**Muhammad Shahzaib**

## **DATA ANALYST**

## Motivated, teamwork-oriented, and responsible Data Analyst with significant experience in increasing comprehension of reports and presentations by the average professional. Highly educated, possessing a Bachelor's and professional certification in business analytics and statistics.

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# WORK EXPERIENCE

**Data Analyst 10/2018 to Current (ISLAMABAD)**

## MicroMerger Pvt. Ltd.

* Data Analyst & Reporting on real-time data in **(Emergency Polio Health Program in Pakistan)** at **Islamabad Data Support Center**
* Data Monitoring and Reporting under supervision of **M&E (UNICEF Flood Response)** In Sindh.
* SPSS Statistical Analyst
* Assistant and Monitoring in Micro plan Quality plan Assessment Under Polio Program.
* Updating work of health on **DHIS2 (District Heath Information System)** on daily bases
* Implemented and reported the activities of **SSDMS (Sindh School Digital Monitoring System)** Program operated in 29 schools of

 Sindh Under the Supervision of **DG M&E Sindh and UNICEF**

* SQL Sever Reporting
* Developed and maintained working relationships with governmental and non-governmental organizations for strengthening the

 program

* Analyzing and creation of maps on ArcGIS.
* Communication and Presenting Report at **DC Office** of Polio Program in Evening Meeting at DC level also District Management.
* Updating & Creating shapes file for ArcGIS mapping.
* Data Management large data projects, including workflow scheduling, data entry and accuracy verification.
* Kept optimal quality levels to prevent critical errors and support team performance targets.
* Executed data verification to detect errors.

**Data Quality Officer, (Emergency Polio Health Program in Pakistan) 10/2017 to 08/2018**

MicroMerger Pvt. Ltd.

* Sorted Data According to Geographical & Demographical.
* Data Cleaning,Junk removal done & Restructuring Data.
* Data Collection from Field Staff then Distribute with the Concern Team.
* Identified and correct data entry errors using appropriate quality control methods.
* Assure accurately enter data into corresponding fields within various software programs.
* Produced monthly reports using advanced Excel spreadsheet functions.
* Collaborated with team members to collect and analyze data.

# EDUCATION

##

**(BS) Bachelors in Computer Scienece**  2018-2023

Karachi University

## **DAE (Diploma in Associate Engineering in Electronics) 2014-2017**

Jamia Millia Polytechnical Institute, Karachi.

# Intermediate (Pre-Engineering) 2011-2013

## Allama Iqbal Govt. College, Karachi.

# PROFESSIONAL CERTIFICATES

Certification of Professional Achievement in Data

Analytics (2021)

Online course - CourseraProject Management Training Certificate (2022)

District Health Information System 2 (DHIS2)

# TECHNICAL SKILLS

**•** Data Analysis • SQL Server

• Pivot Tables • MS-Power BI Reporting and Dashboard

• Data Cleaning • Microsoft Office proficiency

• Data Visualization • Analysis Mapping (ArcGIS) & geodatabase management