MUNIBA MUNIR

**P** 03322219724

**E** [f2018122051@umt.edu.](mailto:f2018122051@umt.edu.Apk)**[A](mailto:f2018122051@umt.edu.Apk)**[pk](mailto:f2018122051@umt.edu.Apk)

Fatima Scheme, Quarry Road, Quetta

# OBJECTIVE

EDUCATION

**BS Public Administration**

2018 – 2022

University of Management and Technology, Lahore

**Intermediate**

2016 – 2018

BISE Baluchistan

KEY SKILLS

* DIGITAL MARKETING
* LEADERSHIP
* MANAGEMENT
* MS OFFICE
* COMMUNICATION
* SOFT SPOKEN

AWARDS

* DEANS MERIT AWARD

With a degree in Public Administration from UMT and an internship experience at PRSP, I have developed solid leadership, management and research skills; Seeking a management position to bring forth innovative ideas, an analytical approach and utilizing my skills in ensuring work efficiency.

# EXPERIENCE

## Intern

**March 2021 – May 2021**

## MESS SPORT, LAHORE

**Research Member September 2021 – till Scholar Lahore**

## General Secretory Baloch Council, UMT

**Jan 2018 – Feb 2019**

**Baloch Council, UMT**

# CERTIFICATES

* Digital Marketing – 12 weeks – Digi skills
* How to write and publish a Research Paper – UMT
* International Conference on Safe Drinking Water – UMT
* Leaders forum, UMT

# LEADERSHIP

**GENERAL SECRATORY** – Baluch Council UMT

**Media Secretary** – UMT Happiness Club

**Pakistan development and training institute, Lahore**

# REFERENCES

Available upon request.