

MUHAMMAD ISHAQ | +92346-7868231; [muhammadishaqwho@gmail.com](mailto:muhammadishaqwho@gmail.com)

## EDUCATION

- **MASTER OF COMPUTER SCIENCE** Virtual University Panjab  
Regular Student
- **MASTER OF BANKING & FINANCE** SARHAD UNIVERSITY 2016
- **BACHELOR OF COMMERCE** GOMAL UNIVERSITY 2012

### "SHORT COURSE"

#### [D.I.T](#)

Information technology technical board

### DATA VISUALIZATION

[Foundations: data, data everywhere](#)

[Data Visualization with Tableau Project's](#)

University of California, Davis

[Fundamental of Data Visualization](#)

[Designing Engaging Dashboards for Healthcare Analytics](#)

[Preparing Data for Analysis with Microsoft Excel](#)

[Foundation of Business intelligence](#)

[Essential Design Principle for Tableau](#)

[Share Data Through the Art of Visualization](#)

[Data Visualization and Communication with Tableau](#)

Duke University

[Ask Questions to Make Data-Driven Decisions](#)

Google Course Certificate Coursera

[Data Through the Art of Visualization](#)

Google Course Certificate Coursera

*"With over 5 years of senior-level experience in data analysis, particularly within the World Health Organization, I possess a proven track record of adeptly analyzing extensive datasets. Proficient in leveraging tools such as Tableau, Google Links, and Google Forms, I have consistently extracted valuable insights from vast volumes of data."*

### "Accolades and Certifications"

- "Distinction conferred for exemplary achievements in demanding territories by the District Health Officer and Deputy Commissioner."
- "Recognition for active engagement and contribution to the Knwendo kor awaz-e-Haq project."

### Capacity Building Training's

- 02 Day Compacity building training A-Acasus Team
- MS Word, MS Excel, MS PPT

## TECHNICAL SKILLS

**Analytical Tools:** Advance Excel, Power Query, Power Pivot, Google Sheet, Google form

**Data visualization:** Tableau, Power Point

**Software:** IDMs Integrated Disease Information Management System

**Program related:** "Robust Program Development, Strategic Decision-Making, Effective Planning, and Implementing Government Liaison Protocols Amidst High-pressure Situations."

#### **Data Collection**

- "Exceptional analytical prowess coupled with adeptness in gathering and scrutinizing data from diverse origins."
- "Exceptional communication finesse adeptly translating intricate data into compelling visual representations."
- "Proficient in proficiently orchestrating and streamlining data management with a wealth of practical experience."

**Immunization program:** Health System & Immunization Program Expertise

### **EXPERIENCE**

#### **World Health Organization (WHO)**

**Designation:** District Data Support Person (DDSP) full-time job

**Duration:** Jan 2018 to up till now

#### **KEY TASKS**

- "Thorough Data Collection and Analysis Across Pre, Intra, and Post-Campaign Phases."
- "Compiling Daily Morning Reports and Disseminating Concise Summaries During the Intra Campaign Phase."
- "Active facilitation and support during WHO-led training sessions."
- "Establishing robust coordination with UC Team for comprehensive data collection and collaborative task execution."
- "Expertly compiling post-campaign reports and delivering concise summaries to DEOC."
- "Thorough evaluation and assessment of activities within targeted villages."
- "Promptly flagging database discrepancies to senior authorities on a daily basis for immediate resolution."
- "Methodical organization and upkeep of records in physical file systems."
- "Proficiently compiling and distributing daily, weekly, and monthly progress reports to track PTP-STPs coverages effectively."
- "Functioning in the role of an interim 'Program Data Assistant (PDA)' at World Health Organization, Deraa Ismail Khan."

#### **COMPULSORY TASK END OF THE MONTH**

- UCSP's DDMs Cards
- TUSP's DDMs Cards for Every SIA's
- PTP's DDM Cards
- RSP's DDM Cards
- "Upon meticulous collection and validation of DDM cards, promptly disseminating them to the Immunization Officer (IO) and ensuring timely communication by forwarding an email to the provincial authorities."

#### **MONTHLY EXPENSES & VEHICLE LOG BOOK**

- Vehicle Fuel Consumption Details
- Monthly Rented Vehicle Acknowledgement
- Communication Bill's

#### **AFP Surveillance**

- "Collaborating under the guidance of the Surveillance Officer or Immunization Officer (IO), actively contributing to establishing a community-based AFP Surveillance system in designated regions."
- "Assist the Surveillance Officer and Immunization Officer (IO) in guaranteeing prompt collection and transportation of stool/environmental samples adhering strictly to Standard Operating Procedures (SOPs) and supervisor's directives for timeliness and accuracy."

- "Actively engage in exhaustive epidemiological investigations as directed by the immediate supervisor, contributing expertise to analyze and interpret complex data for comprehensive insights."
- "Guarantee punctual submission of VPD Zero Report from designated healthcare facilities and conduct visits to informal healthcare providers, reinforcing community surveillance efforts for the timely reporting of Vaccine-Preventable Diseases (VPDs) such as AFP, Measles, and NNT."
- Follow-up of the notified/reported VPD cases.
- Participate in detailed epidemiological investigations.

**Other activities Monitor Campaign feedback**

- Helped and monitored other EPI activities i.e.
- Measles OBR Micro-planning, Implementation, and Monitoring.
- MR (Measles Rubella) SIA training
- MR Micro-planning and Validations (Desk & Field)
- MR SIA monitoring and supervision.

**FIELD MONITORING**

***World Health Organization (WHO)***

***Designation: Temporary Teams Monitor (TTM)***

***Duration: 2013 to Jan 2018***

**KEY TASKS**

- Responsibilities include assisting in pre-campaign micro-planning
- validating micro-plans and mapping high-risk areas
- assisting in selecting and distributing vaccinators
- monitoring the distribution of DDM cards
- ensuring timely payment of incentives to frontline workers
- assisting in training sessions for vaccination teams and supervisors
- promoting partnership and coordination at the UC level. During campaign implementation, responsibilities include monitoring the implementation
- collecting and analyzing data, ensuring proper implementation in hard-to-reach areas, attending review meetings, preparing catch-up plans, organizing re-do activities, and facilitating the work of independent monitors.
- Post-campaign responsibilities include conducting market surveys, post-campaign assessments,
- monitoring and supporting EPI outreach sessions
- Collect and collate the data from the Team/Area/UC level.
- Analyzing the data daily and reporting the findings, action taken, and recommendations to UCMO and the district data team.
- Risk Profiling and Challenge Mapping

**REFERENCES**

**DR. NABEEL LIYAQAT** (DC) DISTRICT COORDINATOR (WHO)

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