

  

**MUHAMMAD ISHAQ** | +92346-7868231; [muhammadishaqwho@gmail.com](mailto:muhammadishaqwho@gmail.com) Dear Ismail Khan UC CITY-II

## EDUCATION

**The Virtual University of Pakistan Federal Government**

*Master of Computer Science (Regular Student)*

**The University of Science & Information Technology**

**Spring 2016**

*Master in Banking and Finance*

## DATA VISUALIZATION SHORT COURSES

- **Fundamentals of Data Visualization** (University of Colorado Boulder)
  - **Foundations: data, data everywhere** (Google Certificate)
  - **Visual Analytic with Tableau** (University of California)
  - **Using Google Forms for Student Success** (Project Network and offered through Coursera)
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**Personal Objective Strengthening** my expertise in data processing to elevate efficiency and optimize workflows, I aim to contribute significantly to our organization's data-driven success.

## Accolades and Certifications

- Distinction conferred for exemplary achievements in demanding territories by the District Health Officer and Deputy Commissioner.
- Recognition for active engagement and contribution to the KNWENDO KOR AWAZ-E-HAQ project.

## Capacity Building Training

- 02 Day Compacity building training A-ACASUS Team
- MS Word, MS Excel, MS PPT

## Technical Skills

**Analytical Tools:** Advanced Excel, Power Query, Power Pivot, Google Sheets, Google form

**Data visualization:** Tableau, PowerPoint

**Software:** IDMs Integrated Disease Information Management System, Power Automate

**Program-related:** Robust Program Development, Strategic Decision-Making, Effective Planning, and Implementing Government Liaison Protocols Amidst High-pressure Situations.

## Data Collection

- Exceptional analytical prowess coupled with adeptness in gathering and scrutinizing data from diverse origins.
- Exceptional communication finesse adeptly translating intricate data into compelling visual representations.
- Proficient in orchestrating and streamlining data management with a wealth of practical experience.

**Immunization program:** Health System & Immunization Program Expertise

## EXPERIENCE

### WORLD HEALTH ORGANIZATION

**Designation: District Data Support Person full-time job**

**Duration: Jan 2018 to up till now**

## KPI

- Thorough Data Collection and Analysis Across pre-Intra, and Post-Campaign Phases.
- Compiling Daily Morning Reports and Disseminating Concise Summaries During the Intra Campaign Phase.

- Establishing robust coordination with the UC Team for comprehensive data collection and collaborative task execution.
- Expertly compiling post-campaign reports and delivering concise summaries to DEOC.
- Thorough evaluation and assessment of activities within targeted villages.
- Promptly flagging database discrepancies to senior authorities daily for immediate resolution.
- Proficiently compiling and distributing daily, weekly, and monthly progress reports to track PTP-STPs coverages effectively.

#### **Compulsory Task End of The Month**

- UCSP's DDMs Cards
- TUSP's DDMs Cards for Every SIA's
- PTP's DDM Cards
- RSP's DDM Cards
- Upon meticulous collection and validation of DDM cards, promptly disseminating them to the Immunization Officer (IO) and ensuring timely communication by forwarding an email to the provincial authorities.

#### **Monthly Expenses & Vehicle Logbook**

- Vehicle Fuel Consumption Details
- Monthly Rented Vehicle Acknowledgement
- Communication Bill's

#### **AFP Surveillance**

- Collaborating under the guidance of the Surveillance Officer or Immunization Officer (IO), actively contributing to establishing a community-based AFP Surveillance system in designated regions.
- engage in exhaustive epidemiological investigations as directed by the immediate supervisor, contributing expertise to analyze and interpret complex data for comprehensive insights.
- Guarantee punctual submission of VPD Zero Report from designated healthcare facilities and conduct visits to informal healthcare providers, reinforcing community surveillance efforts for the timely reporting of Vaccine-Preventable Diseases (VPDs) such as AFP, Measles, and NNT.
- Follow-up of the notified/reported VPD cases.
- Participate in detailed epidemiological investigations.

#### **Other Activities Monitor Campaign Feedback**

- Helped and monitored other EPI activities i.e.
- Measles OBR Micro-planning, Implementation, and Monitoring.
- MR (Measles Rubella) SIA training
- MR Micro-planning and Validations (Desk & Field)
- MR SIA monitoring and supervision.

## **FIELD MONITORING**

### ***World Health Organization (WHO)***

#### ***Designation: Temporary Teams Monitor***

***Duration: 2013 to Jan 2018***

#### ***KPI***

- Responsibilities include assisting in pre-campaign micro-planning
- validating micro-plans and mapping high-risk areas
- assisting in selecting and distributing vaccinators
- monitoring the distribution of DDM cards

- ensuring timely payment of incentives to frontline workers
- assisting in training sessions for vaccination teams and supervisors
- promoting partnership and coordination at the UC level. During campaign implementation, responsibilities include monitoring the implementation
- collecting and analyzing data, ensuring proper implementation in hard-to-reach areas, attending review meetings, preparing catch-up plans, organizing re-do activities, and facilitating the work of independent monitors.
- Post-campaign responsibilities include conducting market surveys, post-campaign assessments,
- monitoring and supporting EPI outreach sessions
- Analyzing the data daily and reporting the findings, action taken, and recommendations to UCMO and the district data team.
- Risk Profiling and Challenge Mapping

## REFERENCES

**DR. NABEEL LIYAQAT** (DC) DISTRICT COORDINATOR (WHO)

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