



Muhammad Jamal Khan

Public Policy
Administration
Planning and Development

My Contact

✉ muhammadjamalkhan24@gmail.com

☎ 00923135776224

📍 Shahgul Arhat Stop, Tehsil
Nowshera, KP, Pakistan

Hard Skill

- Analysis and advocacy of Public Policy
- Public Administration
- Report writing
- Coordination and representation
- MS office
- Freelance
- Graphic design

Soft Skill

- Presentation
- Decision making
- Communication
- Multi-tasking

Education Background

- Abasyn University Peshawar
*Bachelor of Science in Governance,
Major in Public Policy*
Completed in 2022
- F.G Degree College Nowshera Cantt
F.Sc in Pre Medical
Completed in 2018
- F.G Public High School Nowshera Cantt
Science - Biology
Completed in 2016

About Me

With an excellent experience of analytical and managerial skills, I find myself an effective, competent and a team player having adequate skills to proficiently accomplish complex tasks, having more than three years of experience with national and international youth forums as a youth advocate and peer educator. I have excellent skills in domains like public administration, planning and development, project proposal and capacity building.

Professional Experience

Rahnuma Family Planning Association of Pakistan |
core member RNYN and Peer Educator

2019 – Present

Key responsibilities:

- Doing advocacy for youth regarding their basic human rights
- Arrange and organize community base session for young adolescence on life skill base education, sexual and reproductive health rights
- Doing awareness sessions at youth resource center in Khyber paktunkhu
- Consult with the management team to develop strategic policies to curb issues faced by young adolescence
- Presentation of annual report to the head office
- Suggest budgets and improvements based on the above information

Area of Expertise

- Volunteer | Center for Research and Security Studies
2019 – 2020
- Volunteer | Asian Pacific Forum for Sustainable Development
2019 – 2021

Trainings and Workshops

• RAHNUMA – FPAP

- Aug 2, 2020 Training on Life Skills–Based Education
- Mar 26, 2021 Training on Minimum Initial Service Package for reproductive health in crisis situation

• Center for Research and Security Studies

- Apr 24–25, 2019 Workshop on Rule of Law, Security and Governance
- Apr 29–30, 2019 Workshop on Social Cohesion | Youth Capacity Building