



# WASIQ ADEEL KHAN

HR Management

## About Me

Aspiring professional seeking a dynamic role in a thriving organization. My strengths lie in organization, communication, and sales, with proven experience in account management and fund transfers. Adept at spotting sales prospects and recognized for performance excellence. I'm a quick learner ready to contribute.



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Peshawar, Pakistan

## LANGUAGE

- Pashto (Native)
- Urdu (Fluent)
- English (Intermediate)

## SKILLS

- Product Sourcing
- Online Store Management
- Inventory Management
- Amazon FBA
- Product Hunting
- Product Listing
- Shipping Management

## HOBBIES

- Football
- Cricket
- Badminton

## EXPERIENCE

### Sales Manager, SkillsGrow Ecom Peshawar- Pakistan Jan 2023 - Current

- Handled customer relations issues, enabling quick resolution, and client satisfaction.
- Resolved customer issues quickly to close deals and boost client satisfaction.
- Met with clients, delivering presentations, and educating on product and service features and offerings.
- Communicated product quality and market comparisons by creating sales presentations.

### Banking Officer, Bank Of Khyber Peshawar- Pakistan Nov 2022- Jan 2023

- Contacted potential clients to pursue sales and gather funds.
- Supported daily operations and processes to meet sales and service goals.
- Helped customers with service needs, product explanations and banking.
- Prepared banking reports and reconciliation by preparing checks and setting up new accounts.

## EDUCATION

### Agriculture University Peshawar Bachelor of Business Administration 2018 - 2022

## SKILLS SUMMARY

Amazon FBA	<div style="width: 95%;"><div style="width: 95%;"></div></div> 95%
Virtual Assistant	<div style="width: 90%;"><div style="width: 90%;"></div></div> 90%
Banking Management	<div style="width: 78%;"><div style="width: 78%;"></div></div> 78%