

[CTC-HR&OPS-Recuritment-7.2-c-063-IF/SF/HR] [Interview Assessment Sheet- August_2023]

		HIP Training & Consulting (Pvt) Ltd			
		INTERVIEW ASSESSMENT STILL			
Candidate's Name	Azeem				
Position	Field Faeli	Lator - Kne			
Date of Interview	17-08-23				
Areas of Assessment	Guiding Points	Marking Criteria	Max Marks*	Marks Awarded	any
Personality	Appearance, Dressing	Interviewer should assess whether s/he properly dressed up for the interview=2, Not=0	2	١	
Conduct during Interview	General conduct/Communication with coordinators and penal members	Satisfactory=3, Normal=1, Poor=0	3	2	
Qualification	Relevant qualification as per TORs or Master level qualification however not relevant	Relevant Qualification= 5, Not Relevant= 2	5	3	
Experience	Relevant Experience as per TORs and general experience	One mark per year for relevant experience while for general experience not relevant to the position total marks will be max.2	5	3	
Job Competence Assessment	Competence assessment through scenario-based questions taken from ToRs	Ask 5 scenario-based questions relevant to the position, (2 marks each * 5 questions)	10	4	
Job Knowledge	Knowledge of the position and ToRs s/he has applied for	Ask three questions on the job position and ToRs (2 marks each*3 questions)	6	2	-
Computer Proficiency	Competence assessment through scenario-based questions taken from ToRs	Ask 3 scenario-based questions relevant to the position, (2 marks each * 3 questions)	6	3	
Personal Attributes	Competencies (Integrity, ambition, initiative, learning aptitude)	As per Panel members judgment	5	3	
Communication Skills	Effectively expressing and conveying Ideas in response to questions	Ask questions on strength and weaknesses & mark accordingly	8	4	
Total Score			50		
Overall Remarks	- Mend Edwartin Halir-South and Centeral Rassoun:				
Interviewer's Signature	Lufai				
Interviewer's Name	Sundas	Taria			

Korzyi - Sindh. Malir- South -

Curriculum Vitae

MUHAMMAD AZEEM



Address: Street # 08, Mohallah Baba Razzaq Town Quaidabad, District, Malir Karachi. Cell No: 0303-2882260

Email: mohammadazeem640@amail.com

Objective

To work in an organization where I can fully utilize my knowledge to achieve the highest efficiency, strive to promote the status of organization and standardize the education level in skilled manners.

Personal Information

Father's Name

RAZA MUHAMMAD CHANDIO

CNIC

42501-8224283-3

Date of Birth

05/04/1998 Islam

Religion Nationality Marital Status

Pakistani Single

Qualification

❖ Matriculation(Science)

2012-2013

B.I.S.E Sukkur

❖ Intermediate (Pre-Eng)

2014-2015

B.I.S.E Sukkur

❖ Graduation (B.S Maths)

2015-2017

Computer Skills

SALU (Khairpur)

Ms. Office Course From Global Computer Institute Quaidabad Karachi.

* C.I.T Course From Govt. Degree College Naushero Feroze.

Elementary / Inter Grade Drawing Course From Naushero Feroze.

Middle Standard Scholarship From Naushero Feroze.

Extra Curricular Activities

- Reading Newspaper & Magazines.
- Hardworking, Detail Oriented, Able to Perform Multi-Task.
- Able to learn and apply quickly & Affectively.
- Friendly and co-operative nature.
- Self Confidence and motivation.

Language

- · URDU
- : English
- ❖ Sindhi

Will be furnished on request

Experience

Artistic Garment Industry (1.5 years)

Professionally worked as a reporter