

# CV/Resume of

#### **PERSONAL INFO:**

Father's Name:

Mustaqeem Muhammad DOB: 10-04-1998

CNIC: 15402-4993048-5

DOMICILE: Malakand

Marital Status: Unmarried

Languages:

English, Urdu, Pashto

# **OBJECTIVE:**

To become a part of a dynamic group where I could further explore the skills and capabilities which I gained in the whole professional career, and to serve a challenging work environment and equally vast opportunities of career development based upon achievements and results.

# Mr. Mashal Muhammad

# WORK EXPERIENCE (3+) YEARS:

Served as Order Booker/Salesman for a period of Three years.

#### **Responsibilities:**

- Serves customers by selling products and meeting customer needs
- Maintain accounts, obtains orders
- Submits orders by referring to price lists
- Monitors competition collecting information on pricing, products, new products
- Recommends changes in products, service, and policy
- Resolves customer complaints by investigating problems

### **EDUCATIONAL QUALIFICATION:**

# CONTACT



**Dhanda Thana Khas,** Tehsil Batkhela District Malakand



0092-343-8067844

#### **B.A** Session: 2020 University of Malakand

**Diploma of Commerce (Accounting)** Session: 2017 KP BTE Peshawar

#### **Secondary School Certificate**

Session: 2014 BISE Malakand

### **OTHERS SKILLS:**

- Basic Computer
- Heavy Machinery Operating (NUT Certified)
- Good Communication Skills