Muhammad Ayaz

EDUCATION

ISLAMIA MODEL HIGH SCHOOL, QUETTA, PAKISTAN
MATRICULATION (2015)

GOVT.SCIENCE COLLEGE, QUETTA, PAKISTAN
INTERMEDIATE (2017) (PRE-ENGINEERING)

UNIVERSITY OF BALOCHISTAN, QUETTA, PAKISTAN
MASTERS IN COMPUTER SCIENCE (2022)

LANGUAGES

BERAVI: First Language
URDU (ADVANCED)
ENGLISH (ADVANCED)

SKILLS

- ➢ **Technical Knowledge**
- ➢ **Decision Making**
- ➢ **Work Monitoring**
- ➢ **Problem Solving**
- ➢ **Teaching**
- ➢ **Good Communication Skills**
- ➢ **Presentation Skills**

SOFTWARE SKILLS

- ➢ **Web Browsing**
- ➢ **Office automation (Word, Excel, Power point etc)**
- ➢ **Site management**
- ➢ **Typing**
- ➢ **Data analysis**

PHONE

03337834646

EMAIL

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ADDRESS

Killi Amin Abad, Western bypass, Brewery road, Quetta

ABOUT ME

I am highly motivated leader with desire to accept new challenges as a master of computer regarding internet browsing, data entry , management, office working and all other computer based works adding on personal skills with strong worth ethic, adaptability, interpersonal skills, motivation skills, communication skills and adept at working effectively unsupervised and to master new skills quickly to achieve worth as a employee and ensure the quality of my work.

WORK EXPERIENCE

June 2019 – December 2019

Field Monitor EPI| Quetta, Pakistan.

- Supervised, Conducted, or scheduled activities on field team workers.

April 2022 – May 2022

Enumerator AID| Quetta, Pakistan

- Located and approached households and requested participation in census interview, thoroughly explaining process and purpose.

June 2020 – June 2021

Computer teacher AHMED COMPUTER ACADEMY|Quetta, Pakistan

- Planned and led lessons on basic computer skills, keyboard techniques, internet use, computer programming and typing.

September 2022 – October 2022

Social Mobilizer MICROMERGER.INC| Quetta, Pakistan

- Educated local community residents and students about available health wellness and resources.

December 2022 – March 2023

Data Analyst WHO| Bolan, Pakistan

- Analysis of EPI related activities and A complete assist to the relevant district DHO office regarding EPI activities.

March 2023 – December 2023

Data Analyst WHO| Kalat, Pakistan