**Muhammad Hamza**

 Chak#: 73/JB Japal, Tehsil Saddar, District Faisalabad.

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# Profile

Accomplished INGO Management Executive credited with 08 year's experience developing and delivering highly valued projects/interventions with world-known organizations including Pakistan WHO, UNICEF,IOM as well as other development agencies, INGOS, PHC-Global,Apex Consulting Pakistan, Micromerger , GIZ, Sungi delevelopment Foundation, Aaghaz Foundation,Bisp, NSER, Tameer e khalaq Foundation, Agahe sehat card, GIZ and government organizations, ministries/ departments at the federal, district levels as well as community level interventions focusing women and children. Possess strong knowledge in primary health care and development and national emergency programs. Developed and implemented communication and operational strategies with special focus on social mobilization for reaching to the beneficiaries along with government and partners/stakeholders.

***---------------------------------------------* Areas of Expertise*----------------------------------------------***

|Word Press | Advocacy & Mobilization | Community Engagement | Research & Development |Administration| Monitoring & Evaluation.

**ACADEMIC QUALIFICATION**

 **Masters in Information Technology (IT)** (GC, University Faisalabad)

**PROFESSIONAL EXPERIENCE 8 Years**

**FIELD MONITOR : (Faisalabad) (1st Oct 2023 To 29th Feb2024)**

**Micromerger**

**Responsibilities & Activities:**

• Coordination with District Health Management Team (DHMT) for smooth implementation of project

•Monitored and Facilitate all EPI activities.

•Liaison between Government and Micromerger at District level.

•Participated in EPI meetings, evening meetings and other events.

•Support in the implementation and monitoring of EPI.

•Assist in implementation of district, tehsil, and UC level activities e.g., Trainings of health workers and volunteers and advocacy meetings etc.

•Repeated field visits after approved travel project.

•Closely cooperated with the Provincial Field Coordinator to monitor and implement the field monitoring functions related to the EPI program.

•Provided daily reports (or TWG as per TWG agreement) to monitoring and reporting officer and provincial coordinator as per pre-determined reporting and field visit schedule.

• Completed the checklist correctly in the primary responsibility, partnered with the relevant program personnel to review them, and ensured proper follow-up.

• Furthermore, recorded important events, development initiatives, program differences, and video and audio fragments of stakeholder perspectives.

•Ensured that all the collected data is immediately submitted to the Provincial Coordinator (PC) and Monitoring and Reporting Officer (MNRO) within the office.

•Maintained a strong commitment to ethical conduct and code of conduct standards.

•Adhering to local customs and norms, approached health facilities and households with respect and courtesy.

**Social Mobilizer: (Faisalabad) (31 August 2022 To 31st Nov2023)**

**UNICEF**

**Responsibilities & Activities:**

• This project was on Polio Eradication awareness in community.

• Conducted mobilization session regarding polio vaccination.

• Conducted students’ awareness session regarding polio vaccination

• Conducted community awareness session regarding polio vaccination

• Conducted High Risk Mobile population awareness session regarding polio vaccination

•™Reporting to Uccso, TCo, DHCso and Dco sahib.

**Social Mobilizer:** (Faisalabad) (01st June 2022 To 31st Aug 2022)

**Pak Mission Society**

**Responsibilities & Activities**:

This project was on Covid-19 awareness in community

Conducted mobilization session regarding Covid-19 vaccination

Conducted students’ awareness session regarding Covid-19 vaccination

Reporting to project manager

**Field Facilitator:** (Faisalabad) (20th May 2022 To 31st May 2022)

**RIZ Consulting/** Geographical Coverage Support System (GCSS)

**Responsibilities & Activities**:

Monitored and facilitated polio training

Provided the mobile phone to front line workers

Monitored the polio teams during polio campaign

Shared the data online via RIZ online software

**Field Monitor:** (Faisalabad) (01st Nov 2021 To 30th Dec 2021)

**Tameer-e-Khalaq Foundation/** Measeles & Rubella (MR) Campaign,

**Responsibilities & Activities**:

Coordination with District Health Management Team (DHMT) for smooth implementation of project

Monitored and Facilitate all Advocacy communication social mobilization activities

Liaison between Government and TKF at Tehsil level

Participated in EPI meetings, evening meetings and other events

Support in the implementation and monitoring of immunization campaigns

Assist in implementation of district, tehsil, and UC level activities e.g., Trainings of health workers and volunteers and advocacy meetings etc.

**Assistant Project Manager (Faisalabad) | Precision Health Consultants (PHC)-Global |**

**|TCV Catch-up Campaign | Mar 01, 2021 – May 31, 2021, |**

This was three months TCV post campaign activities performed as Assistant Project Manager in Faisalabad to execute project activities in TCV catch-up campaign. As APM, I have supervised the post campaign activities. I have monitored and facilitated advocacy communication and social mobilization activities performed by the field associates in Iqbal Town. Developed linkages with district health authority and other stakeholder. Monitored the vaccinators outreach session of TCV vaccination and others EPI program antegines and shared gap with DHA in weekly meeting. Prepared TCV campaign monitoring report and submitted to the provincial Manager.

**Field Associate:** (Faisalabad) (11th Jan 2021 To 20th Feb 2021)

**PHC-Global/TCV Catchup Campaign**

**Responsibilities & Activities**:

* Supervised and facilitate the TCV catchup campaign at UC level in Faisalabad
* Identified the Community influncers and got the support in TCV campiagn
* Mobilized and senatize the community to vaccinate their children during TCV catchup campaign .
* Registered the working children on workshops and hotels for TCV campaign
* Validated the TCV microplan of several union councils
* Conducted community and students awareness session on TCv vaccination
* Daily data reported online through Kobo collect.

