMPUTER SKILLS**

* Knowledge of Internet.
* Email Use. .
* Knowledge of MS Office.
* Window driver &software installation

****

**MUTTAHER ULLAH KHAN**

**S/O**

**ALIF GUL**

**NIC: 11101-9733520-1**

**Domicile: Bannu**

**Date of Birth:**

**10-05-1989**

**HOME ADDRESS:**

**Village & P/O Ismail Khel**

**District Bannu**

**K.P.K Pakistan.**

**Cell# 0334-8856873**

**Email:**

[**muttaherullahkhan@gmail.com**](mailto:muttaherullahkhan@gmail.com)

**References:**

**Are available on request**