

Mr Muhammad ALI

PERSONAL INFORMATION

Date of Birth	03.11.1997	Second Nationality	
Place of Birth		Third Nationality	
Gender	Male	Years of Experience	3 Years and 8 Months
First Nationality	Pakistan	Employee Category	

CONTACT INFORMATION

Contact Number	+923370300466
Alternate Number	
Business Email	MUHAMALI@IOM.INT
Personal Email	
Preferred Email	Business E-mail Address

IOM CONTRACTUAL INFORMATION

Personnel Number	00138418	Current Grade	
Contract Type	One Year Fixed Term	Step	
Contract Expiry		Duty Station	Islamabad, Pakistan
EOD (Position)	15.07.2024	Job Title	
EOD (Duty Station)	15.07.2024		
Hardship Level			

RECENT PROFESSIONAL EXPERIENCE

07.2024 - Open	G4	Project Assistant Communications
Islamabad, Pakistan		UN-IOM
12.2020 - 08.2023		IT Manager
Islamabad, Pakistan		Center For Evaluation and Development

HIGHEST EDUCATION ATTAINED

Certificate in Programming, , Bahria University Islamabad Campus, 25.06.2020

SKILLS

ERP Systems	3 - 5 years
Microsoft Office Applications	3 - 5 years
Protection of Migrants	1 - 2 years
Database Development and Administration	1 - 2 years
Programming and Software Engineering	1 - 2 years
Quality, Security and Risk Management	1 - 2 years
Web Development and Administration	1 - 2 years
Capacity Building and Training	1 - 2 years
Project Reporting	1 - 2 years

SKILLS

Project Management	1 - 2 years
Health Administration	Less than 1 year
Monitoring and Evaluation	Less than 1 year

SHORT-TERM ASSIGNMENTS

National Data Manager and reporting Consultant	Pakistan	2023
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WORK EXPERIENCE

07.2024 - Open G4 Project Assistant Communications

Islamabad, Pakistan

UN-IOM

Organizational Unit**Contract Type**

Staff member

Emergency

No

Type of employment**Short-Term Assignment**

No

• Assist with communications activities in an assigned area or areas, such as case consultation, the information center and/or public affairs. • Assist in providing efficient and effective case consultation services for individuals who appear in-person at Processing site Pakistan, by providing efficient, effective, accurate, clear and courteous information to individuals during case consultation. • Provide information to individuals through the Processing site Pakistan information center, ensuring that all communication undertaken by phone, email, through website(s) and other technological means and, if relevant, in person, is efficient, effective, accurate, clear and courteous. Assist in verifying that the information provided by the Processing site Pakistan information center is up to date, relevant and accessible to all persons, including to at-risk individuals, and that the staff members providing the information are adequately trained. • In close coordination with supervisors, as requested, assist with activities related to public affairs, including, as assigned, assisting with producing and distributing materials for individuals served by Processing site Pakistan, RSC management, IOM, partners and donors, including print, audio, visual and online materials. • Undertake quality checks (QC) of communications-related data in START and other communications tools such as email systems as directed by Communications team members or supervisors. Proactively bring to the attention of supervisors communications-related backlogs or other issues. • Provide regular reports on the work being accomplished to the Project Focal Point, Communications, and/or supervisors and team members. • Demonstrate an in-depth understanding of the USRAP, SOPs and START, as well as the ability to remain professional, impartial and unbiased during all interactions with applicants and colleagues.

12.2020 - 08.2023**IT Manager**

Islamabad, Pakistan

Center For Evaluation and Development

Organizational Unit**Contract Type**

Consultant

Emergency

No

Type of employment**Short-Term Assignment**

No

At the Center for Evaluation and Development (C4ED), I held the position of Global IT Manager, overseeing IT operations and implementing strategic solutions to enhance organizational efficiency on a global scale.

SHORT-TERM ASSIGNMENTS

09.2023 - 02.2024	NO-B	National Data Manager and reporting Consultant		
Islamabad, Pakistan		UNICEF		
Organizational Unit	Health			
Contract Type	Consultant	Emergency	No	
Type of employment		Short-Term Assignment	Yes	

Coordinate with data & M&E team at FDI to make sure we have data collection methodologies / tools for different activities are aligned with EPI program2. Compile and analyse data to identify gaps from different areas to ensure the better quality data is being submitted3. Support in providing technical expertise for initiatives using data techniques by triangulating multiple data sets4. Production and design of relevant maps, dashboards, factsheets and infographic products and generate standard reports5. Data visualizations to enhance the ongoing projects assistance through the existing coordination structure related to progress and results achievement of the project funded by HSS-3 grant.6. Support UNICEF and FDI in updating the FDI dashboard and update / build website gathering EPI, ISD data to guide program manager’s in decision making.

EDUCATION

02.2016 - 06.2020	Certificate in Programming
Bahria University Islamabad Campus, Islamabad, Pakistan	

ALL LANGUAGE PROFICIENCIES

REFERENCES

Mr Sohail Anjum

Occupation, Business Title	Health Specialist
Relationship	Previous Supervisor
E-Mail	sanjum@unicef.org
Address	
Address (Continued)	

Mr Sharafat Hussain

Occupation, Business Title	Country Head C4ED
Relationship	Previous Supervisor
E-Mail	sharafat.hussain@c4ed.org
Address	
Address (Continued)	

Miss Laxmi Shrestha

Occupation, Business Title	Project Coordinator (Communications)
Relationship	Current Direct Supervisor
E-Mail	lshrestha@iom.int
Address	
Address (Continued)	

ATTACHMENTS

Certificate/Diploma	Transcript
Other	Experience Certificate
Other	Experience Certificate