**Area Field Officer:** (Faisalabad) (10th Jan 2019 To 15th Jan 2021)

**Apex Consulting Pakistan/WHO**

**Responsibilities & Activities**:

It’s a short-term polio campaign-based activity performed as Area Field Officer to manage effective project activities and achievement in assigned district keeping in view the project field activities of Polio post campaign monitoring. The Area Field Officer, worked under the direct supervision and guidance of the Zonal Field Officer. I have performed the following;

* Attend three days training at Faisalabad.
* Being reviewing assigned field areas and prepare an efficient route.
* Maintenance of record sheets with locations and number of questionnaires filled and uploaded to server.
* Maintined of log sheets, record qualitative response and lesson learned, record of replacement villages.
* Ensure implementation of brainstorming sessions with the members of the team, highlighting key issues and trends, as per guideline provided by APEX.
* Make mobility plan with consultation of enumerators, assigned of villages to enumerators.
* Close coordination with Divisional Coordinator, Internal monitoring teams, client officials and finance manager.
* Ensure logistics arrangements for field and be cooperatives with field team.
* Supervise the field work identify the weakness and address
* Ensure quality of data from field team and collect the hard form and make sure soft data is uploaded.
* Make sure hourly and daily report to Zonal Field officer
* Submit hard data and devices to Zonal Offices at the end of the field.

**Validation Officer:** (Chiniot)(04th Sep 2019 To 30th Sep 2020)

**Aaghe/Sehat Sahulat Card**

**Responsibilities & Activities**:

* Distributed the sehat sahulat card among to selected people
* Validated the CNIC data of selected person online
* Distributed more than 6000 sehat sahulat card in distrct Chiniot

**Supervisor:** (Faisalabad) (10th Aug 2018 To 10th Sep 2018)

**Center for Inclusive Governance/GIZ**

**Responsibilities & Activities**:

It’s a short term assignment performed as supervisor to manage effective project activities and achievement in assigned district keeping in view the project field activities of Industry skilled labor data collection project. The supervisor, worked under the direct supervision and guidance of the Provicial Coordinator. I have performed the following;

* Attend two days training at Pak Lane Hotel Lahore.
* Being reviewing assigned field areas and prepare an efficient route.
* Maintenance of log sheets, record qualitative response and lesson learned from industries.
* Ensure implementation of brainstorming sessions with the members of the team, highlighting key issues and trends, as per guideline provided by GIZ Pakistan.
* Make mobility plan with consultation of enumerators, assigned industries to enumerators.
* Close coordination with provincial Coordinator, GIZ monitoring team, client officils..
* Ensure logistics arrangements for field and be cooperatives with field team.
* Supervise the field work identify the weakness and address
* Ensure quality of data from field team and collected the hard forms.
* Make sure hourly and daily report to Provincial Coordinator.
* Submit hard data to Provincial Coordinator at the end of the field.

**Supervisor:** (Faisalabad) (27th Oct 2017 To 20th Nov 2017)

**Center for Inclusive Governance/GIZ**

**Responsibilities & Activities**:

It’s a short term assignment performed as supervisor to manage effective project activities and achievement in assigned district keeping in view the project field activities of Industry skilled labor data collection project. The supervisor, worked under the direct supervision and guidance of the Provicial Coordinator. I have performed the following;

* Attend two days training at Pak Lane Hotel Lahore.
* Being reviewing assigned field areas and prepare an efficient route.
* Maintenance of log sheets, record qualitative response and lesson learned from industries.
* Ensure implementation of brainstorming sessions with the members of the team, highlighting key issues and trends, as per guideline provided by GIZ Pakistan.
* Make mobility plan with consultation of enumerators, assigned industries to enumerators.
* Close coordination with provincial Coordinator, GIZ monitoring team, client officils..
* Ensure logistics arrangements for field and be cooperatives with field team.
* Supervise the field work identify the weakness and address
* Ensure quality of data from field team and collected the hard forms.
* Make sure hourly and daily report to Provincial Coordinator.
* Submit hard data to Provincial Coordinator at the end of the field.

**Supervisor: (**Faisalabad) (20th Feb 2017 To 31st July 2017)

**NSER/BISP Sungi Development Foundation.**

**Responsibilities & Activities**:

It’s was a short term National Socio Economic Registration (NSER) activity for Bezanir Income Support Program (BISP) funded by World Bank performed as Supervisor to manage effective project activities and achievement in assigned district keeping in view the project field activities of NSER. The Supervisor, worked under the direct supervision and guidance of the Area Coordinator. I have performed the following;

* Attend three days training at Hotel One Faisalabad.
* Supervise the 10 Enumerators and one Social Mobilizer Team.
* Prepared the weekly and monthly work plan for team and data collection.
* Supporting and Monitoring the team during the data collection of National Socio Economic Registration (NSER).
* Maintenance of log sheets, record qualitative response.
* Ensure implementation of brainstorming sessions with the members of the team, highlighting key issues and trends, as per guideline provided by Sungi Development.
* Close coordination with Area Coordinator, Third party monitoring teams, client officials.
* Ensure logistics arrangements for field and be cooperatives with field team.
* Supervise the field work identify the weakness and address
* Ensure quality of data from field team and collect the hard form and make sure soft data is uploaded.
* Make sure daily/ monthly report to Area Coordinator

**Field Enumerator: (**Faisalabad) (20th May 2016 To 30th Dec 2018)

**Apex Consulting Pakistan/WHO**

**Responsibilities & Activities**:

* Attended two days training at Faisalabad.
* To collect the data from selected household.
* To check the finger marking of under 5 years children who take the polio vaccine.
* To collect the data from parents about children vaccination on android phone

**REFERENCES**

**Will be on demand**