

Annexure D: Application for Employment  
Application for Employment

**Instructions:**

Read the whole form carefully before starting to fill it in.  
This form should be completed in ink, in candidate's own handwriting.  
Attach copies (not originals) of all testimonials and certificates.  
If space provided in the form for any particular information is inadequate,  
Please attach additional sheets.  
If any information given in this form is subsequently found to be incorrect, it will be construed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.



Position applied for:

PROJECT OFFICER

**1. PERSONAL INFORMATION**

1.1	Full Name	MOHAMMAD BASIT SIDDIQUI			
1.2	CNIC No.	54400-6272046-7			
1.3	Date of Birth	28-03-1985	Age on last birthday:	31 years	
1.4	Father's Name	ISMAIL AHMED SIDDIQUI			
1.5	Marital Status	MARRIED			
	Mother Tongue	URDU			
	Spouse or next of kin	SPOUSE			
	No. of Children	1			
1.6	Permanent Address	ICMAN HAWALI, NASHITAR ROAD SIBBI			
	District and Union council	SIBBI			
1.7	Present address	HOUSE NO. 13 SHAHZAIB VILLAS, SAMUNGLI RD			
1.8	Phone Numbers	Mobile	0333-7812212	Residence	N/A
		Office		Tribe	SIDDIQUI
1.9	E-mail address	MBASIT.SIDDIQUI@HOTMAIL.COM			

**2. QUALIFICATIONS**

List all your academic and technical qualifications, starting with the school certificate (Matriculation)

Year	Institution	Cert. / Degree obtained	Main Subjects	Grade / Div.
2012	UOB	MASTERS	INTERNATIONAL RELATIONS	2nd
2009	UOB	BACHELORS	MATH, ECONOMICS	2nd
2006	BBIS	ICS	COMPUTER, MATH	3rd

### 3. PRESENT EMPLOYMENT

Give details of your present employment.

If you are currently unemployed, give these details in respect of the last employment held by you.

3.1	Name of the Employer	Riz Consulting
3.2	Employer's Address	EOC - Commissioner Office Quetta
3.3	Date of Joining	1st April 2015
3.4	Your Last Job Title	IT ASSISTANT
3.5	Main Duties	IT and Admin RELATED WORK
3.6	Name & Title of your immediate boss	MR. KALEEMULLAH KHAN
3.7	Gross Monthly Pay	Rs. 30,000/-

### 4. PAST WORK EXPERIENCE

List all the previous jobs held by you, starting from the earliest.

From/ To	Employer's Name & Address	Position held by you when you left this employer	Main duties performed by you
2013/ 2014	WESS	Database officer	Date Entry, Reporting
2012/ 2013	WESS	IT ASSISTANT	IT RELATED WORK

### 5. REFEREES

Give details of three referees, not related to you by blood or marriage, who can vouch for your character and work experience

5.1	First Referee	Name	DR. SAIF-U-REHMAN
		Address	EOC - Quetta
		Contact Phone No.	0300-2552679
		Nature of association with you	HEAD OF EOC
5.2	Second Referee	Name	DR. ABID SAEED
		Address	D4 HEALTH OFFICE Quetta
		Contact Phone No.	0331-8024449
		Nature of association with you	
5.3	Third Referee	Name	TARIQ RIZWAN
		Address	EOC - Quetta
		Contact Phone No.	0331-1326166
		Nature of association with you	Supervisor

## 6. GENERAL INFORMATION

6.1	Do you suffer from any serious ailment, or disability? If so, give details.	NO
6.2	Have you ever been tried or convicted for any crime? If so, give full details.	NO
6.3	Give any other information not covered by this form which in your opinion is relevant to your application.	
6.4	If an offer is made to you, how soon can you join us?	15 days
6.5	What are your salary and benefits expectations?	40,000/2

## 7. SUITABILITY TO THE POSITION

Briefly explain why you consider yourself suitable for the position you have applied for.

- Well Experienced in Computer field
- Cooperative, Talented, Hardworking, Committed.
- Punctual, Responsible,

## 8. DECLARATION BY THE APPLICANT

I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that may be subsequently discovered.

Date

Candidate's  
Full  
Signature



## Disclosure of Relationship Form

(To be Filled by COMNet Employee)

I, Mohammad Basir Siddiqui, CNIC 54400-6272046-7

resident of Quetta, UC-----, Tehsil Quetta,

District Quetta employed as Project officer with CHIP Training &

Consulting (Pvt) Ltd under its COMNet Project, hereby solemnly confirm:

1. That none of my blood relations including my parents, spouse, children, maternal and paternal uncle, aunt, niece, nephew or any other relationship which could come into the standard definition of "blood relation" is employed under COMNet project in the same district or UNICEF or CTC offices in the same province I am employed and posted.
2. That following blood relations (as mentioned in article 01 above) are employed within COMNet, CTC or UNICEF:

Name	Designation	Organization	District/Province	Relationship

3. That I understand that in case if the information given above is found false at any point of time, in future, my services can be terminated by the company under its "kinship" as well as "disciplinary policy" without any notice and/or accrued salary and benefits (if any).

Signed by: 