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***Objective***

***Seeking for a Challenging development oriented career with in a dynamic and progressive organization where enthusiasm, dedication and the ability to managetasks effectively are pre-requisite in driving organization forward.***

***Executive Summary***

**Over 08 Years of Experience in Development and Social Services, primarily in Social Mobilization, and Office management. I have worked in multiple thematic areas including democratic governance, health and livelihood. I Worked as Supervisor, Enumerator, Lister and Area Manager in (Bureau of Statistics Government of Punjab) and in different organizations like SDF, ProntoLink, Apex Consulting, and AC Nielsen Company with the Collaboration of WHO, UNICEF, Bloomsburg and etc. I have Experience in Social Mobilization, management, Research, and report writing. I have got Master in Computer Science from Government College University Faisalabad.**

**Personal Information**

**Name : Muhammad Tayyab**

**Father Name : Muhammad Bilal**

**Contact Number : 0301-5208400**

**Email id :** peer8400@gmail.com

**Religion : Islam**

**Nationality : Pakistani**

**Residence Address : Balouch Colony Near Railway Phatak**

**District : Bahawalpur**

**Marital status : Single**

***Professional Experience***

* **Recently I had done project Knowledge, Attitude & Practice in Multan as Supervisor with Pakistan Institute of Development & Economics (Pide).**
* Research Assistant in Project State Engineering of Industry in Gujranwala WITH Pakistan Institute of Development & Economics (PIDE).
* Supervisor in Project Understanding of Pakistanis with Pakistan Institute of Development & Economics (PIDE) in South Punjab.
* Supervisor in Project Demand and Supply of forestry PRODUCTS with Pakistan Institute of Development & Economics (Pide) In South Punjab.
* Supervisor in Project of Sppap with Central for Evaluation & Development (C4ed) in BahawalNagar.
* Data Entry Operator in project of Health card WITH Pakistan Institute of Development & Economics ( PIDE).
* Filed officer in project of Water and Sanitation with Ghous Azam Trust(GAT).
* 2 Month Experience as Enumerator in Pakistan Institute of Development & Economics (Pide) IN Project Tobacco Consumption of Health Cost Funded by Bloomsburg.

***Professional Skills***

* ***Ms Word***
* ***Ms Excel***
* ***Ms PowerPoint***
* ***Ms Inpage***
* ***Python Numpy***
* ***Azure Fundamental***

 ***Academic Record***

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| --- | --- | --- | --- | --- |
| Degree | Board/Uni | Subject | Marks/Obtained  | Percentage % |
| MCS | GCUF(Faisalabad) | Computer Science | 1460/895 | 61.30% |
| BA | Iub (Bwp) | History, Punjabi, Persian | 800/406 | 50.75% |
| FA | Bise(Bwp) | Statistics, Economics, History  | 1100/657 | 59.72% |
| Matric  | Bise(Bwp) | Physics, Chemistry, Electrical Wiring | 850/497 | 58.47% |

***Communication and Organizational skills.***

* Ability to work collegially multicultural environment.
* Determines needs and organize data and programs.
* Ability to work under pressure to meet deadline is prime.
* Willingness to learn and to build the capacity of others.
* Self-Starter and ability to work with little supervision.
* Ability to speak and listen well in local as well as in national language.
* Ability to face criticism.

***Reference***

 Will be Provided on demand.

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