

Muhammad Khan

ADD: Flat #605 6thFloor Sarina Pride,
Opposite Kfc Main Shahrah E Faisal Road,
Karachi.

Phone: 0300-4197129 / 03313771656
Email: MK794015@gmail.com

OBJECTIVE

Seeking an exciting and challenging career in dynamic progressive organization where, I can use my skills related to my field and team leading efforts. I am quick to grasp new ideas and concepts and can develop innovative and creative solutions to problems.

EXPERINCE

• SHELL Pakistan Ltd

Safety & Customer Experienced Officer Present
Job Description: Conducts job hazards analysis,
Establishes safety Standards and Policies as needed.
Protect them from entering hazardous situations.
Responds to employees' safety concerns.
Observation Shell Mobility Sites, Managing safety Trainer and Compliance.

A Customer Experience manger oversees strategies to enhance customer satisfaction and loyalty by analyzing feedback and collaborating with cross functional teams.

• Petrol Pump Management

1 year

Managing Accounts, Staff Administration and Cash Management
From 2022-2023

• RM Gulistan Engineers & Contactors (PVT) Limited

Position : Site Supervisor 2 Years
Client : DHA (2020-2022)

Project : DHA City

Responsibilities: Site Supervision of Road work, Storm Drain Curve Stone blocks and All Site responsibilities, Daily Progress Report.

SKILLS

- MS WORD
- MS EXCEL
- MS POWERPOINT

EDUCATION

- **University Of Sindh**
MASTERS IN ENGLISH
2022- Waiting for result

- **University Of Sindh**
- **BACHELOR OF ART**
2017-2019
2nd Division

- **B.I.S.E Hyderabad**
- **INTERMIDIATES**
Pre-Engineering
2015-2017
Grade: "B"

- **B.I.S.E Hyderabad**
- **MATRICULATION**
Science
2013-2015
Grade: "B"

DIPLOMA CERTIFICATE

- **S.T.B.E Karachi**
Diploma of Associate Engineering (D.A.E)
CIVIL
2017-2020
Grade: "B"

SHORT COURSE

Computer Information Technology (C.I.T) 4 months

REFERENCES

[Available upon Request]