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**V**

#####  NOOR WAZIR

***PERSONAL PROFILE:***

Father Name : Waris Khan

D.O.B : 03.02.1995

Religion : ISLAM

NIC No : 21201-6081485.9

Domicile : District Khyber

Nationality : Pakistani

Marital Status : Unmarried

***ADDRESS****:*

**UC Shalobar** Muslim Dhand, Tehsil Bara, District Khyber

***E-mail Address:***

#### noorafridi03@gmail.com

#### Contact : 0333-9899691

***EDUCATIONAL QUALIFICATIONS***

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate | Session | Division | Board/University |
| MA | 2021 | 1st | University of Peshawar |
| B.Sc | 2017 | 1st | University of Peshawar |
| F.Sc | 2014 | 2nd | Regular(B.I.S.E Peshawar |
| S.S.C | 2011 | 1st | BISE Peshawar |

# COMPUTER SKILLS:

* DIT
* MS Office
* Window Installation
* Internet Browsing

# EXPERIENCE:

1. **Designation: Enumeratore**

**Employer: IOM- UN Migration**

**Project Area: District Khyber**

**Duration: June 2023 to 30 September 2023**

A Data Enumerator in the context of migration and displacement of Afghan nationals typically plays a crucial role in collecting and recording essential information about displaced individuals and families.

The role of a Data Enumerator in the migration and displacement of Afghan nationals is vital for gathering information that informs humanitarian efforts and policy decisions to assist and support displaced individuals and families

* Gather accurate and comprehensive data from Afghan nationals having POR and ACC cards ,who have been displaced due to various reasons, such as conflict, natural disasters, or other humanitarian crises.
* Conduct surveys and interviews with displaced individuals and families to gather demographic information, reasons for displacement, current living conditions, and any specific needs they may have.
* Accurately enter collected data into kobo App to ensure it is organized, secure, and readily accessible for analysis and decision-making.
* Verify the authenticity of the information collected to ensure data integrity and prevent fraudulent reporting.
* Handle sensitive personal information with the utmost confidentiality and adhere to data protection and privacy regulations.
* Prepare regular reports summarizing the collected data, trends, and key findings for use by organizations, government agencies, or humanitarian actors involved in providing assistance.
* Data Enumerator May be responsible for training and supervising a team of enumerators to ensure data collection is conducted consistently and accurately.
* Implement quality control measures to minimize errors and ensure data accuracy.
* Collaborate with other stakeholders like Councilor, teacher and afghan national involved in providing assistance to ensure data is shared and used effectively to address the needs of displaced Afghan nationals.
1. **Designation: Field Coordinator**

**Employer: Khadim ul Khaliq Foundation**

**Project Area: District Khyber**

**Duration: February 2022 to July 2022**

**Responsibilities Performing**

* Meeting with different Department regarding orientation
* Meeting with Journalist, religious scholar, community elders,
* Law enforcement representatives and civil societies on women inheritance “Da Khor Barkha”
* Logistics Arrangement for orientation session
* Venue Preparedness for orientation session
* Sessions reporting to CAMP office
1. **Designation: Enumeratore**

**Employer: Institute of Public Health & Social Sciences KMU**

**Project Area: Peshawar**

**Duration: August 2021 to December 2021**

**To Serve as a Data Collector**

* Data Collection from Public Hospital through Android
* Data Collection from Health Facilities,
* Such as Pharmacy, Labortory, & X-ray Room, Family Planning, Nutrition & Labour Room, And Hygiene & Sanitation Condition
* Verified The Physical Availability of Hospital Equipment & HR
* Mapping of Public Hospitals
1. **Designation: Youth Ambassador**

**Employer: UNDP**

**Project Area: Tehsil Upper Bara Khyber**

**Duration: December 2019 to September 2020**

**Responsibilities Performing**

* Awareness sessions on local government system
* Community based session
* Educational institutions
* Youth sessions
* Venue selection for sessions
* Venue arrangement for sessions
* Session reporting to district coordinator

**Special services under COVID 19**

* Awareness sessions regarding COVID 19
* Mosque announcement through mutual understanding of the religious leaderregarding COVID 19 awareness
* Masks and sanitizer distribution in community as well as in other offices such as NADRA, Banks and post office etc
* Water tanks placed at different public places such as hospitals, markets , mosque and banks
* Banners & Posters displayed at different public places
* Pamphlets distribution
* Mega phone announcement at different public places such as cattle fair, markets etc
* Use Disinfection spray at different public place such as hospitals, markets , mosque and banks
* All the mentioned activities are shared on daily bases with district coordinator.

1. **Designation: Tehsil Team Monitor**

**Employer: World Health Organization**

**Project Area: Tehsil Bara District ,Khyber**

**Duration: January 2015 …….. November 2019**

 **Responsibilities Performing**

* Monitoring the process of implementation of the campaign as per guidelines and provide feedback to PEO
* Ensure proper implementation of SIA’s with special attention to hard-reach areas and under-served high risk population.
* Taking intra campaign clustering in assign area of visit
* Then sharing the clusters feedback in Tehsil level meeting and action taken accordingly
* Attend the daily evening review meeting at UC level for every SIAs and record the findings/observation for corrective action on the following day of the campaign.
* Participate in preparation of realistic catch-up plans for missed children and monitor their implementations.
* Participate in organizing the re-do/sweeping activities in the UC.
* Facilitate the work independent Monitors.
* Ensuring Campaign implementation

# TRAININGS/WORKSHOPS/STUDY CIRCLE

* Two years study Circle attended at Peshawar University with the Name of **“Tuesday Study Circle”**
* One Week Workshop on **“Social Research Methodology”**
* One week TOT training on livestock arranged by **FAO and agricultural filed seeds assessment**
* One week work shop on first AID arranged by Al Khidmat foundation FATA
* 4-day Training on “Orchard Management & Post Harvest Techniques”at Agricultural Research Institute Tarnab Peshawar

# LANGUAGES:

* English
* Urdu
* Pashto

# REFRENCES

1. Said Shah Afridi

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1. Muhammad Younas

Master Trainer at Empowerment Through Creative Integration **(ECI)**

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