

[HMP-HR&OPS-Contracting-F-7.2-b-007-IF/MA/SK]  
[Probation Agreement-November- 2022]

**HILAL MEAT PROCESSING (PVT) LTD.**



13<sup>th</sup> November 2022.

## AGREEMENT

BETWEEN

**Hilal Meat Processing (Pvt.) Ltd.**  
AND  
**Muhammad Naqash**  
**Islamabad**  
**1550338557745**

This agreement relates to the Contract Appointment for the post of **Driver in Islamabad.**

**1. Appointee**

Name: Muhammad Naqash  
CNIC : 1550338557745

**2. Duration**

The company offers you contract appointment for a probationary period from **13<sup>th</sup> November 2022 to 13<sup>th</sup> February 2023**. Upon satisfactory performance in the probation period the contract may further be extended for three or six months' basis, depending upon your performance and continuity of the position.

**3. Termination**

Either party can terminate the agreement by giving two-week notice or two-week salary in lieu of notice period.

**4. Remuneration/Salary**

**4.1** The appointee will receive Gross Salary of @ **PKR 35,000/-** per month.

- Meal Charges @**PKR 3,000/-**
- Death and disability Insurance cover @ **PKR 500,000/-**

**4.2** Annual performance bonus subject to your performance and availability of funds.

**5. Working Time**

**5.1** The working week has seven days from **Monday to Sunday.**



6. **Loyalty and Responsibilities**

6.1 For the duration of the assignment period, the appointee is not allowed to engage in any 2<sup>nd</sup> paid or gain full occupation.

6.2 Even beyond the duration of engagement, the appointee must observe strict confidentiality regarding matters which, by their nature or following special instruction, are to be treated as secrets or confidential.

6.3 The appointee must ask for the employer's written consent if he wishes to publish, broadcast or otherwise publically disseminate information in connection with any official assignment.

6.4 If the appointee will fully neglect to perform any of his/her duties under the assignment, HMP reserve the rights to terminate this appointment without giving any notice.

7. **General**

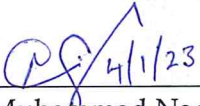
HMP, Islamabad shall not be made liable for any damage, lose, illness, injuries or death which may occur to or be caused by the appointee during the course of the present assignment.

8. **Changes**


Any modification to this assignment needs the consent of both parties and has to be conducted in writing.

Both parties hereby accept the aforementioned terms and conditions of "Contract Appointment".

Agreed on: 13<sup>th</sup> November 2022

  
Muhammad Naqash  
1550338557745



  
Muhammad Arshad  
HR - Department