



Muhammad Faraz Jawed

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Professional Experience

Flow Petroleum 01/21 - 01/24
Operation Officer

- Supply management
- Field supplies arrangements
- Track transport
- Reporting TLs
- Manage allocations
- Invoicing
- All operations related to field

M. A. Awan & Company 01/15 - 01/21
Accounts Officer

- Managed receivables, payables, and payroll
- Oversaw petty cash and parties ledger

D2D Logistics (Karachi) 01/11 - 01/15
Head Accountant

- Records receivables
- Record payables
- Payroll
- Party ledger
- Petty cash
- Maintain omc's supplies
- Customer service

Education

Karachi University 01/08
Bachelor's In Commerce

Key Skills

- Communication skill
- Ms office
- Team management

Interests

- Leading company
- Make team strong
- Take responsibility