



MUHAMMAD WAKEEL

Area Supervisor

PROFILE

An Innovative individual with physically powerful communication, sound interpersonal and management skills, 10years of working experience in Organization Sector such as.

(CTC) Chip Training & Contracting Pvt Ltd, WHO World Health Organization & Ptv English Language Center and Computer Academy.

Quick to learn, self-motivation strength coupled with strong leadership qualifies and ability to work effectively.

WORK EXPERIENCE

1- Chip Training & Consulting Pvt.

- Area Supervisor (From 12th of July 2017 Till date.)**
 - Preparing of micro plan before every campaign (NID, SNID, CR etc.)
 - Special components preparation of MC like: Maps, Social profiling, Operational Sheet, Summary Sheet, Supervision plan etc.
 - Conducting of CHW's training & presence in AS training before every campaign.
 - Distribution of logistic & Vaccine vails. Team deployment status with UC staff.
 - Supervision & Monitoring in Pre-Campaign, Intra Campaign & Post Campaign.
 - Daily ERM in Intra Campaign with UC staff & reporting Form2A Data, Coordination Meeting with Community & Tribal Leaders.
 - Follow up, Data analysis, Routine immunization activity etc.

2- World Health Organization Pvt.

- Area Supervisor (From 12th of July 2015 Till 12th of July 2017.)**

Responsible of whole UC in the above mention activities of Area Supervisor. But sometime take charge of UCO. When he was not present.
Specially arrangement of UPEC meetings & Community Engagement meeting with Tribal Leaders.

- 5years works as Team Leader in Polio with Government of Pakistan & WHO in UC Saranan from 2009 to June 2015.**

3- Teaching in Private Academies.

As English Grammar Teacher (From 01-February-2021 tell December 2023)
Evening time Teaching in Private English Coaching Center in District Pishin.
Special care of Speaking, Writing & Reading of students in center.

As Computer Teacher (From 01-February-2021 tell to December 2023)

Teaches different courses of computer to students. (MS Office, Photo Shop, Corel Draw, Internet) etc.

4- COMPUTER COURSES

Advance Diploma in Computer Courses. **From Rahman Computer Academy Pishin.**

MS Office, Urdu In page, Corel draw, Photoshop, Video Editor Wondershare Filmora, HTML, Internet Usage, Hardware/Software Installation.

English & URDU Typing Tutorial from **Rahman Computer Academy Pishin.**

5- CERTIFICATES ACHIEVED.

Certificate of Appreciation awarded by DHCSO 2016.

Certificate of Application awarded by EOC of Balochistan 2017.

Certificate of application awarded by WHO 2017.

Certificate of Application awarded by UNICEF 2023.

Certificate of Achievement From RAHMAN COMPUTER ACADEMY 2019.

Certificate of Achievement From BEACON English Coaching Center 2022.

CANTACT

☎ **+923108191400**

✉ mwakeelkhan77@gmail.com

👤 **54304-0340996-3**

📍 **Mc Saranan Killi Khudaidadzai**

EDUCATION

(M.A) Master Of Arts.
UOB Quetta {2023}

(B.A) Bachelor Of Arts.
UOU Quetta 437/800 {2021}

(FSc) Facilitate of Science
BBISE Quetta 553/1100 {2017}

Matriculation.
BBISE Quetta 504/1050 {2012}

DGSKILLS COURSES. (BY VIRTUAL UNIVERSITY)

