

**Muhammad Fawad
Mohalla Safkhel**

V/P.O Azakhel payan, Tehsil&District Nowshera

(KPK), Pakistan

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Objective:

- **To join such a company where I am expected to achieve goals set by the organization and opportunities of career advancements and enhances my performance skills in a professional environment and to pursue productive career in the field of Education.**

PROFESSIONAL EXPERIENCE:

Date: 8th May 2007 to 9th may 2008
Designation Uro Dynamic Technician
Program/Project: To provide health facilities to earthquakes affectees in Muzzafarabad (AJ&K)
Organization: Medical Rehabilitation Disabilities Earthquakes Areas (MREDA) under the supervision of ERRA

Major Responsibilities

- Operating a special kind of diagnosing machine relating to urine related problem.
- A special kind of computer software is install on that machine, Keep and care all related Devices to that machine

Date: 27th October 2010 to 3 March 2011
Designation: Data Collector
Program/Project: Complete Survey of KPK Province to find out Poverty ratio in the Province and Eradicate poverty.
Organization: Benazir Income Support Program (BISP).Under the supervision of SRSP

Major Responsibilities:

- To collect data door to door
- Leadership and Self- Management.
- Contacts predominantly with persons on subject of importance to Orginazation'Program
- Participates in all relevant meetings setup by Organization
- Encourages office staff to share knowledge and contribute to BISP Practice Areas.
- To plan and organize work for supporting staff.
- To extract, interpret and analyze data and resolve operational problems.
- To solve out all the problem facing by supporting staff

Date 27th November 2011 till to date
Designation: UCPO (Union Council Polio Officer)
Program/Project: PEI (polio Eradication Initiative) to eradicate polio virus from Pakistan
Previous Organization: United Nation (UN), World Health Organization (WHO).
Current organization: CHIP TRAINING & CONSULTING (CTC)

Major Responsibilities:

- Collect, interpret and analyze data on polio and routine immunization

- Plan and co-ordinate activities with NGOs working at UC-level level for social mobilization
- Work to raise community awareness on oral polio vaccine (OPV) campaign and routine immunization
- Identify and motivate religious leaders, elders, schools and other local influencers at the UC-level and particularly in resistant pockets, to support Polio Eradication Initiative (PEI) activities
- Identify non-government organizations (NGOs) and civil society organizations (CSOs) who can conduct social mobilization activities at the community level and conduct resource mapping
- Support Social Mobilizers (SMs) in creating awareness and educating the community about on-going activities for polio eradication and routine immunization
- Develop partnership with the UC Medical Officers (MOs) /Executive District Officer (EDO)/Supervisors/health workers to plan and implement social mobilization/Information Education Communication (IEC) activities for the polio rounds and routine immunization.
- Motivate and mobilize religious leaders, schools, Lady Health Workers (LHWs) and other local influencers at the block level and in resistant pockets
- Maintain regular contact with occupational leaders/contractors of labors and brick kilns for IPC (interpersonal communication) and utilizing them as influencers to mobilize migrants and nomads for vaccination during Routine Immunization & Supplementary Immunizations
- **Supplementary Immunization Activities (SIAs)**

1. Pre-campaign

• **Micro-planning:-** Assist in preparation and updating SIA micro-plans. Validate the micro-plans in the field. Help in identifying and mapping high-risk areas in the specific UC.

• Assist in selection of appropriate vaccinators as per given criteria and in their distribution as per need.

• **Trainings:-** Assist the DPEOs, and district trainers in planning, coordinating, and organizing training sessions for vaccination teams and supervisors.

• **Partnership and Coordination:** Promote partnership with all influencing factors at UC level in support of SIAs.

2. Campaign Implementation

• **Monitoring:-** Monitor the process of implementation of the campaign as per guidelines and provide feedback to DPEO

• **Data collection: and analysis:-** Collect and collate the tally sheet data from the area of responsibility on daily basis.

• Ensure proper implementation of SIAs with special attention to hard-to-reach areas and under- served high risk populations.

• Attend the daily evening review meeting at UC level for every SIAs and record the findings/observations for corrective action on the following day of the campaign.

• Participate in preparation of realistic catch-up plans for missed children and

monitor their implementations.

· Participate in organizing the re-do/sweeping activities in the UC as required in the light of PCM/LQAs/marker survey results.

· Facilitate the work of Independent Monitors.

PERSONAL INFORMATION:

Current Mailing address: Mohalla: Safkhel, Village/P.O Azakhlhel payan, Tehsil & district Nowshera, Pakistan
CNIC: 17201-8272782-7
Martial Status: Single
Nationality: Pakistani
Date of Birth: 18th march 1987

EDUCATIONAL JOURNEY

- **M.Sc COMPUTER SCIENCE (2008 -2010)** from University of Peshawar, Pakistan with major subjects were Databases-1, Data Structures-11, Operating System, Object Oriented Language, Data Communication & Networking Digital Logic Design, Software Engineering, Compiler Concepts, Artificial Intelligence, Analysis of Algorithms& Advanced Programming, Thesis
- **B.Sc COMPUTER SCIENCE (2004 -2006)** from University of Peshawar, Pakistan with major subjects were Islamiyat, Computer Science, Mathematics-A, Physics, Pakistan-Studies
- **F.Sc H.S.S.C) PRE ENGINE ERING (2002 -2004)** from board of Intermediate and Secondary Education Mardan.
- **SSC (S.S.C) (2000 -2002)** From F.G Public High School Nowshera Cantt, with major subjects were Mathematics, Physics, Chemistry and Biology from Federal Board of Intermediate and Secondary Education Islamabad, Pakistan.

COMPUTER SKILLS:

- To complete project to Computerization of library of Government Postgraduate
- College Nowshera using tools(Oracle 10g SQL, PL/SQL,FORMS,REPORTS)
- Office automation (MS Word,MS Access, MS Power Point, MS Excel)
- MS Windows 98/2000/XP
- Typing skills

LANGUAGES:

- **Pashto** (mother tongue)
- **English** (excellent reading, writing, and speaking)
- **Urdu** (excellent reading, writing, and speaking)

