Muhammad Touseef |

Mobile No: 0346-7867421

mtouseefmtouseef@yahoo.com

Address: Mohallah: Kanerian Wala Street Nalay Wali Dera Ismail Khan

Career Objective:

Highly motivated and analytically-minded individual seeking a data analyst role to kickstart a successful career in the field. Eager to apply my strong analytical skills, proficiency in data extraction and analysis, and passion for uncovering valuable insights. Dedicated to leveraging data to drive informed decision-making and contribute to organizational success as a Data Analyst.

Personal Information:

- ➢ **Father's Name**: Abdul Aziz
- ➢ **Date of Birth**: 01-06-1992
- ➢ **C.N.I.C #**: 12101-0319572-3
- ➢ **Gender**: Male
- ➢ **Domicile**: District D.I. Khan
- ➢ **Nationality**: Pakistani
- ➢ **Religion**: Islam
- ➢ **Marital Status**: Un-Married

Education:

Master in Computer Science | 2014-2016 | Gomal University Dera Ismail Khan, Pakistan

Major Subjects:

- ➢ Database
- ➢ Operating system
- ➢ Networking

CGPA   3.57/4.0

Bachelor in Computer Science | 2010-2012 | Gomal University Dera Ismail Khan, Pakistan

291/550

F.SC PRE-Engineering | 2008-2010 | Govt. Degree College No 2 Dera Ismail khan, Pakistan

Major: PRE-Engineering

546/1100

MATRIC | 2008 | Centennial Model High School No 1 Dera Ismail khan, Pakistan

Major: SCIENCE

586/900

DIT | 2013 | Petroman School & College Dera Ismail Khan, Pakistan

960/1400

Skills & Abilities:

- Proficient in Excel, SQL, and R for data extraction, transformation, and analysis, with experience in data collection, collation, and compilation of data for data-driven decisions.
- Strong knowledge of business intelligence tools such as Tableau and Power BI to generate analytical reports and support detailed data analysis.
- Familiarity with statistical analysis using SPSS and various data visualization techniques, essential for presenting insights and ensuring data quality (DQA).
- Experience with data cleaning, preprocessing, data mining, and conducting risk analysis and validation processes to support public health initiatives, such as Routine Immunization.
- Excellent problem-solving and critical thinking abilities, with proven skills in team building and making timely decisions for effective data management and analysis in epidemiology.
- Proficient in Microsoft Office Suite (Excel, Word, PowerPoint), capable of developing quantitative analysis reports and contributing to the success of data-driven health programs.

Experience:

- 05 Month Working Experience as "**Data Analyst**" in KPITB
- 03 Month Working Experience as "**Tehsil Support Officer**" in NADRA D.I. KHAN, (DIGITAL CENSUS PROJECT)
- 06 Month Training "**Data Analytics and Business Intelligence**" in "Google Coursera" Platform.
- 02 Years Working Experience as "**Computer Operator**" in Utility Store & Corporation D.I. Khan
- 01 Years Working Experience as "**Computer Operator**" in Excise & Taxation Office D.I. Khan

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