

## **Muhammad Fahad Shafi**

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### **OBJECTIVE:**

To be a part of prestigious Organization, to prove my professional skills in order to create positive impact on work place, a challenging career in progressive organization for the development & growth of the company and for my personal growth as well.

### **PROFESSIONAL EXPERINCE:**

#### **New College Publications**

Supervisor

(From Feb-2020 to Dec, 2023)

#### **Safe Water Technology**

Supervisor

(From 2018 to 2019)

#### **U.S Embassy**

Reverse Osmosis (RO) Plant Operator +

Store Inventory In charge (From 2007 to 2017)

#### **Daily Sahafat**

Computer Operator

**(Night Shift)**

(From 2007 to 2012)

### **STRENGTH:**

- Quick Learner.
- Work under pressure.
- Effective Leadership Qualities.
- Self-Learning capabilities and zeal to learn new Innovations.
- Wills to go any length to complete.
- Ability to communicate with peoples of all sort having different cultural background and thoughts.
- Ability to use time effectively under crucial situation to meet task deadlines.
- Strong organization and excellent interpersonal skills with command in communication.
- Hard working and result oriented.

### **ACADEMIC QUALIFICATIONS:**

- **Bachelor In Islamic Study:**
  - Al Hamad Islamic University Quetta
- **Intermediate In Arts:**
  - Private Balochistan Board
- **Matriculation In Science:**
  - Islamia High School Quetta

### **COMPUTER PROFICIENCY:**

- Microsoft Office (Word, Excel, Power Point), Internet etc.

### **Inventory Software:**

- QUEST (Inventory Control Software)
- MULTI-TEC (Inventory Control Software)
- ADOBE PHOTOSHOP
- COREL DRAW
- INPAGE
- INTERNET BROWSING
- NETWORKING & INSTALLATION

### **PERSONAL INFORMATION:**

- |                  |                                  |
|------------------|----------------------------------|
| • Father's Name  | Muhammad Shafi                   |
| • Date Of Birth  | February 12 <sup>th</sup> , 1982 |
| • Place Of Birth | Quetta                           |
| • Nationality    | Pakistan                         |
| • Religion       | Islam                            |
| • Marital        | Married                          |
| • Language       | Urdu, English, Brahvi            |
| • CNIC #         | 54400-4241881-7                  |

### **REFERENCE:**

Personal and Professional reference will be furnished upon request