### Muhammad Abubakar

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#### National University of Modern Languages (NUML)

Sep 2020 - June 2024

Bachelors of Science (4 Years Program)

Relevant Courses: History of English Literature, Communication and Presentation Skills, Morphology and Syntax, Phonetics and Phonology, Short and Popular Fiction, Language Acquisition and Intercultural Communication,

Psycholinguistics and Sociolinguistics, Research Methodology, Discourse Analysis, Academic Writing, Semantic and Pragmatic, Research Methods and Term Paper Writing, Business Communication and Report Writing, Sociology, Intro to English Literature (Poetry and Drama), Computer Studies, Psycholinguistics,

Bise, Faisalabad Aug 2018 – April 2020 (F.A)

Tanzeem-UL-Madaris (Jamia Riaz-UL-Uloom), Faisalabad

Rise Faisalahad

Tanzeem-UL-Madaris (Jamia Riaz-UL-Uloom), Faisalabad

Matric in ARTS

Feb 2016 - March 2018

#### PROFESSIONAL EXPERIENCE

The Arqam School August 2021- June 2022

- Completed an Teaching as a Lecturer at The Arqam School, gaining hands-on experience in Teaching and Management.
- Developed and taught lesson plans for various subjects, tailoring content to meet the needs of diverse learners.
- Engaged students through interactive lectures, discussions, and hands-on activities to enhance understanding and retention of material.
- Encouraged critical thinking and problem-solving skills by challenging students with real-world scenarios and projects.
- Adapted teaching methods and materials based on student feedback and learning outcomes to ensure effectiveness

#### PROFESSIONAL EXPERIENCE as a Home Tutor

May 2017- Sep 2024

- Developed customized lesson plans and educational materials tailored to meet individual learning styles and academic goals.
- Assessed students' progress through regular quizzes and tests, adapting teaching methods to address areas needing improvement.
- Created a flexible tutoring schedule to accommodate the diverse needs and availability of students and their families.
- Assisted students with homework and exam preparation, ensuring they felt confident and well-prepared.

## ACADEMIC PROJECTS

## 1. Teaching English as a Second Language (ESL) Projects

- Develop lesson plans and teaching strategies for ESL learners.
- Teaching portfolio.
- Include lesson plans, assessment tools, and reflective essays on teaching practices.

#### 2. Dramatic Performance or Reading

- Live performance or video recording.
- Stage a performance of a literary work or an original play.
- Involve casting, rehearsals, and staging. Discuss the themes and context of the play.

#### 3. Literature Review

- Conduct a comprehensive review of existing literature on a specific topic within English studies.
- Research paper.
- Summarize and synthesize existing research, identifying gaps and proposing future research directions.

## 4. Oral History Project

- Collect and analyze oral histories related to a particular theme (e.g., migration, war, community).
- Written report or multimedia presentation.
- Conduct interviews, transcribe them, and analyze the narratives in the context of literature.

#### 5. Social Media Campaign for a Literary Cause

- Raise awareness for a literary charity or initiative through social media.
- Campaign plan and execution.
- Create posts, infographics, and videos; measure engagement and impact.

# **EXTRA CERTIFICATION**

 Certificate in Search Engine Optimization | Technolangs, D-Ground, Faisalabad
 Dec-2022

 Certificate in Web Development | Technolangs, 6 months
 June-2023

 Certificate in Content Writing | Technolangs and FIT, 6 months
 Jan- 2024

Languages: English, Urdu, Punjabi

Technologies: MS Word, MS Excel, MS PowerPoint,

Concepts: Creative Writing, Descriptive Writing, Research Methodology, Semantics, Pragmatics, Phonetics and Phonology, Discourse Analysis, Writing and Composition, Literature and Linguistics,

Hobbies: Reading books, Running, Gaming, Watching Reels, Badminton, Gardening, Coin Collection + Book Collection.