



Muhammad Kashif

Date of birth: 14/08/2001 | **Nationality:** Pakistani | **Phone number:**

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Address: Bar chowk Fatima Khel P/O Fatima Khel Bannu,KPK., 28100, Bannu, Pakistan (Home)

WORK EXPERIENCE

21/09/2020 – CURRENT Islamabad, Pakistan

ASSEMBLY MEMBER NATIONAL YOUTH ASSEMBLY PAKISTAN

- Lawmaking and policy formulation for Organisation
- Oversight of the executive Organ Of the organisation
- Representation of Constituency opinions and Interests

31/12/2020 – CURRENT Bannu, Pakistan

DIVISIONAL LEADER NATIONAL YOUTH ASSEMBLY KHYBER PAKHTUN KHAWA

- organising, planning,allocating resources, and managing the daily operations of the divisional chapter.
- Evaluation and development of strategies for performance improment.
- Employee Recruitment , Promotion and Retention on Divisional Level.

31/07/2021 – 31/08/2022 Peshawar, Pakistan

YOUTH MINISTER FOR TRIBAL DISTRICTS AFFAIRS NATIONAL YOUTH ASSEMBLY KHYBER PAKHTUN KHAWA

- Formulation of policies and strategies for the welfare of the youth of tribal districts.
- Coordination with various government departments,agencies,and local stakeholders to ensure the implementation.
- Advocating for youth rights and needs in policy discussion and decision making processes

14/03/2022 – CURRENT Bannu, Pakistan

TEAM LEADER VOLUNTEER TASK FORCE REGIONAL DIRECTORATE OF YOUTH AFFAIRS BANNU,KPK.

- organising, planning, and supervising activities and programmes.
- Motivate and Train Team Members.
- Delegation Of tasks and promotion of open communication culture

02/09/2021 – CURRENT Bannu, Pakistan

EDUCATIONAL & IMMIGRATION CONSULTANT GLOBAL CONSULTANCY

- Career advice and support for students
- Meeting with clients, understanding requirements, and conducting data analysis
- Formulating plans and arranging training.

EDUCATION AND TRAINING

30/05/2014 – 20/06/2016 Bannu, Pakistan

SECONDARY SCHOOL CERTIFICATE EXAMINATION Boar Of Intermediate and secondary Education Bannu, KPK

- English
- Mathematics
- Physics

- Biology
- Chemistry

Website <http://www.biseb.edu.pk/> | **Field of study** Science | **Final grade** 817/1100

29/07/2016 – 29/07/2018 Bannu, Pakistan

HIGHER SECONDARY SCHOOL CERTIFICATE EXAMINATION Boar Of Intermediate and secondary Education Bannu, KPK

- English
- Physics
- Chemistry
- Biology

Website <http://www.biseb.edu.pk/> | **Field of study** Pre-Medical | **Final grade** 842/1100

30/08/2019 – 25/09/2021 Bannu, Pakistan

BACHELORS OF ARTS IN POLITICAL SCIENCE University Of Science and Technology Bannu, KPK

- Introduction To Political Science I, II, and III
- Introduction to History, History Of Civilizations
- Human Rights , Philosophy and History
- Introduction To Sociology
- Introduction To International Relations
- English I, II, III, and IV
- Mathematics for Social Sciences
- Development Economics

Website <https://www.ustb.edu.pk/> | **Field of study** Arts and humanities | **Final grade** 3.79/4.00

12/10/2021 – 27/10/2023 Lahore, Pakistan

BACHELOR OF STUDIES IN POLITICAL SCIENCE University Of The Punjab Lahore, Pakistan

- Ancient Hellenic and Western Political Thought
- Mediaeval Muslim Political Philosophy
- Comparative politics I, II
- Research Methodology And Advanced Research Methods
- Political Systems: USA and UK
- Political Systems: China , Turkey and India.
- Constitutional Developments Of Pakistan
- Foreign Policy Analysis , Foreign policy Of Pakistan
- Politics Of Middle East

Website <http://www.pu.edu.pk/> | **Field of study** Arts and humanities | **Final grade** 3.76/4.00 |

Thesis Youth and political representation : Challenges and ways forward: A case study of Pakistan.

● LANGUAGE SKILLS

Mother tongue(s): **PASHTO**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
URDU	C2	C2	C1	C1	B2
ENGLISH	C1	C1	B1	B2	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **DIGITAL SKILLS**

Microsoft Office package: Microsoft Word, Excel, PowerPoint, Access | Digital tools for communication, collaboration and learning | Digital Skills: Digital Marketing | Publishing and managing content on various digital platforms (blog, website, LinkedIn page) | Supervision | ecommerce

Professional And Administrative Skills

Teamwork & collaboration | Public speaking and public relations | creativity and problem solving | Entrepreneurship | Leadership, Critical thinking and Emotional Intelligence

● **ADDITIONAL INFORMATION**

RECOMMENDATIONS

Dr. Iram Khalid Professor / HOD Political Science department ,Punjab University Lahore

- I have known him for two years as an outstanding student.
- He is wonderful in Studies as well extracurricular Activities
- I strongly recommend him for Admission to Any Institute for Higher Studies.

Phone (+92) 03004154599

Abdul Samad Khan Associate Professor / HOD Political Science Department GPGC Bannu

- I have known him for five years as a hardworking student.
- He excels in both learning and academics.
- I wholeheartedly endorse him for admission or a teaching position in any higher education institution.

Phone (+92) 03337719327

Irshad Ullah Khan District Youth Officer Bannu, KPK.

- I have known him for several years as a youth activist and good Volunteer.
- He is excellent in event organising, planning, and supervision
- I strongly recommend him for Leading Positions in any Organisation or Company.

Phone (+92) 03459797602

Mujahid Khan Youth Governor National Youth Assembly, KPK

- I have known him for several years as an Active member and leader of the organisation.
- He is best at formulating policies and strategies for the welfare of the youth and coordinating with various government departments, agencies, and local stakeholders.
- I strongly recommend him for Leading Positions in any organisation or Company.

Phone (+92) 03215858015