MUHAMMAD NOMAN SIDDIQUI



SKILLS

Skilled in Office Management, Managerial Expertise, Accounts Management, Data Management & Daily Transactions Oversight. My experience includes efficient resource allocation, financial analysis, data organization, and the meticulous management of daily operations to ensure optimal productivity and streamlined processes.

OBJECTIVE

My main objective is to use utilize my all skills and abilities to adapt in a scalable environment and eventually become a valuable asset.

EXPERIENCE

Station Manager | PSO Filling Station Peshawar City Br. (August 2021 – November 2023)

Oversee the safe operations of our fuel station, maintaining high levels of customer service, managing a team of employees, Handling of financial accounts, Conducting audit of allied branches, Record keeping & Data Handling and authorized representative in court litigation's.

Investment Associate | Al-Meezan Investment Ltd Peshawar Saddar Cantt Br. (July 2020 – March 2021)

Providing Shariah-compliant investment solutions to customers, Investment Analysis, Portfolio Management, Client Support, Risk Management, Reporting, Generating Sales Lead.

EDUCATION

BS Computer Science | 2020 | Abasyn University Peshawar

BS FYP: Implementation of PSO (Particle Swam Optimization Algorithm) on Robtic Cars

PROGRAMMING KNOWLEDGE

Database (Oracle), MERN Stack (Functional Knowledge), React Native (Basic Knowledge)

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LinkedIn URL

https://www.linkedin.com/in/noman-siddiqui-438238116/

EXPERIENCE OF LEADERSHIP

I excel in resource allocation, employing financial acumen, and meticulous data organization, ensuring the seamless execution of daily operations.

Other Activities: Running a food service business, providing home cooked fresh food to corporate offices, SME's, and Individuals.