

# Murad Ali

Location: Peshawar, KPK, Pakistan

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## SUMMARY

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“Seeking a career with a highly oriented organization, that can provide me the platform for becoming a well-recognized professional and ultimately attaining prestige and pride for the organization and for myself as well.”

## TECHNICAL SKILLS

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**Languages** : JavaScript, PHP, HTML, CSS  
**Databases** : MySQL, MS SQL Server, MS Access  
**Other Skills** : MS Office, Outlook, HIS, OS (7,8,10)

## EXPERIENCE

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**Unit Coordinator** Sep 2016 – Dec 2022  
*Shaukat Khanum Memorial Cancer Hospital and Research Centre* Peshawar, Pakistan

- Managed and coordinated daily activities of nursing staff and multidisciplinary team, ensuring effective communication and optimal patient care.
- Conducted daily rounds of admitted patients, addressing any queries and promptly communicating any complaints to the relevant staff members.
- Delivered departmental orientation to new joiners.
- Managed the reception area, including computer systems, telephones, files trolley, stationary rack, patient material rack, and other equipment.
- Performed receptionist and secretarial duties, welcoming patients and families and directing them to the relevant medical or nursing personnel.
- Followed admission and discharge processes and informed all concerned parties accordingly.
- Bed occupancy and patient length of stay were extracted at the end of each month.

**Internee Web Developer** Jun 2015 – Jun 2016  
*IT Intellesense* Peshawar, Pakistan

- Assisted senior web developers in the design and development of websites using **HTML, CSS, and JavaScript**.
- Design development and testing of new features in the application.
- Writing well-designed testable, efficient code by using best software development practice.
- Utilized agile development methodologies to ensure timely and efficient delivery of projects.
- Integrating data from various back-end services and databases.
- Responsible for regular communication with others involved in the development process.
- Gather and refine specifications and requirements based on technical needs.
- Responsible for regular communication with others involved in the development process.
- Participate as a team member in fully agile scrum deliveries and provide support to users.

**Cashier** Jan 2014 – Apr 2014  
*Hyper Mall Super Store* Peshawar, Pakistan

- Greeting customers when entering or leaving establishment.
- Scan goods and ensure pricing is accurate.
- Handle cash, credit, or check transaction with customers.
- Keep reports of transactions.
- Resolve customer complaints, guide them, and provide relevant information
- Provide excellent customer service to ensure satisfaction.

## EDUCATION

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**Agricultural University** Peshawar, Pakistan  
*Bachelor of Science in Computer Science* Oct 2010 – Apr 2014  
CGPA :- 3.24