



Muhammad Sajid Waheed

Research Analyst

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Lakki Marwat, Pakistan

Summary

I am an energetic, ambitious and dedicated research analyst at MicroMerger Private Limited with a clear and logical mind who has developed a mature and responsible practical approach towards any situation that I am presented with. I have aim of utilizing my potential, zest, knowledge and skills of Data Analysis and Monitoring to achieve excellence and be part of healthcare team. I have also worked with Professional Employers Private Limited as communication officer, and World Health Organization as Tehsil level Monitor in district Lakki Marwat. I have gained best experience in the field of monitoring and evaluation as well as in logistic cold chain of vaccines. I have vast experience in preparing microplan of different areas in which i can evaluate the targets of the teams in multiple areas. In addition, i am skillful person in MS Office programmes.

Skills

Advocacy | Agile Project Management | Client Dealing | Communication Skills | Content Audit | Coordination Skills | Coordination Skills | Cultural Sensitivity | Data Analytics | Data Communication | Data Entry And Evaluation | Diversity & Inclusion | Ecellent Communication Skills | Employee Engagement | Flexibility | Full Project Lifecycle | Handling Assignments | Human Recource Management | Import Operations Handling | Influential Communication | Large Scale Change Management | Leadership Skills | Leading Organizational Change | Monitoring | Monitoring and Evaluation | Monitoring And Supervision | Monitoring Skills | Official Tasks Handling | PMP | Project Analysis | Record Keeping | Report Writing | Report Writing Skills | Resource Management | Revenue Analysis | Stress Management | Succession Planning | Talent Management | Team Building | Team Player | Training Developement

Experience

- Nov 2023 - Present **Research Analyst**
MicroMerger (Pvt.) Ltd., Lakki Marwat, Pakistan
- Apr 2021 - Nov 2023 **Union Council Communication Support Officer**
Professional Employers Private Limited, Lakki Marwat, Pakistan
- Jan 2018 - Mar 2021 **Union Council Communication Support Officer**
CHIP Training and Consulting (PVT) LTD, Lakki Marwat, Pakistan
- Dec 2015 - Jan 2018 **Temporary Tehsil Monitor**
World Health Organization, Lakimarwat, Pakistan
- Mar 2014 - Nov 2015 **Administrator**
Tadrees Coaching Academy, Peshawar, Pakistan

Education

2020	University of Science & Technology Bannu Masters in Arts , MA Pakistan Studies Pakistan Political And Constitutional History, Human Rights In Pakistan, Research Methodology Grade: B
2016	University of Science & Technology Bannu Bachelors of Education , B.Ed Education Measurements And Evaluation, Curriculum And Instructions, Educational Technology Percentage: 62%
2014	University of Peshawar Masters in Arts , History History CGPA: 2.4/4
2012	University of Science & Technology Bannu Bachelors in Arts , B.A Political Science Grade: C

Projects

Professional Employers Private Limited

I worked as Union Council Communication Support Officer at Professional Employers Private Limited in UC Tajazai, District Lakki Marwat (From January 2018). My assignment is to act as Union Council focal point to coordinate and support the preparation, implementation and monitoring of district PEI and EPI social mobilization and communication planning (particularly SIAs) in the assigned district in collaboration with Department of Health and polio partners. My first level supervisor is District Health Communication Support Officer (DHCSO) on district level, and my second level supervisor is UNICEF Provincial C4D Officer.

Union Council Communication Support Officer

I worked as Union Council Communication Support Officer in Chip Training and Consulting (pvt) Ltd in UC Tajazai, District Lakki Marwat (From January 2018). My assignment is to act as Union Council focal point to coordinate and support the preparation, implementation and monitoring of district PEI and EPI social mobilization and communication planning (particularly SIAs) in the assigned district in collaboration with Department of Health and polio partners. My first level supervisor is District Health Communication Support Officer (DHCSO) on district level, and my second level supervisor is UNICEF Provincial C4D Officer.

World Health Organization

I have an experience in polio project which are supervised by World Health Organization as Tehsil level Monitor in district Lakki Marwat. I have gained best experience in the field of monitoring and evaluation as well as in logistic cold chain of vaccines. I have vast experience in preparing microplan of different areas in which i can evaluate the targets of the teams in different areas. In addition, i am skillful person in MS Office programmes.

Languages

Pashto
Expert

Urdu
Expert

English
Expert