



# Muhammad zeeshan

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Muhalla Haqdadabad Near Zakori Hospital District Lakki Marwat Kpk, Pakistan

## SKILLS

- Detail-oriented
- Multitasking
- Problem-Solver
- Good Communication
- Leadership
- Results-Oriented

## LANGUAGES

- English
- Pashto
- Urdu

## COMPUTER SKILLS

- MS OFFICE
- FAST TYPING
- OFFICE AUTOMATION

## ABOUT ME

Seeking a position in a reputable and progressive academy that offers a challenging and dynamic environment, a stable career path and an opportunity to apply my qualification to the fullest and prove my skills.

## EDUCATION

<b>MBA (HR)</b> Institute of Management Sciences, Peshawar	2011 - 2015
<b>B.SC</b> Govt Post Graduate College Lakki Marwat	2010 - 2011
<b>F.S.C</b> Govt Post Graduate College Lakki Marwat	2008 - 2009
<b>MATRIC</b> Al Habib Public High School Lakki Marwat	2007

## EXPERIENCE

<b>Management Trainee Officer (Sale)</b> <b>Northern bottling limited company Peshawar</b>	31 March 2022
<ul style="list-style-type: none"> <li>• Responsible for leading overall volume and market share, business development and asset deployment.</li> </ul>	
<b>Social Mobilizer</b> <b>Prime Foundation [Mother Child Care Project] – Lakki Marwat</b>	Jan 2021 to Mar 2022
<ul style="list-style-type: none"> <li>• Build capacity of children, families, and communities.</li> <li>• Assist senior staff in work planning, surveys, awareness creation, and vulnerable group involvement.</li> <li>• Perform other assigned tasks.</li> </ul>	
<b>Camp Supervisor</b> <b>Prime Foundation [Mother Child Care Project] – Lakki Marwat</b>	Sep 2017 to Oct 2019
<ul style="list-style-type: none"> <li>• Identify and involve vulnerable groups and families.</li> <li>• Distribute IEC materials.</li> <li>• Report and maintain records regularly.</li> <li>• Distribute IEC materials.</li> </ul>	
<b>Community Mobilizer</b> <b>Prime Foundation [Mother Child Care Project] – Lakki Marwat</b>	Sep 2015 to Dec 2015
<ul style="list-style-type: none"> <li>• Communicate effectively and represent the organization.</li> <li>• Motivate community people and team members to develop project activities, planning, and reporting.</li> <li>• Identify and involve vulnerable groups and families.</li> <li>• Assist senior staff in work planning, surveys, awareness creation, and vulnerable group involvement.</li> </ul>	
<b>Internship</b> <b>National Internship Program (NIP)</b>	Jun 2016 to May 2017
<ul style="list-style-type: none"> <li>• Deputy Commissioner Office Dikhan</li> </ul>	
<b>National Bank of Pakistan (NBP)</b>	Jun 2013 to Aug 2013
<ul style="list-style-type: none"> <li>• Lakki Marwat Main Branch</li> </ul>	
<b>PUBLICATIONS</b>	
Research Thesis on (Role of Leadership Styles on Organizational Structure "Peshawar based study")	